



YEARLY STATUS REPORT - 2022-2023

Part A	
Data of the Institution	
1.Name of the Institution	SHRI SWAMI VIVEKANAND SHIKSHAN SANSTHA KOLHAPUR'S SMT. MEENALBEN MEHTA COLLEGE (ARTS, COMMERCE AND SCIENCE)
• Name of the Head of the institution	DR. SATISH SHAMRAO DESAI
• Designation	Principal (in-charge)
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	02168240677
• Mobile No:	9423035675
• Registered e-mail	smt.meenalbenmehtac@yahoo.com
• Alternate e-mail	iqacsmt.mmcollegepanchgani@gmail.com
• Address	Khingar Road, Panchgani
• City/Town	Panchgani
• State/UT	Maharashtra
• Pin Code	412805
2.Institutional status	
• Affiliated / Constitution Colleges	Affiliated
• Type of Institution	Co-education
• Location	Rural

• Financial Status	UGC 2f and 12(B)
• Name of the Affiliating University	Shivaji University, Kolhapur
• Name of the IQAC Coordinator	Dr. Balasaheb Nivrutti Kokare
• Phone No.	02168240677
• Alternate phone No.	9423255517
• Mobile	8830680233
• IQAC e-mail address	iqacsmt.mmcollegepanchgani@gmail.com
• Alternate e-mail address	smt.meenalbenmehtac@yahoo.com
3.Website address (Web link of the AQAR (Previous Academic Year))	https://smtmmcollege.org/uploads/AQAR%202022-23%20Criteria%20Metrics/Final%20AQAR%202021-22.pdf
4.Whether Academic Calendar prepared during the year?	Yes
• if yes, whether it is uploaded in the Institutional website Web link:	https://smtmmcollege.org/uploads/AQAR%202022-23%20Criteria%20Metrics/Academic%20Cal%202022-23.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	C++	68	2004	04/05/2004	03/05/2009
Cycle 2	B	2.01	2013	05/01/2013	04/01/2018
Cycle 3	B+	2.41	2019	20/05/2019	19/05/2024

6.Date of Establishment of IQAC

27/11/2019

7.Provide the list of funds by Central / State Government

UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
00	00	NIL	00	00

8.Whether composition of IQAC as per latest NAAC guidelines	Yes	
<ul style="list-style-type: none"> • Upload latest notification of formation of IQAC 	View File	
9.No. of IQAC meetings held during the year	04	
<ul style="list-style-type: none"> • Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> • If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> • If yes, mention the amount 		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
<p>In the era of automation IQAC planned a conference on digitalization and College organized a Multidisciplinary National Level Conference on "Digital Culture: A Paradigm Shift" to study the shifts in different sectors after the boom of digitalization.</p>		
<p>IQAC registered for the ISO Recognition of the college and after the assessment by the RAPL, the college received the ISO 9001:2015 registration Certificate on 13/03/2023.</p>		
<p>College celebrated 'Azadi ka Amrit Mohotsav organised' by organizing different activities such as screening information of freedom fighters in Satara, Informing students about Har Ghar Tiranga and lectures on freedom fights in India.</p>		
<p>The Alumni Meet was organised in the college on 27th May, 2023 to extend the relationship between the college and alumni. Prominent Alumni expressed their thoughts and promised to contribute in the development of the college.</p>		
<p>For the placement of the students, college organized Campus Interview for different posts in NIIT and ICICI Bank on 10/03/2023</p>		

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
To submit AQAR 2021-22 to NAAC.	IQAC submitted AQAR 2021-22 to NAAC on 06-08-2023.
To prepare Academic Calendar.	IQAC prepared Academic Calendar at the beginning of the year 2022-23.
To publish the College Magazine Giristhan 2022-2023.	IQAC published the College Magazine Giristhan 2022-2023.
To organise Multidisciplinary conference	IQAC organized a Multidisciplinary National Level Conference on
To prepare Academic Calendar of Continuous Internal Evaluation at the beginning of the year 2022-2023.	IQAC prepared Academic Calendar of Continuous Internal Evaluation at the beginning of the year 2022-2023 and carried out CIE as per the Calendar prepared.

13.Whether the AQAR was placed before statutory body?

Yes

- Name of the statutory body

Name	Date of meeting(s)
College Development Committee (CDC)	02/02/2023

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2024	21/02/2024

15.Multidisciplinary / interdisciplinary

Interdisciplinary approach is maintained in the curriculum, teaching learning and research activities in our institution. As per the guideline of the government and Shivaji University, Kolhapur

multidisciplinary and interdisciplinary approach has been implemented in the curriculum of all programs. In developing the curriculum all stakeholders i.e. employers, businessmen, academicians, social workers industrial experts' inputs have been considered. Apart from the syllabi prescribed by the University for Regular Programs, the institution runs various skills based and value added short term course for the benefit of the students where the interdisciplinary and multidisciplinary motives are followed.

The university has implemented the interdisciplinary compulsory course 'Environmental Studies' for all UG level programs at second year. Along with this the institution has made the provision of interdisciplinary subjects History of Social Reforms in India (HSRI) and Public Administration (P.A.) for B.A. part II. For the first year of all programs, the interdisciplinary courses like 'Democracy Election and Good Governance' and 'Personality Development' inculcate the values among the students. 'Constitution of India' and 'Interview and Personal Presentation Skills' courses developing the multidisciplinary skills among the third year students. The interdisciplinary conference titled "Digital Culture: A Paradigm Shift" is organized by the college to underline the need of digitalization in the disciplines of knowledge.

The IQAC of the institutions encourages to the departments of the institution to organize various multidisciplinary and interdisciplinary seminars, conferences and workshops at various levels. It also motivates the faculty and students to participate in multidisciplinary and interdisciplinary seminars, conferences and workshops.

16.Academic bank of credits (ABC):

As per guidelines of NEP 2020 and the notification of Shivaji University, Kolhapur the institutions taken keen efforts to implement Academic Bank Credit System in the college from the academic year 2022 for the first year students of all programs.

The university to which the institution is affiliated is registered under ABC. The institution has formed a committee and Mr. Machindra Sakate has been nominated as Nodal Officer. As per the guideline of the university the institution organized a Workshop for the students as well as faculty to create awareness regarding Academic Bank Credit. The students of the first year of all programs are intimated regarding to open the ABC account. The special Help Desk has been provided to the students for further clarification. For the academic year 2022-2023, almost all students of the first year of all

programs have been registered their ABC account.

17.Skill development:

To strengthen the vocational education and soft skills of the students in alignment with National Skills Qualification Framework, various inputs have been added in the prescribed syllabi of various courses. Communication skills in English, entrepreneurship, marketing, management, banking, insurance, personality development language and communication proficiency etc. have been added in the syllabi of various courses.

Along with the national skills prescribed in the syllabus, the institution takes initiative to run various value added courses for the students. 'Certificate Course in Journalism', 'History for Competitive Exam', 'Certificate Course in Travel and Tourism', 'Human Rights' and 'Certificate Course in Seri-culture' 'Advance Banking', 'Tally' etc. short term skill development courses are availed to the students.

The students of the college are motivated to take at one course during their graduation. The institute provides financial support to the needy and prominent students to complete their skill based course. The experts and industrial veterans are invited to provide vocational skills and overcome gaps to the students.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The institution has Marathi, Hindi and English subjects are taught at special level. To integrate the Indian knowledge regarding language, Indian culture and tradition, the concerned Board of Studies of the university the topics relates to it have been added in the syllabus. The tradition of India, its culture and great personalities in literature have been prescribed in the syllabus at different level. For B.A. Part II optional English a special paper, regarding partition literature has been implemented, Saint Literature has been included in Marathi and Hindi syllabi for third year students.

The institute takes initiative for organization of different activities as a part of celebration. Department of Marathi and English celebrate *Bhartiya Bhasha Diwas* on 11 December, 2022. The Cultural committee organizes cultural programme, essay competition, elocution competition, rangoli competition etc. The institute publishes the college magazine '*Giristhan*' every year. The institute invites the articles, poems and literary material from the students

by which students can take review about Indian literature from different languages. The institute encourages the students to participate in youth festival organized by the university. The IQAC of the institute motivates the faculty to organize seminar, workshops and conferences on different topics. The departments of language organize the screening of the movies prescribed for the syllabus.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The board of studies has included the modules in the concerned syllabi with consideration to outcome based education. The outcome of each program has been defined. The institute has taken initiative to inculcate various skills among the students; short term skill based and value added courses are available for the students.

The entire curriculum and teaching learning process of the institution is focused towards programme outcome (POs), programme specific outcome (PSOs) and course outcome (COs). The programme outcomes and programme specific outcomes are communicated to the learners during Student Induction programmes. The course outcomes are made known to the learners by respective teachers at the beginning of the course. These outcomes are evaluated through continuous evaluation, internal and external examinations, seminars, projects and participation of the learners in different co-curricular activities. The programme outcomes to a great extent are reflected in the students' progression towards higher studies and placements.

20.Distance education/online education:

The faculties have prepared lectures through audio/video mode and have uploaded on the YouTube. It has also been sent to the students on whatsapp groups of the respective classes and subjects. The institute motivates the faculties to conduct online lectures by using Zoom, Google meet etc. The e-resources are available in the college library. The faculties take efforts to send notifications as well as notes through online mode. The affiliating university has facility of distance education. The institute has made the provision of 'Competitive examination guidance centre' in the college. The students from nearby villages take benefit of this centre. The department conducts state as well as national webinars on various essential topics for the benefit of the students. The institute takes initiative for organization of expert lectures through online as well as offline mode.

Extended Profile

1.Programme	
1.1 Number of courses offered by the institution across all programs during the year	09
File Description	Documents
Data Template	View File
2.Student	
2.1 Number of students during the year	779
File Description	Documents
Data Template	View File
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	1082
File Description	Documents
Data Template	View File
2.3 Number of outgoing/ final year students during the year	238
File Description	Documents
Data Template	View File
3.Academic	
3.1 Number of full time teachers during the year	35
File Description	Documents
Data Template	View File
3.2	42

Number of Sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1 Total number of Classrooms and Seminar halls	14
4.2 Total expenditure excluding salary during the year (INR in lakhs)	8.2
4.3 Total number of computers on campus for academic purposes	56

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Our institute is affiliated to 'Shivaji University, Kolhapur.' & follows the curriculum designed by same university. University revises the curricula of each class after three years by rotation. The Institution ensures effective curriculum delivery through a well planned and documented process as follows:

1. IQAC and Higher authority of the college organized meeting and discussed on the curriculum planning and required faculty and Add-on Courses for the effective delivery of the curriculum
 2. Every department held departmental meeting and made discussion on the methodologies and different aspects of the curriculum, Prepared Time table and allotment of the work- load
 3. Every Departments and committees prepared Academic Calendars comprises with curriculum, Co-curriculum and extension activities which are supportive and needful to enrichment of the curriculum.....
1. IQAC prepared annual academic calendar on the basis of departmental and committees Calendar and concentrates whether the teaching and learning process is going through Academic

Calendar or not.

2. Every subject teacher makes daily synopses as per university guidelines and higher authority of the college checks it on specific intervals.
3. To judge the performance of the students ICE conducted Unit tests, Home Assignments, Seminars etc.
4. Bridge Course and Remedial -Teaching undertaken for the difficult subjects.

IQAC mentors and keeps internal check on above process for the effective implementation of the curricula.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://smtmmcollege.org/uploads/AQAR%202022-23%20Criteria%20Metrics/1-1-1%20link compressed.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institute and IQAC adhere to the Institute's Academic Calendar which includes 'Continuous Internal Evaluation (CIE)' as follows:

Every Departments and committees prepared Academic Calendars and submitted to IQAC. IQAC prepared annual academic calendar on the basis of departmental and committees Calendar.

Our Examination Department prepared academic calendar to conduct CIE and displayed calendar on website of the institute and Notice board of the college. The college examination committee follows calendar for CIE.

The CIE Committee conducted Continuous Internal Evaluation System and follows all the rules and regulation described by 'Shivaji University, Kolhapur' According to Academic calendar the schedule of all examinations are decided by the committee.

The Schedule of paper setting, Evaluation of answer books and submission of mark lists prepared separately for each and every activity of CIE and communicate to faculty. This committee keeps control on Examination and evaluation process. Higher authority of Institution to take care of weather this process is completed in

time or not according to schedule.

