



"ज्ञान, विज्ञान आणि सुसंस्कार यांसाठी शिक्षण प्रसार" - शिक्षणमहर्षी डॉ.बापूजी साळुंखे

SHRI SWAMI VIVEKANAND SHIKSHAN SANSTHA, KOLHAPUR'S  
**Smt. Meenalben Mehta College, Panchgani**

(Arts, Commerce & Science) Tal. Mahabaleshwar, Dist.Satara.412805 (M.S.)



श्रीमती मीनलबेन महेता कॉलेज, पांचगणी  
(कला, वाणिज्य व विज्ञान) ता. महाबळेश्वर, जि. सातारा.

Estd : June 1990

NACC Reaccreditation : "B" Grade

AFFILIATED TO SHIVAJI UNIVERSITY, KOLHAPUR

Ph(Off.)02168-240667 (Prin.)02168-299304

Mob: 9423035675

e-mail : smt.meenalbenmehtac@yahoo.com

web : smtrmcollege.org

Founder

Shikshanmaharshi Dr. Bapuji Salunkhe  
B.A, B.T, D.Lit.

President

Hon.Chandrakant (Dada) Patil  
M.L.A., Ex. Revenue Minister,  
Maharashtra State

Chairman

Hon.Prin.Abhaykumar Salunkhe  
M.A.

Secretary

Hon.Prin. Mrs.Shubhangi Gavade  
M.Sc B.Ed.

I/C Principal

Prof. Dr. Satish Desai  
M.A : Ph.D.

Date: 12/07/2023

**NOTICE**

All the honorable members of the Internal Quality Assurance Cell (IQAC) are hereby informed to attend the first meeting of the academic year 2023-24 to be held on 17/07/2023 at 11:00 A.M. under the chairmanship of Hon. I/c Prin. Prof. Dr. Satish Desai.

We anticipate your gracious presence for the meeting. Please convey us your availability for the meeting in order to make necessary preparation.

**Venue:** IQAC Meeting Room

**Encl:** Agenda of the meeting

Warm regards.

Thank you.

Dr. B. N. Kokare  
IQAC Coordinator

**Co-ordinator  
IQAC**

C/o Smt. Meenalben Mehta College, Panchgani  
(Arts, Commerce & Science)  
Tal. Mahabaleshwar, Dist. Satara.

Prof. Dr. Satish Desai  
IQAC Chairperson

**I/C PRINCIPAL**

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I/C Principal

Prof. Dr. Satish Desai  
M.A., Ph.D.

Date: 12/07/2023

## AGENDA

1. Confirmation of the minutes of previous meeting
2. Organization of Teachers Training Workshop on NEP 2020
3. Organization of Teachers Training Program on Spoken English
4. Conducting a Certificate Course on Digital Marketing Manager
5. Formation of Electoral Literacy Club
6. Any other issue with the permission of Hon. Chairperson

### Copy to:

Sr. No.	Name of the Member	Designation	Signature
1	Prof. Dr. Satish S. Desai, I/c Principal	Chairperson	
2	Prin. Dr. Rajendra V. Shejwal (Joint Secretary - Administration)	Management Representative	
3	Hon. Kaustubh M. Gawade, CEO	Senior Administrative Officer	
4	Mr. Nanasaheb Kasurde	Nominee - Local Society	
5	Mr. Pandharinath Bhilare	Nominee - Employer	
6	Mr. N. S. Phadatare	Teacher Representative	
7	Dr. Tukaram M. Rabade	Teacher Representative	
8	Dr. Priyadarshani B. Kamble	Teacher Representative	
9	Mr. Amar Biramane	Alumni Representative	
10	Mr. Ajit Bhilare (B. Com. III)	Student Representative	
11	Mr. Santosh Salunkhe	Head Clerk	
12	Dr. B. N. Kokare	IQAC Coordinator	

Dr. B. N. Kokare  
IQAC Coordinator  
Co-ordinator  
IQAC

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Prof. Dr. Satish Desai  
IQAC Chairperson  
I/C PRINCIPAL  
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M.Sc B.Ed.

I/C Principal

Prof. Dr. Satish Desai  
M.A. ; Ph.D.

## Internal Quality Assurance Cell (IQAC) Minutes of the Meeting held on 17/07/2023

First meeting of Internal Quality Assurance Cell (IQAC) of the academic year 2023-24 was held under the chairmanship of Hon. I/c Prin. Prof. Dr. Satish Desai on 17/07/2023 at 11:00 A.M. at IQAC Meeting Room.

Members Present	Members Absent
Prof. Dr. Satish S. Desai	
Prin. Dr. Rajendra V. Shejwal	
Hon. Kaustubh M. Gawade	
Mr. Nanasaheb Kasurde	
Mr. Pandharinath Bhilare	
Mr. N. S. Phadatare	
Dr. Tukaram M. Rabade	
Dr. Priyadarshani B. Kamble	
Mr. Amar Biramane	
Mr. Ajit Bhilare (B. Com. III)	
Mr. Santosh Salunkhe	
Dr. B. N. Kokare	

Dr. B. N. Kokare, IQAC Coordinator welcomed all the committee members and introduced the agenda of the meeting. After the rigorous discussion on all the items of agenda, the following minutes were recorded:

### 1. Confirmation of the minutes of the meeting held on 30/05/2023

Minutes of the meeting held on 30/05/2023 were read by the IQAC Coordinator – Dr. B. N. Kokare.