During Covid-19 pandemic situation the university laid down the responsibility of organization of First years examination on the college, our examination committee made special plan for conducting the same Exam and conducted this examination very rigorously

IQAC Coordinator and HODs mentors and keeps internal check on the activities of the Committees that weather activities are going according to Academic calendar or not.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	https://smtmmcollege.org/uploads/AQAR%202022-23%20Criteria%20Metrics/1-1-2%20link.pdf

1.1.3 - Teachers of the Institution participate in A. All of the above following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

12

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

222

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

222

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Human Values: in the literature (Poetry, Plays, and Novels) of three

languages as well as topics in social Sciences, Environmental Sciences integrates Human Values and Social integrity, Humility, sense of responsibility and equality, brotherhood are the key concepts in the curriculum followed by the college. College specially introduced the Short term Course in 'Human Rights'

Professional Ethics: A commerce and Management study includes professional Ethics, corporate social responsibility, Motivational Theories, Personnel Development, Emotional and social intelligence etc.

Environmental Awareness: The Special Paper of Environmental studies is taught through theory and fieldwork projects to develop environmental awareness amongst the students. All the environmental key issues are studied and researched by the students through their projects on different topics. Environmental Awareness is also created by NSS and NCC students through Tree Plantation, Plastic-free drives etc.

Gender Awareness and sensitization: the College ensures safe and secured environment for students through Discipline Committee and Internal Complaint Cell .Various counseling sessions are created for the sensitization, Lectures, workshops, Brain storming session are organized for the sensitization of Gender Equity and awareness.

Lectures on Women Health and Importance of Self- defense, Yoga Training and women Protection laws are organized for the empowerment of girl students.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

11

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	View File
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

463

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers
Employers
Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://smtmmcollege.org/uploads/AQAR%202022-23%20Criteria%20Metrics/Feedback.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

1080

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

175

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow

learners:

After completion of admission process at the beginning of the academic year, the college identifies slow and advanced learners with the help of their merit in the previous exam and also by conducting diagnostic tests for them. Slow learners are given extra coaching in remedial teaching classes in English and Accountancy while advanced learners are encouraged by providing them with Book Bank Facility. In addition to this, the college has designed and introduced a Certificate Course in A Certificate Course in Functional English for those who are poor in English. Those who are identified as slow as well as advanced learners are assessed at the end of academic year by their performance in the semester examinations held by affiliated university. By taking into consideration their passing percentage, the teachers pay due attention to the concerned students to improve their quality in the respective subjects.

The department of Commerce helps and counsels the students those who are weak in the Advance Accountancy subject. The faculty of Department of Commerce takes efforts for improvement of basics of accountancy. Through the mentor-mentee scheme all the faculty members counsels and help them in their academic difficulties.

File Description	Documents
Link for additional Information	https://smtmmcollege.org/uploads/AQAR%202022-23%20Criteria%20Metrics/2-2-1_advanced%20learners%20and%20slow%20learners.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
779	37

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences:

The college takes every possible effort to make learning student centric. In order to help the students to acquire life skills and knowledge management skills, the college conducts various activities such as Study Tour, Industrial Visit, group discussions, poster presentation, student seminar etc. In addition to this, the college conducts twelve short self-financing courses. Though lecture method is predominantly used for many programmes, an effort is made to make it more effective by introducing interactive method, project based method, departmental seminars, use of audio-visual aids, etc.

Experiential learning Method-

1. Study Tour
2. Industrial Visit

Participative Learning Methods-

1. Poster Presentation
2. Student Seminars
3. Wallpaper
4. Project Work

Problem Solving Method-

1. Group Discussion
2. Quizzes

File Description	Documents
Upload any additional information	View File
Link for additional information	https://smtmmcollege.org/uploads/AQAR%202022-23%20Criteria%20Metrics/2-3-1_0001%20(2).pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

In order to enrich learning experience of students, modern teaching aids are used. It includes use of ICT-PPT presentations every teacher has the access to the computers which is made available to the students also. There are screening of films and dramas based on prescribed text books. E-books are made available to the students as well as teachers on Inlibnet.

In last academic year majority of the teaching- learning process it was conducted by online mode. The lectures held by the faculty through, Google meet, Zoom App, You Tube etc. Hindi department does extensive use of Whatsapp to share notes, videos and learning links for the students. Commerce department regularly use E-Books and creates YouTube videos, PPTs for the better comprehension of the students. English Department practices screening for literary understanding of the adopted novels and dramas.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://smtmmcollege.org/uploads/AQAR%202022-23%20Criteria%20Metrics/2-3-2_ICT%20enabled%20tools.pdf

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

23

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

37

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

12

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

225

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

In the institution the Internal Evaluation Committee is formed which looks after the internal assessment of the students from various classes. It conducts a CAP (Central Assessment of Papers) at college level for B. A. Part-I, B .Com .Part-I and B. Sc.I examination which are conducted by university. This work is done by concerned subject teachers. When assessment work is done, the marks are uploaded on the university examination portal in the prescribed format of the university. Similarly classroom seminars and project are also conducted at B. A. Part-III and B. Com. Part-III classes. The same procedure of uploading the marks is carried out.

Continues Internal Evaluation system is applied for B. A. Part- I, B .Com .Part-I and B. Sc.I. The University conducts the examination and the evaluation of the papers is done by the concerned subject teachers as per the rules and regulations of the university. The marks of each subject sent online as well as the print copy to the university.

There is a special mechanism of transparent and robust internal assessment in terms of frequency and variety. The provision of a right of demanding the photocopy of answer book is made available to the students. If a student feels any grievance against the evaluation of his answer book, he can demand the photocopy through a proper channel like an application demanding the photocopy.

File Description	Documents
Any additional information	View File
Link for additional information	https://smtmmcollege.org/uploads/AQAR%202022-23%20Criteria%20Metrics/2-5-1%20Mechanism%20of%20internal%20assessment.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The major evaluation reforms are implemented at the university level and it is compulsory to follow it. Major reforms made by the affiliated Shivaji University is the implementation of continues internal evaluation sustain for each class of the college.

To observe the students continues progress various efforts are made by the college. Separate examination committee is working in the college for the smooth functioning of the evaluation of students.

Every department conduct home Assignment, unit test, open book test,

surprise test, mock test, quizzes, group discussion, debates for each class. Question bank also proved to students. Surprise tests are conducted once a week. Unit test are conducted once in a month. Some department provides essay type question.

For final year students i.e B.A.III and B.Com. III 10 marks of seminar, group research for semester V and VI are implemented. Also for second year students of B.A.II, B. Com. II and B. Sc.II university has started group research project for the subject Environmental science, At the end of IVth Semester students complete their projects related to various environmental issues also they have to face theory exam of shivaji University Kolhapur.

File Description	Documents
Any additional information	View File
Link for additional information	https://smtmmcollege.org/uploads/AQAR%202022-23%20Criteria%20Metrics/2-5-2%20Grivance%20and%20redressal.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

- IQAC and College administration instruct to define POs, PSOs and COs to departments.
- POs, PSOs and COs have been prepared and displayed at eyesight of students and teachers. These outcomes analyze expectations and abilities to do after completion of programme or course.
- Wide publicity has been given to POs, PSOs and COs by College.
- Faculty of every department confirms outcomes in departmental meetings.
- At time of preparing prospectus, POs, PSOs and COs are mentioned and during student-parent- teacher meet, parents are made aware of learning outcomes.
- In first week, teachers are acquainted with POs, PSOs and COS to map outcomes and attainment.
- Naturally, the faculties interact with students about what they

are supposed to get at end of each program.

- Students acquire lifelong skills, deep subject knowledge and disciplined behavior at end of programme or course.
- College provided values, knowledge and skills based education and assured that all POs, PSOs and COs would be attained.
- College designs curriculum of certificate courses and programme outcomes are designed accordingly.
- Programme outcomes of self-designed courses of the College are also clearly stated and communicated to students in regular classes.
- These outcomes are also stated to students during various curricular, co-curricular and extra-curricular activities.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://smtmmcollege.org/uploads/AQAR%202022-23%20Criteria%20Metrics/2-6-1_Programme%20and%20course%20outcomes.pdf
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

- IQAC keeps efforts by organizing meetings and plans mechanism to evaluate POs, PSOs and COs which focuses on observation and assessment of students' performance.
- Outcomes are elaborated to students through Principal address, induction programme, expert lectures and classroom interactions.
- POs, PSOs and COs are displayed in College campus at various locations and uploaded on College website.
- CIE, Google Classroom, PPT Bank, MCQs, Peer Evaluation, Home Assignments, Unit Tests and University assessment are helping to evaluate learning outcomes.
- College provides subject related add-on, value added certificate

courses to inculcate actual outcomes at end of course and extend it through life.

- PSOs are measured through both academic and non-academic performances of students.
- Performance of students in internal and external examinations, in assignments, participation in class activities, role in departmental activities are some of means by which PSOs are measured.
- Performance within and outside College in various academic events provides index of learning-levels.
- COs are measured through performance of students in class, internal evaluations, and external evaluations.
- Outcomes are evaluated through Avishkar Research Competitions, Field Visits, Trade Fair, Youth Festival, Wallpapers, College Magazine etc.
- Results of final year students show outcomes.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://smtmmcollege.org/uploads/AQAR%202022-23%20Criteria%20Metrics/2-6-2%20Attainment%20of%20Programme%20outcomes.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

178

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://smtmmcollege.org/uploads/AQAR%202022-23%20Criteria%20Metrics/2-6-3%20Pass%20percentage%20of%20Students.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://smtmmcollege.org/uploads/AQAR%202022-23%20Criteria%20Metrics/SSS%202022-23_0001_merged_compressed.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	https://smtmmcollege.org/uploads/AQAR%202022-23%20Criteria%20Metrics/3-1-2_Research%20projects.pdf

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

10

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

5

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

25

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

- Students are going to be responsible citizens of the society. Therefore, college conducts extension activities in neighbourhood Community in sensitizing students to social issues.
- College organizes all extension activities through N.S.S., Vivek vahini, Women Empowerment Cell etc.
- NSS Unit adopts a village.
- Volunteers are emotionally attached with villagers through NSS camps and carry out works like construction of water pond rejuvenation, soak pits, sanitation pits, roads cleanliness etc.
- Sports department organised a civic and health conscious activity titled "Run for Unity"
- Street Play on current social issues, Oath to be Addiction Free, Rain water harvesting
- Students are involved in cleaning campus under Swachhata Abhiyan and making campus and its surrounding area into a plastic-free zone.
- College organizes programs such as prevention of sexual harassment, street play for beti bachao-beti padhao, nirbhay kanya abhiyan, health consciousness programmes including hand washing, hemoglobin check-up, general health check up, AIDS Awareness lectures and rallies.

- NSS organizes plastic eradication campaign, tree plantation programme, AIDS awareness lecture, AIDS Diagnostic Test and wallpaper inaugurated. Volunteers perform various activities like tree plantation, cleanliness drive and awareness programmes.

- Constitution Day, Tree Plantation Programme, Road Repairing, Voter Awareness Rally, Street Plays, Village Cleanliness Campaign, Birth and Death Anniversaries of National Leaders and Social Reformers, Impact of Climate Change etc. are organized.

File Description	Documents
Paste link for additional information	https://smtmmcollege.org/uploads/AQAR%202022-23%20Criteria%20Metrics/3-3-1_Extension%20activities.pdf
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

3

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

12

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

353

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

6

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

3

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

- College has campus area of 03 Acre 10 R
- Administrative Office
- Library
- Principal cabin
- 12 departments with separate cabins
- Auditorium
- Boys and ladies common rooms
- 15 ICT enabled classrooms
- Faculty room
- Department Library
- Wi-Fi facility
- Drinking water facility
- 16 CCTV cameras
- N-list subscription

- Reading Room
- Library has network resource facility, OPAC and reprography facility.
- Website, Auditing, Admission, Library softwares and Exam, Scholarships softwares
- Toilets
- Parking
- Play-ground measuring 1394 sq. mtr.
- Gymkhana with gym equipments
- Guest House
- Computers 52
- Laptops 02
- LCD Projectors 15
- CD/DVD 20
- Color Printers 01
- Printers 17
- Printers with Scanners 08
- Xerox Machines 02
- Camera 02
- T.V 02
- Public Auditory System 01
- Bio-metric Machine 01
- Battery back-up System 22
- Generator 01

- High Speed Scanner 01
- Inverter 01
- Refrigerator 02
- Incubator 01
- Oven 01
- Strong room for university examination
- ICT equipped IQAC room
- Computer lab with 25 computers

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://smtmmcollege.org/uploads/AQAR%202022-23%20Criteria%20Metrics/4-1-1%20adequate%20infrastructure%20and%20physical%20facilities.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

- College has playground and Gymkhana with equipments.
- Indoor games Carom, Chess, Taekwondo and Yoga
- Playground is 1394 sq. mtr.
- Gym of 50.07 sq. mtr with facilities:

1. Bench press exercise-I

2. Bench press exercise-III

3. Chin-up exercise

4. Thigh exercise

5. Shoulder exercise

6. Hip exercise

7. Shoulder press exercise

8. Knee exercise

9. Double bar exercise

10. Push up exercise

11. Pulley Exercise

12. Standing Pulley exercise

Indoor Games

1) Chess

2) Carom

3) Table Tennis

Gymkhana Equipments Number

Single Bar 01

Chest press 02

Leg press 02

Abdominal sit up 01

Standing sitting twister 01

Push up stand 01

• Essentially equipped Cultural Cell including harmonium, tabla,dholki, Lezim, Zanz, and musical accessories audio-visual aids including Television Set, Sound System,D.V.D., L.C.D., Tape Recorder and Computers

• Open air stage and Kantaben Mehta auditorium are used for Programmes and Cultural competitions.

• College takes participation in different events like plays, mimes, skits, folks dance, one act plays, street plays etc., of Youth

Festival.

- College has equipment like Big Nets, Balls and Volley Ball Poles, Volleyball, Kabaddi, Kho-Kho, and Athletics. Provision of Tshirts, shorts, T. A. and D. A., Shoes, Stockings, Balls, Javelin, Shot-put, Discus throw.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://smtmmcollege.org/uploads/AQAR%202022-23%20Criteria%20Metrics/4-1-2%20adequate%20facilities%20for%20cultural%20activities%2C%20sports%2C%20games.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

14

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

14

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://smtmmcollege.org/uploads/AQAR%202022-23%20Criteria%20Metrics/4-1-3.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

8.2

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

- Library has space of 34.75 square mtr.
- Study room is available during 8.30 am. to 4.00 pm.
- Library has 14385 text and reference books, 13 Journals, and 5 newspapers.
- Library blog is containing digital repository of syllabus and question papers, previous year question paper set, Online open access resources, competitive exam resources, newspaper clippings etc.
- Library has INFLIBNET N-LIST consortia and provides 6000+ ejournals and 3200000+ e-books.
- Separate library cards are issued to students for issuing text books, reference books and journals.
- Library has CD/DVDs collection.
- Library uses cloud base version of E-Vidya Library Management

System Software which facilitates automated book circulation; book accession, user administration, generation of all types of reports, barcode and library user cards.

OPAC is available for users

- Web OPAC is available

Facilities in library:

- Printer 01
- Computer 02
- Bar Code Printer 01
- Bar Code Scanner 01
- Xerox Machine 01
- Printer for public access 01
- 200 MBPS Internet
- Free access to College depository
- New arrivals of books and journals are available
- Study room facility
- 5 computers used for OPAC, Circulation of Books, Library Administration Work, Internet Book facility.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://smtmmcollege.org/uploads/AQAR%202022-23%20Criteria%20Metrics/4-2-1_Library%20is%20automated.pdf

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

1.87

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

25

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

- Provision is made in budget for maintenance of IT infrastructure.
- College is equipped with computer laboratory with 20 computers, total 52 computers, 02 Laptops, 15 LCDs Projectors, 12 Printers, 3 Scanners, 1 Document Scanner, 1 Cameras, 2 Video camera, 02 Xerox machines, 4 all-in-one printers, CDs and DVDs.
- Internet connection with 200 MBPS
- 16 CCTV Cameras
- For major disorder and damage, computer technicians and service providers are hired for updating, repairing and replacement.

- Licensed copies of Microsoft, Windows, and Quick Heal Total antivirus are installed on PCs.
- Wi-Fi facility with 6 routers
- As per requirement, computers, printers, multifunctional printers, LCD projectors, Xerox machines etc. are purchased.
- Library uses E-Vidya Library Management System Software.
- College uses softwares of Parent Institute for office management used for admission process, registration, issuing certificates, cashier, leave, accounting, utility modules, 10000 complimentary SMS and E-mail and SMS integration, T. C. Issue, daily accounts, etc. College uses accounting software of Parent Institute 'Biyani' used for account management, Journal Ledger and Balance Sheet etc. Office software is upgraded frequently.
- College has AMC for upgradation of IT facilities and formed ewaste policy.
- There is power backup facility.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://smtmmcollege.org/uploads/AQAR%202022-23%20Criteria%20Metrics/4-3-1_IT%20facilities%20including%20Wi-Fi.pdf

4.3.2 - Number of Computers

56

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

0.62

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

- College maintains dead stock registers of equipments, instruments etc.
- Maintenance and minor repairs of computers and or electronic instruments are done by hiring external agency.
- Garbage Van of Panchgani Municipal Corporation regularly collects garbage.
- Both urinals and toilets are also regularly cleaned.
- Separate dustbins for collecting solid and liquid waste.
- Sanitary Napkin Vending Machine with destroyer
- Furniture damaged is replaced by new ones. Glass boards are

changed urgently. Broken glass panels of windows are replaced.

- Classrooms are kept clean by peons.
- Broken desks are repaired and replaced.
- Old books are maintained properly. Monthly cleaning of books and racks is done.
- Stock verification is done periodically.
- Library attendant and peon look after maintenance of library.
- Website and Surveillance of 16 CCTVs.
- Computer lab softwares are upgraded by time to time.
- Fire extinguishers are set and maintained in Library,

Administrative Block, and Computer Lab.

- Office and Accounting softwares are maintained. Sports and Gym equipments are oiled/greased.
- Outdoor sport facilities are maintained.
- Repairs to gymnasium and specialized equipments are done.
- Electrician looks for replacement or fitting.
- Plumber looks after maintenance of water supply and pipe fittings.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://smtmmcollege.org/uploads/AQAR%202022-23%20Criteria%20Metrics/4-4-2.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

70

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

15

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills
Language and communication skills Life skills
(Yoga, physical fitness, health and hygiene)
ICT/computing skills**

A. All of the above

File Description	Documents
Link to institutional website	https://smtmmcollege.org/uploads/AQAR%202022-23%20Criteria%20Metrics/5-1-3%20Capacity%20building%20and%20skills%20enhancement.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

176

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

176

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

B. Any 3 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

6

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

59

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government

examinations) during the year

4

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

5

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

- Enough representation to students is given in co-curricular, extracurricular activities of College.
- Active students are given representation in statutory committees like IQAC, ICC, Special Cell, Grievance Redressal Committee etc. where they regularly suggest to upgrade image of College in society.
- Process of admission, exam form submission, scholarship forms, etc. is smoothly conducted with student friendly relations of institution.
- Student representatives are in committees like Anti-ragging

Committee, Internal Complaints Committee, Internal Quality Assurance Cell, Placement and Career Counselling, NSS Committee, Gymkhana Committee, Cultural Committee, Library Committee, Vivek Vahini, Magazine Committee, Student Development/Welfare Cell, Grievance Redressal Cell etc.

- NSS activities like a lecture, workshop, rally, or any social event, our students are well represented and actively involved in effective implementation of event.
- NSS camp planning and execution can be best example of student's involvement. It helps to improve leadership qualities, confidence, sense of responsibility and active participation among students.
- College magazine 'Giristhan' is published annually to provide platform to students to show their creativity.
- Articles, photographs, drawings, cartoons, research articles, poems and many types of literature of students are published.
- Students' representation on various bodies promotes inclusiveness and participatory governance to execute activities smoothly and effectively.
- Earn and Learn Scheme is available in the college. Students are given duties in the College Canteen and office.

File Description	Documents
Paste link for additional information	https://smtmmcollege.org/uploads/AQAR%202022-23%20Criteria%20Metrics/5-3-2_0001.pdf
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

- Smt. Meenalben Mehta College, Panchgani Alumni Association is registered in 2019 society under Societies Registration Act, 1860 (XXI of 1860).
- College organizes one alumni meet and two meetings of Alumni Association annually.
- Alumni are placed in agriculture, industries, education, business, professional fields, entertainment and media, industry, academics and social work.
- Alumni members are active members in IQAC, CDC, NSS and Fund/Donation Committee etc.
- They help to collect fund for extension of College building and for beautification of campus.
- While organizing seminars and workshops, they contribute or sponsor events to make it successful.
- Our alumni are settled in vicinity and running various small scale industries, so at very affordable or sometime free of cost they support College by providing JCB, Tractors, Sport T-Shirts for players etc. whenever and wherever necessary for maintaining ground and campus.
- Financial Contribution 30000/-

- During meets, alumni discuss present situation of College, achievements, progress, and future plans of College.
- Alumni, associated with social reforms, are invited in NSS camps to encourage volunteers to do social service which encourage volunteers positively.
- Alumni and villagers organises Dr. Bapuji Salunkhe Lecture Series for students and people in the society.

File Description	Documents
Paste link for additional information	https://smtmmcollege.org/uploads/AQAR%202022-23%20Criteria%20Metrics/5-4-1_Alumni%20Association%20that%20contributes.pdf
Upload any additional information	View File

5.4.2 - Alumni contribution during the year E. <1Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

College is governed by management named 'Shri Swami Vivekanand Shikshan Sanstha, Kolhapur.' Motto of Sanstha is "Education for Knowledge, Science and Culture".

In tune with motto of management, College has set following vision and mission:

Vision:

Imparting quality education to all sections of society especially to hilly, rural and remote area of the Jaoli and Mahabaleshwar Valley.

Mission:

To inculcate among the students social values like honesty, truth, service, and sacrifice, and to stop social exploitation.

To develop all-round personality of the students.

To bring about the progressive change in the society by means of education.

To create the sense of equality among the students.

To mould selfless social workers who will strive ceaselessly for the cause of social reform.

- Governance of College is decentralized.
- College organizes various programmes for women empowerment and gender equity.
- Environment awareness programmes are organized to sensitize students for protection and conservation of natural resources.
- There is no distinction based on gender, religion, caste, region, creed etc.
- Principles of liberty, equality, fraternity, secularism and nationality are imbibed in students.

File Description	Documents
Paste link for additional information	https://smtmmcollege.org/uploads/AQAR%202022-23%20Criteria%20Metrics/6-1-1_governance%20of%20the%20institution.pdf
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

- Shri Swami Vivekanand Shikshan Sanstha, Kolhapur is best example of decentralization and participative management and from its establishment adopted policy of it for smooth conduct of management.
- College follows its footprint in its academic and administrative tasks through various committees and practices for decentralization and participative management in governance.

- Important policy-making decisions are taken by these committees.
- Committee Chairmen, Head Clerk and HODs have liberty to make decisions.
- Events and programmes in College are organized with involvement, cooperation and participation of all stakeholders.
- Principal with support of Heads of Departments and various committees participate in decision-making which creates environment of organizational democracy.
- Administrative powers and responsibilities are distributed to faculties on basis of experience, competence, commitment and aptitude to meet institutional objectives.
- CDC is composition of renowned persons from society and staff, under which College works in leadership of Chairman of parent institute which plays important role in policy decision making.
- Principal supports, directs, guides, motivates and appreciates and decentralizes powers and responsibilities appropriately.
- All decisions are taken by Principal, IQAC Coordinator, Head of departments and office.
- IQAC works as a Central Processing Unit which facilitates perfect coordination and harmony among all activities and mechanism of College through frequent interaction.

File Description	Documents
Paste link for additional information	https://smtmmcollege.org/uploads/AQAR%202022-23%20Criteria%20Metrics/6-1-2_effective%20Leadership.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

- College has prepared Perspective/Strategic plan 2019-2024 for Academic, Infrastructure and Extension activities setting benchmarks for future achievements.

- IQAC has reviewed and revised quality policy with help of teaching, non-teaching staff, students, alumni and stakeholders of College.