**Resolution:** It was resolved to confirm the minutes of the meeting held on 30/05/2023.

**Proposed by:** Dr. B. N. Kokare

**Seconded by:** I/c Prin. Prof. Dr. Satish S. Desai

The resolution was unanimously passed.



## 2. Organization of Teachers Training Workshop on NEP 2020

Dr. B. N. Kokare made the committee members aware of organizing a Teachers Training Workshop on NEP 2020.

**Resolution:** It was recommended to organize Teachers Training Workshop on NEP 2020 as per the guidelines of Government and Shivaji University, Kolhapur considering the need of teachers and students.

**Proposed by:** Dr. Tukaram M. Rabade

**Seconded by:** Dr. Priyadarshani B. Kamble

The resolution was unanimously passed.

## 3. Organization of Teachers Training Program on Spoken English

Dr. Priyadarshani B. Kamble explained the need of organizing Teachers Training Program on Spoken English.

**Resolution:** It was suggested to organize Teachers Training Program on Spoken English considering the genuine need of teachers and students in order to develop their communication skills.

**Proposed by:** Dr. B. N. Kokare

**Seconded by:** Dr. Tukaram M. Rabade

The resolution was unanimously passed.

## 4. Conducting a Certificate Course on Digital Marketing Manager

Dr. B. N. Kokare focused the need of conducting a "Certificate Course on Digital Marketing Manager" in order to provide additional professional knowledge to the students.

**Resolution:** It was resolved to conduct a "Certificate Course on Digital Marketing Manager" for the students in order to develop professional skills among them.

**Proposed by:** Dr. Priyadarshani B. Kamble

**Seconded by:** I/c Prin. Prof. Dr. Satish S. Desai

The resolution was unanimously passed.

## 5. Formation of Electoral Literacy Club

I/c Prin. Prof. Dr. Satish S. Desai made everybody aware of the need of formation of Electoral Literacy Club.

**Resolution:** It was confirmed to form an Electoral Literacy Club for the students' awareness of elections, right to vote and their involvement in the elections.

**Proposed by:** Dr. Tukaram M. Rabade

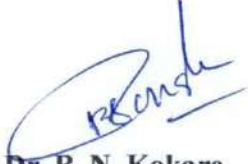
**Seconded by:** Dr. Priyadarshani B. Kamble

The resolution was unanimously passed.



**6. Any other issue with the permission of Hon. Chairperson**

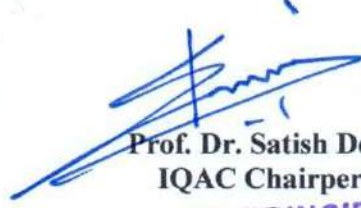
As there was no any other issue for the discussion, the meeting concluded with a vote of thanks offered by Dr. Tukaram M. Rabade.



**Dr. B. N. Kokare**  
IQAC Coordinator

**Co-ordinator**  
IQAC

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Tal. Mahabaleshwar, Dist. Satara.



**Prof. Dr. Satish Desai**  
IQAC Chairperson

**I/C PRINCIPAL**

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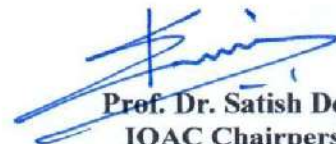
I/C Principal  
Prof. Dr. Satish Desai  
M.A., Ph.D.

**Internal Quality Assurance Cell (IQAC)  
Action Taken Report of the Meeting held on 17/07/2023**

Sr. No.	Resolution	Action Taken
1	IQAC approved the minutes of the meeting held on 30/05/2023.	Hon. I/c Prin. Prof. Dr. Satish S. Desai informed about the approval of the minutes of last meeting.
2	IQAC approved Organization of Teachers Training Workshop on NEP 2020.	Hon. I/c Prin. Prof. Dr. Satish S. Desai instructed faculty members to organize of Teachers Training Workshop on NEP 2020.
3	IQAC approved organization of Teachers Training Program on Spoken English	Hon. I/c Prin. Prof. Dr. Satish S. Desai informed to organize Teachers Training Program on Spoken English.
4	IQAC approved to conduct a "Certificate Course on Digital Marketing Manager"	Hon. I/c Prin. Prof. Dr. Satish S. Desai instructed the Head, Dept. of Commerce to conduct a "Certificate Course on Digital Marketing Manager".
5	IQAC approved Formation of Electoral Literacy Club	Hon. I/c Prin. Prof. Dr. Satish S. Desai informed to form Electoral Literacy Club.

  
Dr. B. N. Kokare  
IQAC Coordinator  
Co-ordinator  
IQAC



  
Prof. Dr. Satish Desai  
IQAC Chairperson  
I/C PRINCIPAL  
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Secretary

**Hon.Prin. Mrs.Shubhangi Gavade**  
M.Sc B.Ed.

I/C Principal

**Prof. Dr. Satish Desai**  
M.A., Ph.D.

Date: 02/11/2023

### NOTICE

All the honorable members of the Internal Quality Assurance Cell (IQAC) are hereby informed to attend the second meeting of the academic year 2023-24 to be held on 07/11/2023 at 11:00 A.M. under the chairmanship of Hon. I/c Prin. Prof. Dr. Satish Desai.

We anticipate your gracious presence for the meeting. Please convey us your availability for the meeting in order to make necessary preparation.