Measures to inculcate quality policy:

- To promote research culture for research development in faculty.
- To motivate and encourage teachers for research contribution.
- To provide platform to enhance competency level of teachers.
- Optimum use of infrastructure i. e. of library and ICT.
- To concentrate on research development of students.
- To create awareness about environmental and social issues.
- To pay special attention towards empowerment of women through inculcating employability skills among girl students.
- College encourages faculty to undertake Research Projects and to complete doctoral research.
- Principal motivates faculty to organize seminars and conferences and to participate and present research.
- Principal and IQAC motivate faculty and administrative staff to attend FDPs and training programme.
- College arranges lectures of eminent academicians for faculty.
- College arranges lectures of eminent academicians and gives opportunity to do interaction with them.
- College purchases new books, research journals, periodicals, newspapers and e-resources for library and thus creates learning environment.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://smtmmcollege.org/uploads/AQAR%202022-23%20Criteria%20Metrics/6-2-1_perspective%20plan.pdf
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

- College is governed by Shri Swami Vivekanand Shikshan Sanstha, Kolhapur.
- Management helps to decide major policies pertaining to academic and infrastructural development.
- Principal forms various committees to decentralize powers and maintains good relationships with stakeholders for development of College.
- IQAC designs plan to execute quality enhancement measures.
- Shri Swami Vivekanand Shikshan Sanstha, Kolhapur follows service rules and regulations of affiliated University, State Government and UGC.
- Parent Institute shoulders entire responsibility of recruitment procedure.
- Recruitment process is executed as per rules and regulations of UGC and Government.
- Job security, transparency and parental care are distinctive aspects of our Management which attract and retain faculty having desired qualifications, knowledge and skills.
- Promotional policy of College is transparent and in accordance with rules and regulations.
- Performance of faculties is evaluated through Academic Performance Indicators.

- Administrative staff of College is promoted on basis of seniority and reservation norms of Govt.
- CDC passes annual budget and financial statements, discuss academic progress of College, and gives suggestions and recommends to Management for filling vacancies.
- IQAC monitors activities and suggests quality measures for holistic development.
- Principal pays special attention for smooth functioning of administration and academics.

File Description	Documents
Paste link for additional information	https://smtmmcollege.org/uploads/AQAR%202022-23%20Criteria%20Metrics/Organogram.pdf
Link to Organogram of the Institution webpage	https://smtmmcollege.org/uploads/AQAR%202022-23%20Criteria%20Metrics/6-2-2%20%20functioning%20of%20the%20institutional%20bodies%20A.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

- College trusts the contribution of employees towards overall development. College offers worthwhile welfare schemes to staff to ensure and boost work culture and efficiency.
- Parent Institute has several welfare schemes for its employees through its Cooperative Credit Society.

Loan Schemes:

- Simple Loan: Maximum: -25,00,000/- 10.5 %
- Urgent Loan: Maximum: 50000/-10.5 %
- Vehicle Loan - 10.5 %
- Electronic Devices Loan 10.5 %
- Gold Loan 10.5 %
- Employee Welfare Insurance Scheme in case of death

Deposit Schemes:

- 3 to 6 months-5 %
- 7 to 12 months- 6 %
- 13 to 24 months- 7 %
- 25 months onward- 6 %
- Double the amount-132 months-7 % College welfare measures:
- Group insurance scheme by affiliating University
- Financial support for research paper presentation
- Group insurance scheme of 1000000/- by Govt. of Maharashtra.
- Various leave facilities
- Duty leave to attend FDPs, Seminars, Conferences, Workshops, Training Programmes etc.
- Shivaji University Teachers Association's Teachers Benevolent Fund

50,000/-

- Medical Reimbursement Scheme
- Felicitation of staff for achievements
- Over Draft (OD) is given by Bank of Maharashtra.
- Loans from Provident Fund
- Housing and higher purchase loans from various banks
- Insurance of Bank of Maharashtra for salary account holders

File Description	Documents
Paste link for additional information	https://smtmmcollege.org/uploads/AQAR%202022-23%20Criteria%20Metrics/6-3-1_%20effective%20welfare%20measures.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

3

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

2

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

3

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

- College has formed ASAR/API Committee, which controls appraisal system.

- It is mandatory for faculty members to fill and submit ASAR to IQAC at end of academic year.

- College IQAC has set well-defined mechanism for collection, assessment and compilation of API files guiding and redressing queries regarding ASAR.
- After analyzing individual reports, API committee recommends to fulfil required document.
- It follows UGC regulations and format prescribed by affiliating University.
- Feedback for teachers is collected every year from current students which are analyzed statistically by IQAC so that

Principal appreciates and boosts faculties accordingly.

Evaluation of faculty on basis of:

1. Teaching and Learning

2. Co-curricular activities

3. Research contribution

4. Extension activities

- Heads of departments examine self-appraisals and submit recommendations on potential areas of improvement.
- Non-teaching staff needs to hand over Confidential Report to Office Head who adds his/her observations and forwards it to Principal.
- Principal, with his/her remarks forward it to parent institute.
- Report contains information about employee's work performance.
- Whenever there is placement for non-teaching staff, College observes and verifies confidential report of related nonteaching staff.
- Based on this information, parent institute may promote or demote employee or transfer them to another branch.
- On basis of seniority, promotion of non-teaching staff is concerned.

File Description	Documents
Paste link for additional information	https://smtmmcollege.org/uploads/AQAR%202022-23%20Criteria%20Metrics/6-3-5_Institutions%20Performance%20Appraisal%20System.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

- College is run by Shri Swami Vivekanand Shikshan Sanstha, Kolhapur.
- R. S. Mohite & Co., Kolhapur, a CA firm is appointed as auditing agency by parent institute for conducting its financial audit.
- College has internal and external mechanism.
- Internal audit is carried out every financial year.
- 2022-23 external audit is carried out on 26th July, 2023.
- Annual Audit Statement is submitted to Joint Director, Kolhapur, and Government of Maharashtra.
- Shivaji University, Kolhapur assesses utilizations of funds given.
- Audit Report is discussed in College Development Committee.
- After discussion with CDC, office completes compliance and submits to Parent Institute.
- Annual salary and non-salary audit is done by Joint Director and verified and approved by Senior Auditor of Higher Education.
- Their compliance report is also completed by College in time.
- Annual salary and non-salary audit is done by Accountant General, Government of Maharashtra.

- Office prepares budget allocation at beginning of academic year by considering requirements.
- Budgetary provisions are approved in CDC meeting and prepared budget is sent to Parent Institute for approval.
- Audit of University Examinations is carried out yearly and report is sent to University.

File Description	Documents
Paste link for additional information	https://smtmmcollege.org/uploads/AQAR%202022-23%20Criteria%20Metrics/6-4-1.pdf
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

2.60

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Aims and Objectives of Resource mobilization

- To diversify and expand resources
- To spend on activities of more preferences
- To decrease dependency on others
- To maintain sustainability of College

- To make optimal use of available funds and skills
- To expand relationship with all stakeholders
- To fulfil responsibilities towards society
- To enhance Quality through IQAC
- College is aided by Govt. of Maharashtra and included under section 2(f) section 12B of UGC Act, 1956 and is eligible to receive grants of UGC.
- College generates financial resources through its stakeholders, government, NGOs, Affiliated University, local well-wishers and public representatives.
- Parent Institute helps us to mobilize fund.
- IQAC and UGC committees search new resources.
- College has been registered under societies Act 1860 and donation given to College is exempted under 80G.
- College has transparent mechanism of auditing.
- Received funds are collected and used through cash, Cheque, RTGS or NEFT mode.
- As per priority and advice of CDC, funds are utilized for infrastructural development and beautification, ICT devices and upgradation, student development and necessary equipments.
- College has strategy, policy and mechanism for optimal utilization of grants from governments and financial development of College.
- Management uses financial resources effectively and efficiently to set up a proper auditing mechanism.

File Description	Documents
Paste link for additional information	https://smtmmcollege.org/uploads/AQAR%202022-23%20Criteria%20Metrics/6-4-3a_Institutional%20strategies%20for%20mobilization.pdf
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

- Mission statement of College states quality education to all sections of society especially to hilly, rural and remote area of the Jaoli and Mahabaleshwar Valley.
- IQAC has been trying to enhance and update its academics and administration.
- IQAC monitors implementation of vision and mission of College.
- It prepares perspective plan of development and execute it in strategic way.
- It has been trying to institutionalize quality assurance strategies such as digitization of academic and administration facilities, gender equality, strengthening extension activities.
- In initial meetings, IQAC takes review of status of teachers' research work and performance such as Ph.D., research publications, MRPs, Research Guidance, Seminar participation and organization etc.
- Quality strategy of IQAC encouraged majority of teachers to register for Ph.D. and submit more research proposals.
- Academic Audit of affiliating University has been conducted to create quality culture.
- It was useful to learn how to maintain record, innovation in teaching-learning and evaluation, future dynamics of higher education, skills of presentation, documentation and office administration.
- IQAC encourages faculty to publish research papers in national and international UGC referred, UGC Care List and peer reviewed journals.
- As outcome of policy, faculty published 09 research papers published in different journals.

File Description	Documents
Paste link for additional information	https://smtmmcollege.org/uploads/AQAR%202022-23%20Criteria%20Metrics/6-5-1.pdf
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

- All departments prepare specialized tools such as blogs, YouTube, and online resources.
- Guest lectures are also arranged for providing exposure to students.
- Gradually, chalk, duster and blackboard teaching amalgamated with LCD projectors, PPTs, Film Screening and so on.
- They are creating videos for College YouTube channel.
- IQAC has prepared Students, Teachers, Alumni and Employers Feedback forms on design and review of syllabus and are collected and analyzed.
- College has collected feedback forms from all stakeholders via online mode and action taken reports are prepared and followed.
- Learning outcomes are ensured through analysis of academic activities.
- Various training programs on ICT were arranged for teaching faculty who were motivated to develop PPTs, YouTube videos etc.
- Internet and Wi-Fi facility made available with 200 Mbps speed.
- College has introduced 11 skill-based, add-on and value added certificate courses and carried out soft skill programmes.
- College has established well-equipped IQAC and strengthened by including academicians, stakeholders, experts in different fields etc.
- College has developed Gym with necessary equipments.

File Description	Documents
Paste link for additional information	https://smtmmcollege.org/uploads/AQAR%202022-23%20Criteria%20Metrics/6-5-2.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://smtmmcollege.org/uploads/AQAR%202022-23%20Criteria%20Metrics/6-5-3.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Women Empowerment cell of our college always engaged in organizing wonderful activities which helps to remove the invisible barrier that prevent the girls and boys to work together.

Our main aim is empowerment of girl students by creating awareness amongst girls regarding psychological and physical changes of adolescence. Institution organizes programs to create awareness about of gender equity among students. Various programs organized in the college for students and staffs during academic year are as

follows:

Hemoglobin checking camp with follow up was organised by Women Empowerment Cell on 03/10/2022. Girl students are get opportunity and during Annual prize Distribution ceremony, they get equal prizes.

File Description	Documents
Annual gender sensitization action plan	https://smtmmcollege.org/uploads/AQAR%202022-23%20Criteria%20Metrics/7-1-1%20merge.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://smtmmcollege.org/uploads/AQAR%202022-23%20Criteria%20Metrics/7-1-1%20Link.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Waste management programs are carefully planned and implemented by NSS Dept. All waste produced in the campus during day to day activities in categorized into different categories and separated accordingly.

- **Solid waste management:** Solid waste produced in our college mainly consists of paper & paper products. Some degradable solid waste is also produced due to academic and science practicals by the students. There is systematic collection of solid waste in college campus. Dust Bins are kept in various

departments and in campus to collect solid waste. The solid waste is collected every week and disposed properly. The waste generated through newspapers and periodicals is being sold to the scrap vendors for recycling and manufacturing processes.

- **Liquid waste management:** The water discharged through the taps is used for the plants in the premises. There are also two soak-pits in the campus. Waste water discharged through toilets is connected to a drainage system of corporation through underground pipelines.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	https://smtmmcollege.org/uploads/AQAR%202022-23%20Criteria%20Metrics/7-1-3%20Link.pdf
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus **B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: **A. Any 4 or All of the above**

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institute is proactively taking efforts in providing an inclusive environment. The initiatives are to promote better education, economic upliftment of the needy, and set communal harmony. Institute has conducted lectures in the villages during NSS camp for increasing their environmental and ethical awareness. Institute has also tested the quality of drinking water available in these villages. The extension activities are targeted towards enabling a holistic environment for student development. University has always been at the forefront of sensitizing students to the cultural, regional, linguistic, communal, and socio-economic diversities of the state and the nation. The University celebrates cultural and regional festivals like Youth Festival, Constitution Day, etc. to teach tolerance and harmony to the students. The Gender Equality Policy focuses on equal access, opportunities, and rights for women and men. Policy for the Differently abled ensures that every single member of the department is aware of the care to be shown to the differently abled people. By providing a barrier-free environment, needed facilities, and human and technological assistance, the department takes continuous efforts to make the differently-abled feel included in every part of the activity of the college. The department has revised the curriculum with the inclusion of topics related to human rights, peace, tolerance, love, compassion, harmony, promotion of social values, awareness of environmental protection, and ethics.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Our institute undertakes different initiatives by organizing different activities to sensitize students and employees to the constitutional obligation: Values, Rights, Duties and responsibilities of the citizens. Every year Republic day is celebrated on 26th Jan by organizing activities highlighting the importance of Indian Constitution. Similarly constitution day also would be celebrated on 26th Nov every year. Independence day is also celebrated every year to highlight struggle of freedom and importance of Indian constitution. 01st May is celebrated as Maharashtra Day to celebrate the existence of the state. Recitation of the national anthem is observed to imbibe patriotism and good citizenship. Senior citizens are also invited for the programmes. Various cultural programmes were arranged for the students and stakeholders on certain occasions. Professional ethics in the faculty as well as in students are inculcated through the Prayer of the Sanstha, which recite the core values of preamble of constitution like equality, brotherhood, honesty, morality etc.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff **4.**

Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

- College helps students to relate with cultural heritage and connect with their roots, by inculcating importance of protection, preservation and propagation of Indian culture.
- College participates in National Flagship Programmes promoted by Govt.
- National, International Days are celebrated with great enthusiasm. College pays tribute to national heroes on Birth and death anniversaries.
- College organizes activities on days of national importance to recall contribution of our leaders in building nation and imbibe moral and ethical values. Purpose of Celebration:
- Library Day- Reading Culture
- Independence Day- Patriotism
- Anna Bhau Sathe - Equality
- National Sports Day-National Spirit
- Teachers Day-Honour Teachers
- Gandhi Jayanti-Truth and Non-violence
- Savitribai Phule Jayanti- Gender Equality
- Vivekanand Jayanti- Rational Youths
- Chht. Shivaji Maharaj Jayanti- Spirit of Freedom

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Practice -I

Title: Shikshanmaharshi Dr. BapujiSalunkhe Lecture Series Goal To develop good bonding between college and society and enlighten through the lectures. The Context Shikshanmarshi Dr. Bapuji Salunkhe gave the motto of the Sanstha: "Dissemination of Education for Knowledge, Science and Culture". The lecture series is fulfilment of the same. The Practice:

Get organised since the year 2011. The Organizing Committee of Staff and Local People invite experts to deliver lectures on various subjects and carries financial responsibility. Evidence of Success: The relationship between the stakeholders of the college gets strengthened.

Problems Encountered and Resources Required:

No adequate number of audiences and requires availability of the finance.

Practice -II Title: Giristhan Writing Carnival/Competition **Goal:** To enhance the comprehension skill of the student To stimulate the creative writing of the students.

The Context:

The Writing Carnival gave wider platform to the students to put-forth their writing and it works as preparatory writing activity before the final publication of the Giristhan. The Practice:

Giristhan Magazine committee schedules of the competition, evaluators select the rankers and college rewards them with certificate and cash.

Evidence of Success: Students took interest in original writing.

Enhanced their comprehension skill. **Problems Encountered:**

Science students showed less response.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Our college is located in rural and hilly area. This is remote and deprived area in the process of educational, infrastructural development. Moreover, the altitude of Panchgani where the Institution located is 4242ft. (MSL). It is covered by dense forest. There is having heavy rainfall in monsoon, severe cold in winter and better environmental condition in summer season. It is difficult for the students to come from deep valley, peak of plateau where the transportation facility is mostly unavailable especially in monsoon season. More than 85% students attend the College by walking, 20% by public transport and 5% by motorcycles. The resources of student's family earning are very low because of unfavorable climatic and geographical conditions. Small area of cultivating land, less number of irrigation system leads to less agriculture practices.

Considering aesthetic and economic potential of Panchgani we run career oriented course in Travel Tourism to provide knowledge of guiding tourists visiting. Our students work as tourist guide on holidays. Main visiting spots are Table land, Sydney point, Parsi point, Harrison's folly, Village of Book: Bhilar (Pustakanche Gao) etc.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Our institute is affiliated to 'Shivaji University, Kolhapur.' & follows the curriculum designed by same university. University revises the curricula of each class after three years by rotation. The Institution ensures effective curriculum delivery through a well planned and documented process as follows:

1. IQAC and Higher authority of the college organized meeting and discussed on the curriculum planning and required faculty and Add-on Courses for the effective delivery of the curriculum
2. Every department held departmental meeting and made discussion on the methodologies and different aspects of the curriculum, Prepared Time table and allotment of the work- load
3. Every Departments and committees prepared Academic Calendars comprises with curriculum, Co-curriculum and extension activities which are supportive and needful to enrichment of the curriculum.....
1. IQAC prepared annual academic calendar on the basis of departmental and committees Calendar and concentrates whether the teaching and learning process is going through Academic Calendar or not.
2. Every subject teacher makes daily synopses as per university guidelines and higher authority of the college checks it on specific intervals.
3. To judge the performance of the students ICE conducted Unit tests, Home Assignments, Seminars etc.
4. Bridge Course and Remedial -Teaching undertaken for the difficult subjects.

IQAC mentors and keeps internal check on above process for the effective implementation of the curricula.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://smtmmcollege.org/uploads/AQAR%202022-23%20Criteria%20Metrics/1-1-1%20link_compressed.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institute and IQAC adhere to the Institute's Academic Calendar which includes 'Continuous Internal Evaluation (CIE)' as follows:

Every Departments and committees prepared Academic Calendars and submitted to IQAC. IQAC prepared annual academic calendar on the basis of departmental and committees Calendar.

Our Examination Department prepared academic calendar to conduct CIE and displayed calendar on website of the institute and Notice board of the college. The college examination committee follows calendar for CIE.

The CIE Committee conducted Continuous Internal Evaluation System and follows all the rules and regulation described by 'Shivaji University, Kolhapur' According to Academic calendar the schedule of all examinations are decided by the committee.

The Schedule of paper setting, Evaluation of answer books and submission of mark lists prepared separately for each and every activity of CIE and communicate to faculty. This committee keeps control on Examination and evaluation process. Higher authority of Institution to take care of weather this process is completed in time or not according to schedule.

During Covid-19 pandemic situation the university laid down the responsibility of organization of First years examination on the college, our examination committee made special plan for conducting the same Exam and conducted this examination very rigorously

IQAC Coordinator and HODs mentors and keeps internal check on the activities of the Committees that weather activities are going according to Academic calendar or not.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	https://smtmmcollege.org/uploads/AQAR%202022-23%20Criteria%20Metrics/1-1-2%20link.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

09

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

12

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

222

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

222

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Human Values: in the literature (Poetry, Plays, and Novels) of three languages as well as topics in social Sciences, Environmental Sciences integrates Human Values and Social integrity, Humility, sense of responsibility and equality, brotherhood are the key concepts in the curriculum followed by the college. College specially introduced the Short term Course in 'Human Rights'

Professional Ethics: A commerce and Management study includes professional Ethics, corporate social responsibility,

Motivational Theories, Personnel Development, Emotional and social intelligence etc.

Environmental Awareness: The Special Paper of Environmental studies is taught through theory and fieldwork projects to develop environmental awareness amongst the students. All the environmental key issues are studied and researched by the students through their projects on different topics.

Environmental Awareness is also created by NSS and NCC students through Tree Plantation, Plastic- free drives etc.

Gender Awareness and sensitization: the College ensures safe and secured environment for students through Discipline Committee and Internal Complaint Cell .Various counseling sessions are created for the sensitization, Lectures, workshops, Brain storming session are organized for the sensitization of Gender Equity and awareness.

Lectures on Women Health and Importance of Self- defense, Yoga Training and women Protection laws are organized for the empowerment of girl students.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

11

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	View File
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

463

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	A. All of the above
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File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://smtmmcollege.org/uploads/AQAR%202022-23%20Criteria%20Metrics/Feedback.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

1080

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

175

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners:

After completion of admission process at the beginning of the academic year, the college identifies slow and advanced learners with the help of their merit in the previous exam and also by conducting diagnostic tests for them. Slow learners are given extra coaching in remedial teaching classes in English and Accountancy while advanced learners are encouraged by providing them with Book Bank Facility. In addition to this, the college has designed and introduced a Certificate Course in A Certificate Course in Functional English for those who are poor in English. Those who are identified as slow as well as advanced learners are assessed at the end of academic year by their performance in the semester examinations held by affiliated university. By taking into consideration their passing percentage, the teachers pay due attention to the concerned students to improve their quality in the respective subjects.

The department of Commerce helps and counsels the students those who are weak in the Advance Accountancy subject. The faculty of Department of Commerce takes efforts for improvement of basics of accountancy. Through the mentor-mentee scheme all the faculty members counsels and help them in their academic difficulties.

File Description	Documents
Link for additional Information	https://smtmmcollege.org/uploads/AQAR%202022-23%20Criteria%20Metrics/2-2-1_advanced%20learners%20and%20slow%20learners.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
779	37

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences:

The college takes every possible effort to make learning student centric. In order to help the students to acquire life skills and knowledge management skills, the college conducts various activities such as Study Tour, Industrial Visit, group discussions, poster presentation, student seminar etc. In addition to this, the college conducts twelve short self-financing courses. Though lecture method is predominantly used for many programmes, an effort is made to make it more effective by introducing interactive method, project based method, departmental seminars, use of audio-visual aids, etc.

Experiential learning Method-

1. Study Tour
2. Industrial Visit

Participative Learning Methods-

1. Poster Presentation
2. Student Seminars
3. Wallpaper
4. Project Work

Problem Solving Method-

1. Group Discussion

2. Quizzes

File Description	Documents
Upload any additional information	View File
Link for additional information	https://smtmmcollege.org/uploads/AOAR%202022-23%20Criteria%20Metrics/2-3-1_0001%20(2).pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

In order to enrich learning experience of students, modern teaching aids are used. It includes use of ICT-PPT presentations every teacher has the access to the computers which is made available to the students also. There are screening of films and dramas based on prescribed text books. E-books are made available to the students as well as teachers on Inlibnet.

In last academic year majority of the teaching- learning process it was conducted by online mode. The lectures held by the faculty through, Google meet, Zoom App, You Tube etc. Hindi department does extensive use of Whatsapp to share notes, videos and learning links for the students. Commerce department regularly use E-Books and creates YouTube videos, PPTs for the better comprehension of the students. English Department practices screening for literary understanding of the adopted novels and dramas.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://smtmmcollege.org/uploads/AOAR%202022-23%20Criteria%20Metrics/2-3-2_ICT%20enabled%20tools.pdf

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

23

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

37

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

12

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

225

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

In the institution the Internal Evaluation Committee is formed which looks after the internal assessment of the students from various classes. It conducts a CAP (Central Assessment of Papers) at college level for B. A. Part-I, B .Com .Part-I and B. Sc.I examination which are conducted by university. This work is done by concerned subject teachers. When assessment work is done, the marks are uploaded on the university examination portal in the prescribed format of the university. Similarly classroom seminars and project are also conducted at B. A. Part-III and B. Com. Part-III classes. The same procedure of uploading the marks is carried out.

Continues Internal Evaluation system is applied for B. A. Part-I, B .Com .Part-I and B. Sc.I. The University conducts the examination and the evaluation of the papers is done by the concerned subject teachers as per the rules and regulations of the university. The marks of each subject sent online as well as the print copy to the university.

There is a special mechanism of transparent and robust internal assessment in terms of frequency and variety. The provision of a right of demanding the photocopy of answer book is made available to the students. If a student feels any grievance against the evaluation of his answer book, he can demand the photocopy through a proper channel like an application demanding the photocopy.