**Venue:** IQAC Meeting Room

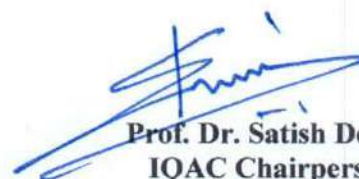
**Encl:** Agenda of the meeting

Warm regards.

Thank you.

  
**Dr. B. N. Kokare**  
IQAC Coordinator  
**Co-ordinator**  
IQAC

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; M.Sc B.Ed.

I/C Principal

Prof. Dr. Satish Desai  
M.A. ; Ph.D.

Date: 02/11/2023

## AGENDA

1. Confirmation of the minutes of previous meeting
2. Organization of Placement Drive for the Students
3. Construction and renovation of latrines
4. Construction of Wall Compound
5. Organization of Self-Defense Training Program for Girl Students
6. Organization of Entrepreneurship Development Rally
7. Preparation of Annual Quality Assurance Report (AQAR) of the academic year 2022-23
8. Any other issue with the permission of Hon. Chairperson

### Copy to:

Sr. No.	Name of the Member	Designation	Signature
1	Prof. Dr. Satish S. Desai, I/c Principal	Chairperson	
2	Prin. Dr. Rajendra V. Shejwal (Joint Secretary – Administration)	Management Representative	
3	Hon. Kaustubh M. Gawade, CEO	Senior Administrative Officer	
4	Mr. Nanasaheb Kasurde	Nominee - Local Society	
5	Mr. Pandharinath Bhilare	Nominee - Employee	
6	Mr. Prakash Gole	Nominee - Industrialist	
7	Mr. N. S. Phadatare	Teacher Representative	
8	Dr. Tukaram M. Rabade	Teacher Representative	
9	Dr. Priyadarshani B. Kamble	Teacher Representative	
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11	Mr. Ajit Bhilare (B. Com. III)	Student Representative	
12	Mr. Santosh Salunkhe	Head Clerk	
13	Dr. B. N. Kokare	IQAC Coordinator	

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## Internal Quality Assurance Cell (IQAC) Minutes of the Meeting held on 07/11/2023

Second meeting of Internal Quality Assurance Cell (IQAC) of the academic year 2023-24 was held under the chairmanship of Hon. I/c Prin. Prof. Dr. Satish Desai on 07/11/2023 at 11:00 A.M. at IQAC Meeting Room.

Members Present	Members Absent
Prof. Dr. Satish S. Desai	
Prin. Dr. Rajendra V. Shejwal	
Hon. Kaustubh M. Gawade	
Mr. Nanasaheb Kasurde	
Mr. Prakash Gole	
Mr. Pandharinath Bhilare	
Mr. N. S. Phadatare	
Dr. Tukaram M. Rabade	
Dr. Priyadarshani B. Kamble	
Mr. Amar Biramane	
Mr. Ajit Bhilare (B. Com. III)	
Mr. Santosh Salunkhe	
Dr. B. N. Kokare	

Dr. B. N. Kokare, IQAC Coordinator welcomed all the committee members and introduced the agenda of the meeting. After the rigorous discussion on all the items of agenda, the following minutes were recorded:

### 1. Confirmation of the minutes of the meeting held on 17/07/2023

Minutes of the meeting held on 17/07/2023 were read by the IQAC Coordinator – Dr. B. N. Kokare.

**Resolution:** It was resolved to confirm the minutes of the meeting held on 17/07/2023.

**Proposed by:** Dr. B. N. Kokare

**Seconded by:** I/c Prin. Prof. Dr. Satish S. Desai

The resolution was unanimously passed.



## 2. Organization of Placement Drive for the Students

Dr. Tukaram M. Rabade explained the need of organizing a placement drive for the students.

**Resolution:** It was recommended to organize various placement drives for the students in order to provide them better employment.

**Proposed by:** Mr. Amar Biramane

**Seconded by:** Dr. Tukaram M. Rabade

The resolution was unanimously passed.

## 3. Construction and renovation of latrines

Dr. Tukaram M. Rabade dragged attention towards the genuine requirement of construction and renovation of latrines for staff and students.

**Resolution:** It was resolved to construct and renovate the latrines for the staff members as well as the students.

**Proposed by:** Mr. Pandharinath Bhilare

**Seconded by:** I/c Prin. Prof. Dr. Satish S. Desai

The resolution was unanimously passed.

## 4. Construction of Wall Compound

I/c Prin. Prof. Dr. Satish S. Desai made the committee members aware of the urgency of constructing a strong wall compound on west side of the college premises.

**Resolution:** It was resolved to construct a wall compound on the west side of college's premise in order to secure the property and provide security to the students.

**Proposed by:** Mr. Nanasaheb Kasurde

**Seconded by:** Dr. B. N. Kokare

The resolution was unanimously passed.

## 5. Organization of Self-Defense Training Program for Girl Students

Dr. Priyadarshani B. Kamble focused attention towards the need of organization of Self-Defense Training Program for Girl Students.

**Resolution:** It was recommended to organize Self-Defense Training Program for Girl Students in order to make them strong, independent and able to protect themselves.

**Proposed by:** Dr. B. N. Kokare

**Seconded by:** Dr. Tukaram M. Rabade

The resolution was unanimously passed.

## 6. Organization of Entrepreneurship Development Rally

Dr. Tukaram M. Rabade explained the need of organizing Entrepreneurship Development Rally of the students.