File Description	Documents
Any additional information	View File
Link for additional information	https://smtmmcollege.org/uploads/AOAR%202022-23%20Criteria%20Metrics/2-5-1%20Mechanism%20of%20internal%20assessment.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The major evaluation reforms are implemented at the university level and it is compulsory to follow it. Major reforms made by the affiliated Shivaji University is the implementation of continues internal evaluation sustain for each class of the college.

To observe the students continues progress various efforts are made by the college. Separate examination committee is working in the college for the smooth functioning of the evaluation of students.

Every department conduct home Assignment, unit test, open book test, surprise test, mock test, quizzes, group discussion, debates for each class. Question bank also proved to students. Surprise tests are conducted once a week. Unit test are conducted once in a month. Some department provides essay type question.

For final year students i.e B.A.III and B.Com. III 10 marks of seminar, group research for semester V and VI are implemented. Also for second year students of B.A.II, B. Com. II and B. Sc.II university has started group research project for the subject Environmental science, At the end of IVth Semester students complete their projects related to various environmental issues also they have to face theory exam of shivaji University Kolhapur.

File Description	Documents
Any additional information	View File
Link for additional information	https://smtmmcollege.org/uploads/AOAR%202022-23%20Criteria%20Metrics/2-5-2%20Grivance%20and%20redressal.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

- IQAC and College administration instruct to define POs, PSOs and COs to departments.
- POs, PSOs and COs have been prepared and displayed at eyesight of students and teachers. These outcomes analyze expectations and abilities to do after completion of programme or course.
- Wide publicity has been given to POs, PSOs and COs by College.
- Faculty of every department confirms outcomes in departmental meetings.
- At time of preparing prospectus, POs, PSOs and COs are mentioned and during student-parent- teacher meet, parents are made aware of learning outcomes.
- In first week, teachers are acquainted with POs, PSOs and COS to map outcomes and attainment.
- Naturally, the faculties interact with students about what they are supposed to get at end of each program.
- Students acquire lifelong skills, deep subject knowledge and disciplined behavior at end of programme or course.
- College provided values, knowledge and skills based education and assured that all POs, PSOs and COs would be attained.
- College designs curriculum of certificate courses and programme outcomes are designed accordingly.
- Programme outcomes of self-designed courses of the College are also clearly stated and communicated to students in regular classes.
- These outcomes are also stated to students during various curricular, co-curricular and extra-curricular activities.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://smtmmcollege.org/uploads/AQAR%202022-23%20Criteria%20Metrics/2-6-1_Programme%20and%20course%20outcomes.pdf
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

- IQAC keeps efforts by organizing meetings and plans mechanism to evaluate POs, PSOs and COs which focuses on observation and assessment of students' performance.
- Outcomes are elaborated to students through Principal address, induction programme, expert lectures and classroom interactions.
- POs, PSOs and COs are displayed in College campus at various locations and uploaded on College website.
- CIE, Google Classroom, PPT Bank, MCQs, Peer Evaluation, Home Assignments, Unit Tests and University assessment are helping to evaluate learning outcomes.
- College provides subject related add-on, value added certificate courses to inculcate actual outcomes at end of course and extend it through life.
- PSOs are measured through both academic and non-academic performances of students.
- Performance of students in internal and external examinations, in assignments, participation in class activities, role in departmental activities are some of means by which PSOs are measured.
- Performance within and outside College in various academic events provides index of learning-levels.
- COs are measured through performance of students in class, internal evaluations, and external evaluations.

- Outcomes are evaluated through Avishkar Research Competitions, Field Visits, Trade Fair, Youth Festival, Wallpapers, College Magazine etc.
- Results of final year students show outcomes.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://smtmmcollege.org/uploads/AQAR%202022-23%20Criteria%20Metrics/2-6-2%20Attainment%20of%20Programme%20outcomes.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

178

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://smtmmcollege.org/uploads/AQAR%202022-23%20Criteria%20Metrics/2-6-3%20Pass%20percentage%20of%20Students.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://smtmmcollege.org/uploads/AQAR%202022-23%20Criteria%20Metrics/SSS%202022-23_0001_merged_compressed.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research

projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	https://smtmmcollege.org/uploads/AOAR%202022-23%20Criteria%20Metrics/3-1-2_Research%20projects.pdf

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

10

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

5

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

25

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

- Students are going to be responsible citizens of the society. Therefore, college conducts extension activities in neighbourhood

Community in sensitizing students to social issues.

- College organizes all extension activities through N.S.S., Vivek vahini, Women Empowerment Cell etc.
- NSS Unit adopts a village.
- Volunteers are emotionally attached with villagers through NSS camps and carry out works like construction of water pond rejuvention, soak pits, sanitation pits, roads cleanliness etc.
- Sports department organised a civic and health conscious activity titled "Run for Unity"
- Street Play on current social issues, Oath to be Addiction Free, Rain water harvesting
- Students are involved in cleaning campus under Swachhata Abhiyan and making campus and its surrounding area into a plastic-free zone.
- College organizes programs such as prevention of sexual harassment, street play for beti bachao-beti padhao, nirbhay kanya abhiyan, health consciousness programmes including hand washing, hemoglobin check-up, general health check up, AIDS Awareness lectures and rallies.
- NSS organizes plastic eradication campaign, tree plantation programme, AIDS awareness lecture, AIDS Diagnostic Test and wallpaper inaugurated. Volunteers perform various activities like tree plantation, cleanliness drive and awareness programmes.
- Constitution Day, Tree Plantation Programme, Road Repairing, Voter Awareness Rally, Street Plays, Village Cleanliness Campaign, Birth and Death Anniversaries of National Leaders and Social Reformers, Impact of Climate Change etc. are organized.

File Description	Documents
Paste link for additional information	https://smtmmcollege.org/uploads/AOAR%202022-23%20Criteria%20Metrics/3-3-1_Extension%20activities.pdf
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

3

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

12

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

353

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

6

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

3

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

- College has campus area of 03 Acre 10 R
- Administrative Office
- Library
- Principal cabin
- 12 departments with separate cabins
- Auditorium
- Boys and ladies common rooms
- 15 ICT enabled classrooms
- Faculty room
- Department Library
- Wi-Fi facility
- Drinking water facility
- 16 CCTV cameras
- N-list subscription
- Reading Room
- Library has network resource facility, OPAC and reprography facility.
- Website, Auditing, Admission, Library softwares and Exam, Scholarships softwares
- Toilets
- Parking
- Play-ground measuring 1394 sq. mtr.
- Gymkhana with gym equipments

- Guest House
- Computers 52
- Laptops 02
- LCD Projectors 15
- CD/DVD 20
- Color Printers 01
- Printers 17
- Printers with Scanners 08
- Xerox Machines 02
- Camera 02
- T.V 02
- Public Auditory System 01
- Bio-metric Machine 01
- Battery back-up System 22
- Generator 01
- High Speed Scanner 01
- Inverter 01
- Refrigerator 02
- Incubator 01
- Oven 01
- Strong room for university examination
- ICT equipped IQAC room
- Computer lab with 25 computers

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://smtmmcollege.org/uploads/AQAR%202022-23%20Criteria%20Metrics/4-1-1%20adequate%20infrastructure%20and%20physical%20facilities.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

- College has playground and Gymkhana with equipments.

- Indoor games Carom, Chess, Taekwondo and Yoga

- Playground is 1394 sq. mtr.

- Gym of 50.07 sq. mtr with facilities:

1. Bench press exercise-I

2. Bench press exercise-III

3. Chin-up exercise

4. Thigh exercise

5. Shoulder exercise

6. Hip exercise

7. Shoulder press exercise

8. Knee exercise

9. Double bar exercise

10. Push up exercise

11. Pulley Exercise

12. Standing Pulley exercise

Indoor Games

1) Chess

2) Carom

3) Table Tennis

Gymkhana Equipments Number

Single Bar 01

Chest press 02

Leg press 02

Abdominal sit up 01

Standing sitting twister 01

Push up stand 01

- Essentially equipped Cultural Cell including harmonium, tabla,dholki, Lezim, Zanz, and musical accessories audio-visual aids including Television Set, Sound System,D.V.D., L.C.D., Tape Recorder and Computers

- Open air stage and Kantaben Mehta auditorium are used for Programmes and Cultural competitions.

- College takes participation in different events like plays, mimes, skits, folks dance, one act plays, street plays etc., of Youth Festival.

- College has equipment like Big Nets, Balls and Volley Ball Poles, Volleyball, Kabaddi, Kho-Kho, and Athletics. Provision of Tshirts, shorts, T. A. and D. A., Shoes, Stockings, Balls, Javelin, Shot-put, Discus throw.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://smtmmcollege.org/uploads/AQAR%202022-23%20Criteria%20Metrics/4-1-2%20adequate%20facilities%20for%20cultural%20activities%2C%20sports%2C%20games.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

14

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

14

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://smtmmcollege.org/uploads/AQAR%202022-23%20Criteria%20Metrics/4-1-3.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

8.2

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

- Library has space of 34.75 square mtr.
- Study room is available during 8.30 am. to 4.00 pm.
- Library has 14385 text and reference books, 13 Journals, and 5

newspapers.

- Library blog is containing digital repository of syllabus and question papers, previous year question paper set, Online open access resources, competitive exam resources, newspaper clippings etc.

- Library has INFLIBNET N-LIST consortia and provides 6000+ e-journals and 3200000+ e-books.

- Separate library cards are issued to students for issuing text books, reference books and journals.

- Library has CD/DVDs collection.

- Library uses cloud base version of E-Vidya Library Management

System Software which facilitates automated book circulation; book accession, user administration, generation of all types of reports, barcode and library user cards.

OPAC is available for users

- Web OPAC is available

Facilities in library:

- Printer 01

- Computer 02

- Bar Code Printer 01

- Bar Code Scanner 01

- Xerox Machine 01

- Printer for public access 01

- 200 MBPS Internet

- Free access to College depository

- New arrivals of books and journals are available

- Study room facility

- 5 computers used for OPAC, Circulation of Books, Library Administration Work, Internet Book facility.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://smtmmcollege.org/uploads/AOAR%202022-23%20Criteria%20Metrics/4-2-1_Library%20is%20automated.pdf

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

1.87

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

25

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

- Provision is made in budget for maintenance of IT infrastructure.
- College is equipped with computer laboratory with 20 computers, total 52 computers, 02 Laptops, 15 LCDs Projectors, 12 Printers, 3 Scanners, 1 Document Scanner, 1 Cameras, 2 Video camera, 02 Xerox machines, 4 all-in-one printers, CDs and DVDs.
- Internet connection with 200 MBPS
- 16 CCTV Cameras
- For major disorder and damage, computer technicians and service providers are hired for updating, repairing and replacement.
- Licensed copies of Microsoft, Windows, and Quick Heal Total antivirus are installed on PCs.
- Wi-Fi facility with 6 routers
- As per requirement, computers, printers, multifunctional printers, LCD projectors, Xerox machines etc. are purchased.
- Library uses E-Vidya Library Management System Software.
- College uses softwares of Parent Institute for office management used for admission process, registration, issuing certificates, cashier, leave, accounting, utility modules, 10000 complimentary SMS and E-mail and SMS integration, T. C. Issue, daily accounts, etc. College uses accounting software of Parent Institute 'Biyani' used for account management, Journal Ledger

and Balance Sheet etc. Office software is upgraded frequently.

- College has AMC for upgradation of IT facilities and formed ewaste policy.
- There is power backup facility.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://smtmmcollege.org/uploads/AOAR%202022-23%20Criteria%20Metrics/4-3-1_IT%20facilities%20including%20Wi-Fi.pdf

4.3.2 - Number of Computers

56

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

0.62

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

- College maintains dead stock registers of equipments, instruments etc.
- Maintenance and minor repairs of computers and or electronic instruments are done by hiring external agency.
- Garbage Van of Panchgani Municipal Corporation regularly collects garbage.
- Both urinals and toilets are also regularly cleaned.
- Separate dustbins for collecting solid and liquid waste.
- Sanitary Napkin Vending Machine with destroyer
- Furniture damaged is replaced by new ones. Glass boards are changed urgently. Broken glass panels of windows are replaced.
- Classrooms are kept clean by peons.
- Broken desks are repaired and replaced.
- Old books are maintained properly. Monthly cleaning of books and racks is done.
- Stock verification is done periodically.
- Library attendant and peon look after maintenance of library.
- Website and Surveillance of 16 CCTVs.
- Computer lab softwares are upgraded by time to time.

- Fire extinguishers are set and maintained in Library, Administrative Block, and Computer Lab.
- Office and Accounting softwares are maintained. Sports and Gym equipments are oiled/greased.
- Outdoor sport facilities are maintained.
- Repairs to gymnasium and specialized equipments are done.
- Electrician looks for replacement or fitting.
- Plumber looks after maintenance of water supply and pipe fittings.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://smtmmcollege.org/uploads/AQAR%202022-23%20Criteria%20Metrics/4-4-2.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

70

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

15

File Description	Documents
Upload any additional information	View File
Number of students benefitted by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	https://smtmmcollege.org/uploads/AOAR%202022-23%20Criteria%20Metrics/5-1-3%20Capacity%20building%20and%20skills%20enhancement.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

176

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

176

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

<p>5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees</p>	<p>B. Any 3 of the above</p>
--	-------------------------------------

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

6

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year	
5.2.2.1 - Number of outgoing student progression to higher education	
59	
File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File
5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)	
5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year	
4	
File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File
5.3 - Student Participation and Activities	
5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year	
5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.	
5	

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

- Enough representation to students is given in co-curricular, extracurricular activities of College.
- Active students are given representation in statutory committees like IQAC, ICC, Special Cell, Grievance Redressal Committee etc. where they regularly suggest to upgrade image of College in society.
- Process of admission, exam form submission, scholarship forms, etc. is smoothly conducted with student friendly relations of institution.
- Student representatives are in committees like Anti-ragging Committee, Internal Complaints Committee, Internal Quality Assurance Cell, Placement and Career Counselling, NSS Committee, Gymkhana Committee, Cultural Committee, Library Committee, Vivek Vahini, Magazine Committee, Student Development/Welfare Cell, Grievance Redressal Cell etc.
- NSS activities like a lecture, workshop, rally, or any social event, our students are well represented and actively involved in effective implementation of event.
- NSS camp planning and execution can be best example of student's involvement. It helps to improve leadership qualities, confidence, sense of responsibility and active participation among students.
- College magazine 'Giristhan' is published annually to provide platform to students to show their creativity.
- Articles, photographs, drawings, cartoons, research articles, poems and many types of literature of students are published.
- Students' representation on various bodies promotes inclusiveness and participatory governance to execute activities smoothly and effectively.

- Earn and Learn Scheme is available in the college. Students are given duties in the College Canteen and office.

File Description	Documents
Paste link for additional information	https://smtmmcollege.org/uploads/AOAR%202022-23%20Criteria%20Metrics/5-3-2_0001.pdf
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

28

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

- Smt. Meenalben Mehta College, Panchgani Alumni Association is registered in 2019 society under Societies Registration Act, 1860 (XXI of 1860).
- College organizes one alumni meet and two meetings of Alumni Association annually.
- Alumni are placed in agriculture, industries, education, business, professional fields, entertainment and media, industry, academics and social work.

- Alumni members are active members in IQAC, CDC, NSS and Fund/Donation Committee etc.
- They help to collect fund for extension of College building and for beautification of campus.
- While organizing seminars and workshops, they contribute or sponsor events to make it successful.
- Our alumni are settled in vicinity and running various small scale industries, so at very affordable or sometime free of cost they support College by providing JCB, Tractors, Sport T-Shirts for players etc. whenever and wherever necessary for maintaining ground and campus.
- Financial Contribution 30000/-
- During meets, alumni discuss present situation of College, achievements, progress, and future plans of College.
- Alumni, associated with social reforms, are invited in NSS camps to encourage volunteers to do social service which encourage volunteers positively.
- Alumni and villagers organises Dr. Bapuji Salunkhe Lecture Series for students and people in the society.

File Description	Documents
Paste link for additional information	https://smtmmcollege.org/uploads/AQAR%202022-23%20Criteria%20Metrics/5-4-1_Alumni%20Association%20that%20contributes.pdf
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

College is governed by management named 'Shri Swami Vivekanand Shikshan Sanstha, Kolhapur.' Motto of Sanstha is "Education for Knowledge, Science and Culture".

In tune with motto of management, College has set following vision and mission:

Vision:

Imparting quality education to all sections of society especially to hilly, rural and remote area of the Jaoli and Mahabaleshwar Valley.

Mission:

To inculcate among the students social values like honesty, truth, service, and sacrifice, and to stop social exploitation.

To develop all-round personality of the students.

To bring about the progressive change in the society by means of education.

To create the sense of equality among the students.

To mould selfless social workers who will strive ceaselessly for the cause of social reform.

- Governance of College is decentralized.
- College organizes various programmes for women empowerment and gender equity.
- Environment awareness programmes are organized to sensitize students for protection and conservation of natural resources.
- There is no distinction based on gender, religion, caste, region, creed etc.
- Principles of liberty, equality, fraternity, secularism and nationality are imbibed in students.

File Description	Documents
Paste link for additional information	https://smtmmcollege.org/uploads/AQAR%202022-23%20Criteria%20Metrics/6-1-1_governance%20of%20the%20institution.pdf
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

- Shri Swami Vivekanand Shikshan Sanstha, Kolhapur is best example of decentralization and participative management and from its establishment adopted policy of it for smooth conduct of management.
- College follows its footprint in its academic and administrative tasks through various committees and practices for decentralization and participative management in governance.
- Important policy-making decisions are taken by these committees.
- Committee Chairmen, Head Clerk and HODs have liberty to make decisions.
- Events and programmes in College are organized with involvement, cooperation and participation of all stakeholders.
- Principal with support of Heads of Departments and various committees participate in decision-making which creates environment of organizational democracy.
- Administrative powers and responsibilities are distributed to faculties on basis of experience, competence, commitment and aptitude to meet institutional objectives.
- CDC is composition of renowned persons from society and staff, under which College works in leadership of Chairman of parent institute which plays important role in policy decision making.
- Principal supports, directs, guides, motivates and appreciates and decentralizes powers and responsibilities appropriately.
- All decisions are taken by Principal, IQAC Coordinator, Head of

departments and office.

- IQAC works as a Central Processing Unit which facilitates perfect coordination and harmony among all activities and mechanism of College through frequent interaction.

File Description	Documents
Paste link for additional information	https://smtmmcollege.org/uploads/AQAR%202022-23%20Criteria%20Metrics/6-1-2_effective%20leadership.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

- College has prepared Perspective/Strategic plan 2019-2024 for Academic, Infrastructure and Extension activities setting benchmarks for future achievements.

- IQAC has reviewed and revised quality policy with help of teaching, non-teaching staff, students, alumni and stakeholders of College.

Measures to inculcate quality policy:

- To promote research culture for research development in faculty.
- To motivate and encourage teachers for research contribution.
- To provide platform to enhance competency level of teachers.
- Optimum use of infrastructure i. e. of library and ICT.
- To concentrate on research development of students.
- To create awareness about environmental and social issues.
- To pay special attention towards empowerment of women through inculcating employability skills among girl students.
- College encourages faculty to undertake Research Projects and to complete doctoral research.

- Principal motivates faculty to organize seminars and conferences and to participate and present research.
- Principal and IQAC motivate faculty and administrative staff to attend FDPs and training programme.
- College arranges lectures of eminent academicians for faculty.
- College arranges lectures of eminent academicians and gives opportunity to do interaction with them.
- College purchases new books, research journals, periodicals, newspapers and e-resources for library and thus creates learning environment.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://smtmmcollege.org/uploads/AQAR%202022-23%20Criteria%20Metrics/6-2-1_perspective%20plan.pdf
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

- College is governed by Shri Swami Vivekanand Shikshan Sanstha, Kolhapur.
- Management helps to decide major policies pertaining to academic and infrastructural development.
- Principal forms various committees to decentralize powers and maintains good relationships with stakeholders for development of College.
- IQAC designs plan to execute quality enhancement measures.
- Shri Swami Vivekanand Shikshan Sanstha, Kolhapur follows service rules and regulations of affiliated University, State Government and UGC.
- Parent Institute shoulders entire responsibility of recruitment

procedure.

- Recruitment process is executed as per rules and regulations of UGC and Government.
- Job security, transparency and parental care are distinctive aspects of our Management which attract and retain faculty having desired qualifications, knowledge and skills.
- Promotional policy of College is transparent and in accordance with rules and regulations.
- Performance of faculties is evaluated through Academic Performance Indicators.
- Administrative staff of College is promoted on basis of seniority and reservation norms of Govt.
- CDC passes annual budget and financial statements, discuss academic progress of College, and gives suggestions and recommends to Management for filling vacancies.
- IQAC monitors activities and suggests quality measures for holistic development.
- Principal pays special attention for smooth functioning of administration and academics.

File Description	Documents
Paste link for additional information	https://smtmmcollege.org/uploads/AQAR%202022-23%20Criteria%20Metrics/Organogram.pdf
Link to Organogram of the Institution webpage	https://smtmmcollege.org/uploads/AQAR%202022-23%20Criteria%20Metrics/6-2-2%20%20functioning%20of%20the%20institutional%20bodies%20A.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	A. All of the above
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File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

- College trusts the contribution of employees towards overall development. College offers worthwhile welfare schemes to staff to ensure and boost work culture and efficiency.

- Parent Institute has several welfare schemes for its employees through its Cooperative Credit Society.

Loan Schemes:

- Simple Loan: Maximum: -25,00,000/- 10.5 %
- Urgent Loan: Maximum: 50000/-10.5 %
- Vehicle Loan - 10.5 %
- Electronic Devices Loan 10.5 %
- Gold Loan 10.5 %
- Employee Welfare Insurance Scheme in case of death

Deposit Schemes:

- 3 to 6 months-5 %
- 7 to 12 months- 6 %
- 13 to 24 months- 7 %
- 25 months onward- 6 %

- Double the amount-132 months-7 % College welfare measures:
- Group insurance scheme by affiliating University
- Financial support for research paper presentation
- Group insurance scheme of 1000000/- by Govt. of Maharashtra.
- Various leave facilities
- Duty leave to attend FDPs, Seminars, Conferences, Workshops, Training Programmes etc.
- Shivaji University Teachers Association's Teachers Benevolent Fund 50,000/-
- Medical Reimbursement Scheme
- Felicitation of staff for achievements
- Over Draft (OD) is given by Bank of Maharashtra.
- Loans from Provident Fund
- Housing and higher purchase loans from various banks
- Insurance of Bank of Maharashtra for salary account holders

File Description	Documents
Paste link for additional information	https://smtmmcollege.org/uploads/AQAR%202022-23%20Criteria%20Metrics/6-3-1_%20effective%20welfare%20measures.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

3

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

2

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

3

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

- College has formed ASAR/API Committee, which controls appraisal system.
- It is mandatory for faculty members to fill and submit ASAR to IQAC at end of academic year.
- College IQAC has set well-defined mechanism for collection, assessment and compilation of API files guiding and redressing queries regarding ASAR.
- After analyzing individual reports, API committee recommends to fulfil required document.
- It follows UGC regulations and format prescribed by affiliating University.
- Feedback for teachers is collected every year from current students which are analyzed statistically by IQAC so that Principal appreciates and boosts faculties accordingly.

Evaluation of faculty on basis of:

1. Teaching and Learning
2. Co-curricular activities
3. Research contribution

4. Extension activities

- Heads of departments examine self-appraisals and submit recommendations on potential areas of improvement.
- Non-teaching staff needs to hand over Confidential Report to Office Head who adds his/her observations and forwards it to Principal.
- Principal, with his/her remarks forward it to parent institute.
- Report contains information about employee's work performance.
- Whenever there is placement for non-teaching staff, College observes and verifies confidential report of related nonteaching staff.
- Based on this information, parent institute may promote or demote employee or transfer them to another branch.
- On basis of seniority, promotion of non-teaching staff is concerned.

File Description	Documents
Paste link for additional information	https://smtmmcollege.org/uploads/AQAR%202022-23%20Criteria%20Metrics/6-3-5_Institutions%20Performance%20Appraisal%20System.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

- College is run by Shri Swami Vivekanand Shikshan Sanstha, Kolhapur.
- R. S. Mohite & Co., Kolhapur, a CA firm is appointed as auditing agency by parent institute for conducting its financial audit.
- College has internal and external mechanism.