**Resolution:** It was confirmed to organize Entrepreneurship Development Rally of the students in order to make them aware of the significance of entrepreneurship development.

**Proposed by:** Dr. Priyadarshani B. Kamble

**Seconded by:** Dr. B. N. Kokare

The resolution was unanimously passed.

**7. Preparation of Annual Quality Assurance Report (AQAR) of the academic year 2022-23**

Dr. B. N. Kokare, IQAC Coordinator made the committee members aware of the preparations required for AQAR to be submitted to NAAC, Bangalore.

**Resolution:** It was resolved to fulfill all the necessary requirements for the Preparation of Annual Quality Assurance Report (AQAR) of the academic year 2022-23.

**Proposed by:** I/c Prin. Prof. Dr. Satish S. Desai

**Seconded by:** Dr. B. N. Kokare

The resolution was unanimously passed.

**8. Any other issue with the permission of Hon. Chairperson**

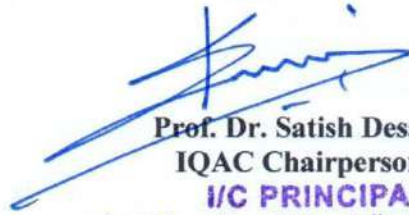
As there was no any other issue for the discussion, the meeting concluded with a vote of thanks offered by Dr. Tukaram M. Rabade.



**Dr. B. N. Kokare**  
IQAC Coordinator

**Co-ordinator**  
IQAC

C/o Smt. Meenalben Mehta College, Panchgani  
(Arts, Commerce & Science)  
Tal. Mahabaleshwar, Dist. Satara.



**Prof. Dr. Satish Desai**  
IQAC Chairperson  
I/C PRINCIPAL  
Smt. Meenalben Mehta College, Panchgani  
(Arts, Commerce & Science)  
Tal. Mahabaleshwar, Dist. Satara





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SHRI SWAMI VIVEKANAND SHIKSHAN SANSTHA, KOLHAPUR'S

**Smt. Meenalben Mehta College, Panchgani**

(Arts, Commerce & Science) Tal. Mahabaleshwar, Dist.Satara.412805 (M.S.)



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(कला, वाणिज्य व विज्ञान) ता. महाबळेश्वर, जि. सातारा.

Estd : June 1990

NACC Reaccreditation : "B" Grade

AFFILIATED TO SHIVAJI UNIVERSITY, KOLHAPUR

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Founder

Shikshanmaharshi Dr. Bapuji Salunkhe  
B.A., B.T., D.Lit.

President

Hon.Chandrakant (Dada) Patil  
M.L.A., Ex. Revenue Minister,  
Maharashtra State

Chairman

Hon.Prin.Abhaykumar Salunkhe  
M.A.

Secretary

Hon.Prin. Mrs.Shubhangi Gavade  
M.Sc B.Ed.

VC Principal

Prof. Dr. Satish Desai  
M.A., Ph.D.

## Internal Quality Assurance Cell (IQAC) Action Taken Report of the Meeting held on 07/11/2023

Sr. No.	Resolution	Action Taken
1	IQAC approved the minutes of the meeting held on 17/07/2023.	Hon. I/c Prin. Prof. Dr. Satish S. Desai informed about the approval of the minutes of last meeting.
2	IQAC approved organization of a placement drive for the students.	Hon. I/c Prin. Prof. Dr. Satish S. Desai informed Training and Placement Cell to organize placement drive for the students.
3	IQAC approved construction and renovation of latrines.	Hon. I/c Prin. Prof. Dr. Satish S. Desai informed the CDC about construction and renovation of latrines.
4	IQAC approved Construction of Wall Compound around college premises.	Hon. I/c Prin. Prof. Dr. Satish S. Desai informed the CDC about construction Wall Compound around college premises.
5	IQAC approved Organization of Self-Defense Training Program for Girl Students.	Hon. I/c Prin. Prof. Dr. Satish S. Desai instructed to organize Self-Defense Training Program for Girl Students.
6	IQAC approved organization of Entrepreneurship Development Rally	Hon. I/c Prin. Prof. Dr. Satish S. Desai instructed to organize Entrepreneurship Development Rally for the students.



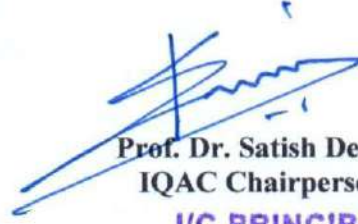
7	IQAC approved preparation of Annual Quality Assurance Report (AQAR) of the academic year 2022-23.	Hon. I/c Prin. Prof. Dr. Satish S. Desai informed to prepare Annual Quality Assurance Report (AQAR) of the academic year 2022-23.
---	---------------------------------------------------------------------------------------------------	-----------------------------------------------------------------------------------------------------------------------------------



**Dr. B. N. Kokare**  
IQAC Coordinator

**Co-ordinator**  
**IQAC**

C/o Smt. Meenalben Mehta College, Panchgani  
(Arts, Commerce & Science)  
Tal. Mahabaleshwar, Dist. Satara.



**Prof. Dr. Satish Desai**  
IQAC Chairperson

**I/C PRINCIPAL**

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Hon.Prin.Abhaykumar Salunkhe  
M.A.

Secretary  
Hon.Prin. Mrs.Shubhangi Ganade  
M.Sc B.Ed.

I/C Principal  
Prof. Dr. Satish Desai  
M.A. ; Ph.D.

Date: 02/01/2024

## NOTICE

All the honorable members of the Internal Quality Assurance Cell (IQAC) are hereby informed to attend the third meeting of the academic year 2023-24 to be held on 08<sup>th</sup> January, 2024 at 11:00 A.M. under the chairmanship of Hon. I/c Prin. Prof. Dr. Satish Desai.

We anticipate your gracious presence for the meeting.

**Venue:** IQAC Meeting Room

**Encl:** Agenda of the meeting

Warm regards.

Thank you.

  
Dr. B. N. Kokare

**IQAC Coordinator**  
**Co-ordinator**  
**IQAC**

C/o Smt. Meenalben Mehta College, Panchgani  
(Arts, Commerce & Science)  
Tal. Mahabaleshwar, Dist. Satara.

  
Prof. Dr. Satish Desai

**IQAC Chairman**  
**I/C PRINCIPAL**  
Smt. Meenalben Mehta College, Panchgani  
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Hon. Prin. Mrs. Shubhangi Gawade  
M.Sc B.Ed.

I/C Principal

Prof. Dr. Satish Desai  
M.A., Ph.D.

Date: 02/01/2024

## AGENDA

1. Confirmation of the minutes of previous meeting
2. Development of Science laboratory
3. Organization of conference on current issues
4. Forwarding requirements of each department to CDC
5. Promoting the students of each faculty for active contribution in "Giristhan" Magazine
6. Any other issue with the permission of Hon. Chairperson

Copy to:

Sr. No.	Name of the Member	Designation	Signature
1	Prof. Dr. Satish S. Desai, I/c Principal	Chairperson	
2	Prin. Dr. Rajendra V. Shejwal (Joint Secretary - Administration)	Management Representative	
3	Hon. Kaustubh M. Gawade, CEO	Senior Administrative Officer	
4	Mr. Nanasaheb Kasurde	Nominee - Local Society	
5	Mr. Prakash Gole	Nominee - Industrialist	
6	Mr. Amar Biramane	Alumni Representative	
7	Mr. Pandharinath Bhilare	Nominee - Employee	
8	Mr. N. S. Phadatare	Teacher Representative	
9	Dr. S. H. Gitte	Teacher Representative	
10	Dr. T. M. Rabade	Teacher Representative	
11	Dr. P. B. Kamble	Teacher Representative	
12	Mrs. P. V. Salokhe	Teacher Representative	
13	Mr. Ajit Bhilare (B. Com. III)	Student Representative	
14	Mr. Santosh Salunkhe	Head Clerk	
15	Dr. B. N. Kokare	IQAC Coordinator	



I/C PRINCIPAL  
Smt. Meenalben Mehta College, Panchgani  
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M.A.

Secretary

Hon.Prin. Mrs.Shubhangi Gevade  
M.Sc B.Ed.

I/C Principal

Prof. Dr. Satish Desai  
M.A., Ph.D.

## Internal Quality Assurance Cell (IQAC)

### Minutes of the Meeting held on 08/01/2024

Third meeting of Internal Quality Assurance Cell (IQAC) of the academic year 2023-24 was held under the chairmanship of Hon. I/c Prin. Prof. Dr. Satish Desai on 08/01/2024 at 11:00 A.M. at IQAC Meeting Room.

Members Present	Members Absent
Prof. Dr. Satish S. Desai	
Prin. Dr. Rajendra V. Shejwal	
Hon. Kaustubh M. Gawade	
Mr. Nanasaheb Kasurde	
Mr. Pandharinath Bhilare	
Dr. Balasaheb N. Kokare	
Dr. Tukaram M. Rabade	
Dr. Priyadarshani B. Kamble	
Mr. Amar Biramane	
Mr. Ajit Bhilare (B. Com. III)	
Mr. Santosh Salunkhe	
Dr. B. N. Kokare	

Dr. B. N. Kokare, IQAC Coordinator welcomed all the committee members and introduced the agenda of the meeting. After the rigorous discussion on all the items of agenda, the following minutes were recorded:

#### 1. Confirmation of the minutes of the meeting held on 07/11/2023

Minutes of the meeting held on 07/11/2023 were read by the IQAC Coordinator – Dr. B. N. Kokare.

**Resolution:** It was resolved to confirm the minutes of the meeting held on 07/11/2023.

**Proposed by:** Dr. B. N. Kokare

**Seconded by:** I/c Prin. Prof. Dr. Satish S. Desai

The resolution was unanimously passed.





## 2. Development of Science laboratory

Dr. B. N. Kokare explained the need development of Science laboratories for the students.

**Resolution:** It was recommended to prepare a proposal for the development of Science laboratories and forward it to College Development Committee for further approval.

**Proposed by:** Mr. Amar Biramane

**Seconded by:** Dr. Tukaram M. Rabade

The resolution was unanimously passed.

## 3. Organization of conference on current issues

Dr. Tukaram M. Rabade dragged attention towards the need of organizing conference on current issues for staff and students in order to upgrade their knowledge and generate social awareness among them.

**Resolution:** It was resolved to organize a conference on current issues and prepare proposals for the same.

**Proposed by:** Mr. Pandharinath Bhilare

**Seconded by:** I/c Prin. Prof. Dr. Satish S. Desai

The resolution was unanimously passed.

## 4. Forwarding requirements of each department to CDC

Dr. B. N. Kokare placed the requirements of all the departments essential for the working in the current academic year.

**Resolution:** It was resolved to forward the requirements of all the departments to College Development Committee for the further approval.

**Proposed by:** Mr. Nanasaheb Kasurde

**Seconded by:** Dr. Priyadarshani B. Kamble

The resolution was unanimously passed.

## 5. Promoting the students of each faculty for active contribution in "Giristhan" Magazine

Dr. Priyadarshani B. Kamble focused attention towards the need of promoting the students of each faculty for active contribution in "Giristhan" Magazine.

**Resolution:** It was recommended to organize various activities and competitions for motivating the students actively contribute in the college's annual magazine.

**Proposed by:** Dr. B. N. Kokare

**Seconded by:** Dr. Tukaram M. Rabade

The resolution was unanimously passed.



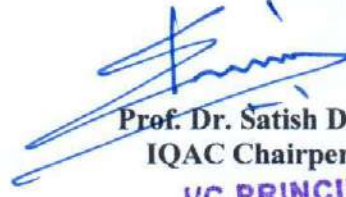
6. Any other issue with the permission of Hon. Chairperson

As there was no any other issue for the discussion, the meeting concluded with a vote of thanks offered by Dr. Tukaram M. Rabade.



**Dr. B. N. Kokare**  
**IQAC Coordinator**  
**Co-ordinator**  
**IQAC**

C/o Smt. Meenalben Mehta College, Panchgani  
(Arts, Commerce & Science)  
Tal. Mahabaleshwar, Dist. Satara.



**Prof. Dr. Satish Desai**  
**IQAC Chairperson**  
**I/C PRINCIPAL**  
Smt. Meenalben Mehta College, Panchgani  
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M.A.

Secretary

Hon.Prin. Mrs.Shubhangi Gawade  
M.Sc B.Ed.

I/C Principal

Prof. Dr. Satish Desai  
M.A., Ph.D.

**Internal Quality Assurance Cell (IQAC)**  
**Action Taken Report of the Meeting held on 08/01/2024**

Sr. No.	Resolution	Action Taken
1	IQAC approved the minutes of the meeting held on 07/11/2023.	Hon. I/c Prin. Prof. Dr. Satish S. Desai informed about the approval of the minutes of last meeting.
2	IQAC approved development of Science laboratories.	Hon. I/c Prin. Prof. Dr. Satish S. Desai informed to prepare proposal for development of Science laboratories and forward it to CDC.
3	IQAC approved organization of conference on current issues.	Hon. I/c Prin. Prof. Dr. Satish S. Desai informed the HODs to prepare proposals for organizing conference on current issues.
4	IQAC approved requirements of each department to be forwarded to CDC.	Hon. I/c Prin. Prof. Dr. Satish S. Desai informed to forward requirements of each department to CDC.
5	IQAC approved promoting the students of each faculty for active contribution in "Giristhan" Magazine.	Hon. I/c Prin. Prof. Dr. Satish S. Desai informed to organize various activities and competitions for motivating the students actively contribute in the college's annual magazine

Dr. B. N. Kokare  
IQAC Coordinator

**Co-ordinator**  
**IQAC**

C/o Smt. Meenalben Mehta College, Panchgani  
(Arts, Commerce & Science)  
Tal. Mahabaleshwar, Dist. Satara.



Prof. Dr. Satish Desai  
IQAC Chairperson

**I/C PRINCIPAL**

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Secretary

**Hon. Prin. Mrs. Shubhangi Gavade**  
M.Sc. B.Ed.

I/C Principal

**Prof. Dr. Satish Desai**  
M.A., Ph.D.

Date: 16/04/2024

## NOTICE

All the honorable members of the Internal Quality Assurance Cell (IQAC) are hereby informed to attend the fourth meeting of the academic year 2023-24 to be held on 23<sup>rd</sup> April, 2024 at 11:00 A.M. under the chairmanship of Hon. I/c Prin. Prof. Dr. Satish Desai.

Our College is going to face NAAC in the academic year 2024-25 for the 4<sup>th</sup> Cycle of accreditation. Accordingly, various reforms and micro planning is essential for the overall development of the College. In this regard, suggestions and constructive guidelines are expected from the members of IQAC. We anticipate your gracious presence for the meeting.

**Venue:** IQAC Meeting Room

**Encl:** Agenda of the meeting

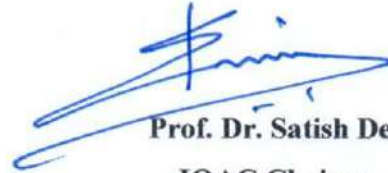
Warm regards.

Thank you.

  
**Dr. M./M. Sadale**

**IQAC Coordinator**  
**Co-ordinator**  
**IQAC**

C/o Smt. Meenalben Mehta College, Panchgani  
(Arts, Commerce & Science)  
Tal. Mahabaleshwar, Dist. Satara.

  
**Prof. Dr. Satish Desai**

**IQAC Chairman**  
**I/C PRINCIPAL**  
Smt. Meenalben Mehta College, Panchgani  
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Tal. Mahabaleshwar, Dist. Satara





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Secretary

Hon. Prin. Mrs. Shubhangi Gawade  
M.Sc B.Ed.

I/C Principal

Prof. Dr. Satish Desai  
M.A., Ph.D.

Date: 16/04/2024

## AGENDA

1. Confirmation of the minutes of previous meeting
2. Infrastructure development and maintenance viz. IQAC, Seminar hall, Library (Automation), Staff room, Office, etc.
3. Maintenance of equipments viz. Computers, peripherals, Electrical equipments etc.
4. Enrichment of ICT tools
5. Organization of workshop on reforms in the NAAC process
6. Submission of Annual Quality Assurance Report (AQAR) of the A.Y. 2022-23
7. Any other issue with the permission of Hon. Chairperson

Copy to:

Sr. No.	Name of the Member	Designation	Signature
1	Prof. Dr. Satish S. Desai, I/c Principal	Chairperson	
2	Prin. Dr. Rajendra V. Shejwal (Joint Secretary - Administration)	Management Representative	
3	Hon. Kaustubh M. Gawade, CEO	Senior Administrative Officer	
4	Mr. Nanasaheb Kasurde	Nominee - Local Society	
5	Mr. Prakash Gole	Nominee - Industrialist	
6	Mr. Amar Biramane	Alumni Representative	
7	Mr. Pandharinath Bhilare	Nominee - Employee	
8	Dr. B. N. Kokare	Teacher Representative	
9	Mr. N. S. Phadataré	Teacher Representative	
10	Dr. S. H. Gitte	Teacher Representative	
11	Dr. T. M. Rabade	Teacher Representative	
12	Dr. P. B. Kamble	Teacher Representative	
13	Mrs. P. V. Salokhe	Teacher Representative	
14	Mr. Ajit Bhilare (B. Com. III)	Student Representative	
15	Mr. Santosh Salunkhe	Head Clerk	
16	Dr. M. M. Sadale	IQAC Coordinator	



I/C PRINCIPAL  
Smt. Meenalben Mehta College, Panchgani  
(Arts, Commerce & Science)  
Tal. Mahabaleshwar, Dist. Satara



"ज्ञान, विज्ञान आणि सुसंस्कार यांसाठी शिक्षण प्रसार" - शिक्षणमहर्षी डॉ.बापूजी साळुंखे

SHRI SWAMI VIVEKANAND SHIKSHAN SANSTHA, KOLHAPUR'S

**Smt. Meenalben Mehta College, Panchgani**

(Arts, Commerce & Science) Tal. Mahabaleshwar, Dist.Satara.412805 (M.S.)



श्रीमती मीनलबेन महेता कॉलेज, पांचगणी  
(कला, वाणिज्य व विज्ञान) ता. महाबळेश्वर, जि. सातारा.

Estd : June 1990  
NACC Reaccreditation : "B" Grade

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B.A., B.T., D.Lit.

President  
Hon.Chandrakant (Dada) Patil  
M.L.A., Ex. Revenue Minister,  
Maharashtra State

Chairman  
Hon.Prin.Abhaykumar Salunkhe  
M.A.

Secretary  
Hon.Prin. Mrs.Shubhangi Gawade  
M.Sc B.Ed.

I/C Principal  
Prof. Dr. Satish Desai  
M.A. ; Ph.D.

## Internal Quality Assurance Cell (IQAC) Minutes of the Meeting held on 23/04/2024

Fourth meeting of Internal Quality Assurance Cell (IQAC) of the academic year 2023-24 was held under the chairmanship of Hon. I/c Prin. Prof. Dr. Satish Desai on 23/04/2024 at 11:00 A.M. at IQAC Meeting Room.

Members Present	Members Absent
Prof. Dr. Satish S. Desai, I/c Principal	
Prin. Dr. Rajendra V. Shejwal	
Hon. Kaustubh M. Gawade	
Mr. Nanasaheb Kasurde	
Mr. Prakash Gole	
Mr. Amar Biramane	
Mr. Pandharinath Bhilare	
Dr. B. N. Kokare	
Mr. N. S. Phadatare	
Dr. S. H. Gitte	
Dr. T. M. Rabade	
Dr. P. B. Kamble	
Mrs. P. V. Salokhe	
Mr. Ajit Bhilare (B. Com. III)	
Mr. Santosh Salunkhe	
Dr. M. M. Sadale	

Dr. M. M. Sadale, IQAC Coordinator welcomed all the committee members and introduced the agenda of the meeting. After the rigorous discussion on all the items of agenda, the following minutes were recorded:

### 1. Confirmation of the minutes of the meeting held on 08/01/2024

Minutes of the meeting held on 08/01/2024 were read by the IQAC Coordinator – Dr. M. M. Sadale.

**Resolution:** It was resolved to confirm the minutes of the meeting held on 08/01/2024.



**Proposed by:** Dr. B. N. Kokare

**Seconded by:** I/c Prin. Prof. Dr. Satish S. Desai

The resolution was unanimously passed.

**2. Infrastructure development and maintenance viz. IQAC, Seminar hall, Library (Automation), Staff room, Office, etc.**

Dr. B. N. Kokare explained the need development of infrastructure and maintenance of computers, equipments.

**Resolution:** It was recommended to prepare a proposal for the development of infrastructure and forward it to College Development Committee for further approval.

**Proposed by:** Mrs. P. V. Salokhe

**Seconded by:** Mr. N. S. Phadatare

The resolution was unanimously passed.

**3. Maintenance of equipments viz. Computers, peripherals, Electrical equipments etc.**

Dr. S. H. Gitte dragged attention towards the need of the maintenance of equipments viz. Computers, peripherals, and Electrical equipments.

**Resolution:** It was resolved to upgrade the computers and equipments with proper maintenance.

**Proposed by:** Mr. Prakash Gole

**Seconded by:** Mr. Nanasaheb Kasurde

The resolution was unanimously passed.

**4. Enrichment of ICT tools**

Mrs. P. V. Salokhe focused on the need of purchasing ICT tools required for of all the departments for providing updated and advanced knowledge to students.

**Resolution:** It was resolved to prepare and forward the list of ICT tools to College Development Committee for the further approval.

**Proposed by:** Dr. Priyadarshani B. Kamble

**Seconded by:** Dr. T. M. Rabade

The resolution was unanimously passed.

**5. Organization of workshop on reforms in the NAAC process**

Dr. M. M. Sadale focused attention towards the need of organization of workshop on reforms in the NAAC process as the college is going to face NAAC for 4<sup>th</sup> Cycle of accreditation.

**Resolution:** It was recommended to organize a workshop on reforms in the NAAC process and invite experts in the field for further guidance.



**Proposed by:** Dr. Tukaram M. Rabade

**Seconded by:** Dr. B. N. Kokare

The resolution was unanimously passed.

**6. Submission of Annual Quality Assurance Report (AQAR) of the A.Y. 2022-23**

Dr. T. M. Rabade focused attention towards submission of Annual Quality Assurance Report (AQAR) of the A.Y. 2022-23.

**Resolution:** It was resolved to submit of Annual Quality Assurance Report (AQAR) of the A.Y. 2022-23 on or before 15<sup>th</sup> May, 2024.

**Proposed by:** Dr. P. B. Kamble

**Seconded by:** Mrs. P. V. Salokhe

The resolution was unanimously passed.

**7. Any other issue with the permission of Hon. Chairperson**

As there was no any other issue for the discussion, the meeting concluded with a vote of thanks offered by Dr. Tukaram M. Rabade.

  
**Dr. M. M. Sadale**  
**IQAC Coordinator**  
**Co-ordinator**  
**IQAC**

C/o Smt. Meenalben Mehta College, Panchgani  
(Arts, Commerce & Science)  
Tal. Mahabaleshwar, Dist. Satara.

  
**Prof. Dr. Satish Desai**  
**IQAC Chairperson**  
**I/C PRINCIPAL**  
Smt. Meenalben Mehta College, Panchgani  
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Shikshanmaharshi Dr. Bapuji Salunkhe  
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President

Hon.Chandrakant (Dada) Patil  
M.L.A., Ex. Revenue Minister,  
Maharashtra State

Chairman

Hon.Prin.Abhaykumar Salunkhe  
M.A.

Secretary

Hon.Prin. Mrs.Shubhangi Gavade  
M.Sc B.Ed.

I/C Principal

Prof. Dr. Satish Desai  
M.A, Ph.D.

## Internal Quality Assurance Cell (IQAC)

### Action Taken Report of the Meeting held on 23/04/2024

Sr. No.	Resolution	Action Taken
1	IQAC approved the minutes of the meeting held on 08/01/2024.	Hon. I/c Prin. Prof. Dr. Satish S. Desai informed about the approval of the minutes of last meeting.
2	IQAC approved to prepare a proposal for the development of infrastructure.	Hon. I/c Prin. Prof. Dr. Satish S. Desai informed forward proposal for the development of infrastructure to College Development Committee for further approval.
3	IQAC approved to upgrade the computers and equipments with proper maintenance.	Hon. I/c Prin. Prof. Dr. Satish S. Desai informed the HODs to upgrade the computers and equipments with proper maintenance.
4	IQAC approved to prepare and forward the list of ICT tools to College Development Committee.	Hon. I/c Prin. Prof. Dr. Satish S. Desai informed to prepare and forward the list of ICT tools to College Development Committee for the further approval.
5	IQAC approved to organize a workshop on reforms in the NAAC process.	Hon. I/c Prin. Prof. Dr. Satish S. Desai informed to organize a workshop on reforms in the NAAC process and invite experts in the field for further guidance,



6	IQAC approved submission of Annual Quality Assurance Report (AQAR) of the A.Y. 2022-23.	Hon. I/c Prin. Prof. Dr. Satish S. Desai informed to submit Annual Quality Assurance Report (AQAR) of the A.Y. 2022-23 on or before 15 <sup>th</sup> May, 2024.
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**Dr. M. M. Sadale**  
**IQAC Coordinator**

**Co-ordinator**  
**IQAC**

C/o Smt. Meenalben Mehta College, Panchgani  
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**Prof. Dr. Satish Desai**  
**IQAC Chairperson**

**I/C PRINCIPAL**

Smt. Meenalben Mehta College, Panchgani  
(Arts, Commerce & Science)  
Tal. Mahabaleshwar, Dist. Satara



# Registration Certificate

This is to certify that

**SHRI SWAMI VIVEKANAND SHIKSHAN SANSTHA, KOLHAPUR'S  
SMT. MEENALBEN MEHTA COLLEGE, PANCHGANI  
TAL. MAHABALESHWAR, DIST - SATARA - 412805 (MAHARASHTRA), INDIA.**

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Date of certification: 13/03/2023  
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IInd Surveillance on or before: 12/03/2025  
Certification Valid Until: 12/03/2026



**Director (Certification)  
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