- Internal audit is carried out every financial year.
- 2022-23 external audit is carried out on 26th July, 2023.
- Annual Audit Statement is submitted to Joint Director, Kolhapur, and Government of Maharashtra.
- Shivaji University, Kolhapur assesses utilizations of funds given.
- Audit Report is discussed in College Development Committee.
- After discussion with CDC, office completes compliance and submits to Parent Institute.
- Annual salary and non-salary audit is done by Joint Director and verified and approved by Senior Auditor of Higher Education.
- Their compliance report is also completed by College in time.
- Annual salary and non-salary audit is done by Accountant General, Government of Maharashtra.
- Office prepares budget allocation at beginning of academic year by considering requirements.
- Budgetary provisions are approved in CDC meeting and prepared budget is sent to Parent Institute for approval.
- Audit of University Examinations is carried out yearly and report is sent to University.

File Description	Documents
Paste link for additional information	https://smtmmcollege.org/uploads/AQAR%202022-23%20Criteria%20Metrics/6-4-1.pdf
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

2.60

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Aims and Objectives of Resource mobilization

- To diversify and expand resources
- To spend on activities of more preferences
- To decrease dependency on others
- To maintain sustainability of College
- To make optimal use of available funds and skills
- To expand relationship with all stakeholders
- To fulfil responsibilities towards society
- To enhance Quality through IQAC
- College is aided by Govt. of Maharashtra and included under section 2(f) section 12B of UGC Act, 1956 and is eligible to receive grants of UGC.
- College generates financial resources through its stakeholders, government, NGOs, Affiliated University, local well-wishers and public representatives.
- Parent Institute helps us to mobilize fund.
- IQAC and UGC committees search new resources.
- College has been registered under societies Act 1860 and donation given to College is exempted under 80G.

- College has transparent mechanism of auditing.
- Received funds are collected and used through cash, Cheque, RTGS or NEFT mode.
- As per priority and advice of CDC, funds are utilized for infrastructural development and beautification, ICT devices and upgradation, student development and necessary equipments.
- College has strategy, policy and mechanism for optimal utilization of grants from governments and financial development of College.
- Management uses financial resources effectively and efficiently to set up a proper auditing mechanism.

File Description	Documents
Paste link for additional information	https://smtmmcollege.org/uploads/AQAR%202022-23%20Criteria%20Metrics/6-4-3a_Institutional%20strategies%20for%20mobilization.pdf
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

- Mission statement of College states quality education to all sections of society especially to hilly, rural and remote area of the Jaoli and Mahabaleshwar Valley.
- IQAC has been trying to enhance and update its academics and administration.
- IQAC monitors implementation of vision and mission of College.
- It prepares perspective plan of development and execute it in strategic way.
- It has been trying to institutionalize quality assurance strategies such as digitization of academic and administration facilities, gender equality, strengthening extension activities.

- In initial meetings, IQAC takes review of status of teachers' research work and performance such as Ph.D., research publications, MRPs, Research Guidance, Seminar participation and organization etc.
- Quality strategy of IQAC encouraged majority of teachers to register for Ph.D. and submit more research proposals.
- Academic Audit of affiliating University has been conducted to create quality culture.
- It was useful to learn how to maintain record, innovation in teaching-learning and evaluation, future dynamics of higher education, skills of presentation, documentation and office administration.
- IQAC encourages faculty to publish research papers in national and international UGC referred, UGC Care List and peer reviewed journals.
- As outcome of policy, faculty published 09 research papers published in different journals.

File Description	Documents
Paste link for additional information	https://smtmmcollege.org/uploads/AQAR%202022-23%20Criteria%20Metrics/6-5-1.pdf
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

- All departments prepare specialized tools such as blogs, YouTube, and online resources.
- Guest lectures are also arranged for providing exposure to students.
- Gradually, chalk, duster and blackboard teaching amalgamated with LCD projectors, PPTs, Film Screening and so on.
- They are creating videos for College YouTube channel.

- IQAC has prepared Students, Teachers, Alumni and Employers Feedback forms on design and review of syllabus and are collected and analyzed.
- College has collected feedback forms from all stakeholders via online mode and action taken reports are prepared and followed.
- Learning outcomes are ensured through analysis of academic activities.
- Various training programs on ICT were arranged for teaching faculty who were motivated to develop PPTs, YouTube videos etc.
- Internet and Wi-Fi facility made available with 200 Mbps speed.
- College has introduced 11 skill-based, add-on and value added certificate courses and carried out soft skill programmes.
- College has established well-equipped IQAC and strengthened by including academicians, stakeholders, experts in different fields etc.
- College has developed Gym with necessary equipments.

File Description	Documents
Paste link for additional information	https://smtmmcollege.org/uploads/AQAR%202022-23%20Criteria%20Metrics/6-5-2.pdf
Upload any additional information	View File

<p>6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)</p>	<p>A. All of the above</p>
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File Description	Documents
Paste web link of Annual reports of Institution	https://smtmmcollege.org/uploads/AQAR%202022-23%20Criteria%20Metrics/6-5-3.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Women Empowerment cell of our college always engaged in organizing wonderful activities which helps to remove the invisible barrier that prevent the girls and boys to work together.

Our main aim is empowerment of girl students by creating awareness amongst girls regarding psychological and physical changes of adolescence. Institution organizes programs to create awareness about of gender equity among students. Various programs organized in the college for students and staffs during academic year are as follows:

Hemoglobin checking camp with follow up was organised by Women Empowerment Cell on 03/10/2022. Girl students are get opportunity and during Annual prize Distribution ceremony, they get equal prizes.

File Description	Documents
Annual gender sensitization action plan	https://smtmmcollege.org/uploads/AQAR%202022-23%20Criteria%20Metrics/7-1-1%20merge.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://smtmmcollege.org/uploads/AQAR%202022-23%20Criteria%20Metrics/7-1-1%20Link.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	C. Any 2 of the above
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File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

<p>7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management</p> <p>Waste management programs are carefully planned and implemented by NSS Dept. All waste produced in the campus during day to day activities in categorized into different categories and separated accordingly.</p> <ul style="list-style-type: none"> Solid waste management: Solid waste produced in our college mainly consists of paper & paper products. Some degradable solid waste is also produced due to academic and science practicals by the students. There is systematic collection of solid waste in college campus. Dust Bins are kept in various departments and in campus to collect solid waste. The solid waste is collected every week and disposed properly. The waste generated through newspapers and periodicals is being sold to the scrap vendors for recycling and manufacturing processes. Liquid waste management: The water discharged through the
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taps is used for the plants in the premises. There are also two soak-pits in the campus. Waste water discharged through toilets is connected to a drainage system of corporation through underground pipelines.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	https://smtmmcollege.org/uploads/AQAR%202022-23%20Criteria%20Metrics/7-1-3%20Link.pdf
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institute is proactively taking efforts in providing an inclusive environment. The initiatives are to promote better education, economic upliftment of the needy, and set communal harmony. Institute has conducted lectures in the villages during NSS camp for increasing their environmental and ethical awareness. Institute has also tested the quality of drinking water available in these villages. The extension activities are targeted towards enabling a holistic environment for student development. University has always been at the forefront of sensitizing students to the cultural, regional, linguistic, communal, and socio-economic diversities of the state and the nation. The University celebrates cultural and regional festivals like Youth Festival, Constitution Day, etc. to teach tolerance and harmony to the students. The Gender Equality Policy focuses on equal access, opportunities, and rights for women and men. Policy for the Differently abled ensures that every single member of the department is aware of the care to be shown to the differently abled people. By providing a barrier-free environment, needed facilities, and human and technological assistance, the department takes continuous efforts to make the differently-abled feel included in every part of the activity of the college. The department has revised the curriculum with the inclusion of topics related to human rights, peace, tolerance, love, compassion, harmony, promotion of social values, awareness of environmental protection, and ethics.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Our institute undertakes different initiatives by organizing different activities to sensitize students and employees to the constitutional obligation: Values, Rights, Duties and responsibilities of the citizens. Every year Republic day is celebrated on 26th Jan by organizing activities highlighting the importance of Indian Constitution. Similarly constitution day also would be celebrated on 26th Nov every year. Independence day is also celebrated every year to highlight struggle of freedom and importance of Indian constitution. 01st May is celebrated as Maharashtra Day to celebrate the existence of the state. Recitation of the national anthem is observed to imbibe patriotism and good citizenship. Senior citizens are also invited for the programmes. Various cultural programmes were arranged for the students and stakeholders on certain occasions. Professional ethics in the faculty as well as in students are inculcated through the Prayer of the Sanstha, which recite the core values of preamble of constitution like equality, brotherhood, honesty, morality etc.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for

B. Any 3 of the above

students, teachers, administrators
and other staff 4. Annual awareness
programmes on Code of Conduct are
organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

- College helps students to relate with cultural heritage and connect with their roots, by inculcating importance of protection, preservation and propagation of Indian culture.
- College participates in National Flagship Programmes promoted by Govt.
- National, International Days are celebrated with great enthusiasm. College pays tribute to national heroes on Birth and death anniversaries.
- College organizes activities on days of national importance to recall contribution of our leaders in building nation and imbibe moral and ethical values. Purpose of Celebration:
- Library Day- Reading Culture
- Independence Day- Patriotism
- Anna Bhau Sathe - Equality
- National Sports Day- National Spirit
- Teachers Day-Honour Teachers
- Gandhi Jayanti-Truth and Non-violence
- Savitribai Phule Jayanti- Gender Equality
- Vivekanand Jayanti- Rational Youths
- Chht. Shivaji Maharaj Jayanti- Spirit of Freedom

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Practice -I

Title: Shikshanmaharshi Dr. BapujiSalunkhe Lecture Series Goal To develop good bonding between college and society and enlighten through the lectures. The Context Shikshanmarshi Dr. Bapuji Salunkhe gave the motto of the Sanstha: "Dissemination of Education for Knowledge, Science and Culture". The lecture series is fulfilment of the same. The Practice:

Get organised since the year 2011. The Organizing Committee of Staff and Local People invite experts to deliver lectures on various subjects and carries financial responsibility. Evidence of Success: The relationship between the stakeholders of the college gets strengthened.

Problems Encountered and Resources Required:

No adequate number of audiences and requires availability of the finance.

Practice -II Title: Giristhan Writing Carnival/Competition Goal: To enhance the comprehension skill of the student To stimulate the creative writing of the students.

The Context:

The Writing Carnival gave wider platform to the students to put-forth their writing and it works as preparatory writing activity before the final publication of the Giristhan. The Practice:

Giristhan Magazine committee schedules of the competition,

evaluators select the rankers and college rewards them with certificate and cash.

Evidence of Success: Students took interest in original writing.

Enhanced their comprehension skill. Problems Encountered:

Science students showed less response.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Our college is located in rural and hilly area. This is remote and deprived area in the process of educational, infrastructural development. Moreover, the altitude of Panchgani where the Institution located is 4242ft. (MSL). It is covered by dense forest. There is having heavy rainfall in monsoon, severe cold in winter and better environmental condition in summer season. It is difficult for the students to come from deep valley, peak of plateau where the transportation facility is mostly unavailable especially in monsoon season. More than 85% students attend the College by walking, 20% by public transport and 5% by motorcycles. The resources of student's family earning are very low because of unfavorable climatic and geographical conditions. Small area of cultivating land, less number of irrigation system leads to less agriculture practices.

Considering aesthetic and economic potential of Panchgani we run career oriented course in Travel Tourism to provide knowledge of guiding tourists visiting. Our students work as tourist guide on holidays. Main visiting spots are Table land, Sydney point, Parsi point, Harrison's folly, Village of Book: Bhilar (Pustakanche Gao) etc.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

Our future plan is to prepare for upcoming New Education Policy 2020 and development of Institutional Research Culture among the students and faculty, to create assisting education system for the poor and rural students. Our progressive management, the faculty who form its backbone, the students who are its ambassadors who represent the Shri Swami Vivekanand spirit, the registered active alumni are working in direction to take the institution towards its vision of super class education. Shivaji University, Kolhapur efforts for Undergraduate Research through "Avishkaar". At the college level the spirit of enquiry is encouraged through the science exhibition competition which helps to ignite an interest in the basic Sciences. Industrial Visits are organized by various departments. These are some of the ways by which institute keep track of the developing Research Culture among the students and faculty. We also plans different initiatives to sensitize students and employees to the constitutional obligation: Values, Rights, Duties and responsibilities of the citizens. We will provide an inclusive environment such as tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities.