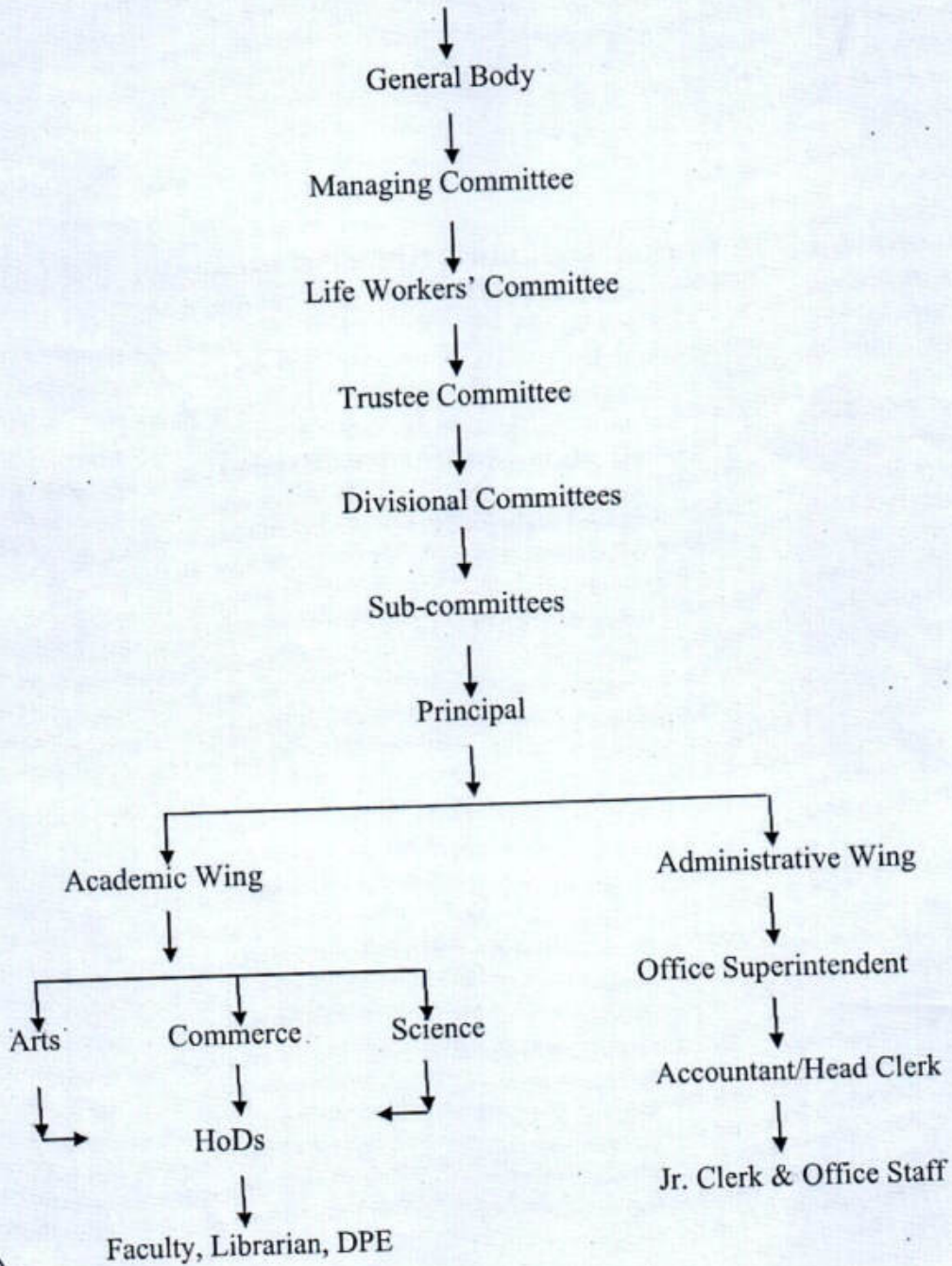


Organogram of the Organizational Structure of the College



The Organizational Structure of the College

Shri Swami Vivekanand Shikshan Sanstha, Kolhapur




प्रभारी प्राचार्य
श्रीमती मीनलबेन मेहता कॉलेज, पांचगणी
(कला, वाणिज्य व विज्ञान)
ता. महाबळेश्वर, जि. सातारा



ये.का.मु.-६,००,०००-२-२०१२-एएलए३* - वि (एच) ३१४
शा. नि., क्र. सीएफआर-१२१०/प्र. क्र. ४७/२०१०/तेरा, दि. १-११-२०११ अन्वये सुधारित.

सं.सा. २५४-ब.म.३. (सुधारित)
Gen. 254-B.m.e. (Revised)

परिशिष्ट - ब (भाग-२)

गट "अ" ते गट "क" चे शासकीय अधिकारी/कर्मचारी यांच्यासाठी गोपनीय अहवालाचे प्रपत्र

स्वयंमूल्यनिर्धारण अहवाल लिहिणाऱ्या अधिकाऱ्यांना/कर्मचाऱ्यांना सूचना

- जर उद्दिष्टे ठरवून देण्यात आली असतील तर ती उद्दिष्टे सर्वसाधारण सूचनांनुसार अथवा विशेष सूचनांनुसार ठरवून देण्यात आली होती की आपापसातील स्वयंमूल्यनिर्धारण ठरविण्यात आली होती.
- सर्व दैनंदिन कामांसाठी यादी देऊ नये. फक्त ठळक, वैशिष्ट्यपूर्ण व उल्लेखनीय कामगिरीचा उल्लेख करावा. (उद्दिष्टे ठरवून देण्यात आली असल्यास उद्दिष्टांचा संदर्भ देऊन) संदिग्ध विधाने टाळावीत व नेमके विधान करावे.
- तुमच्या कामगिरीबाबतचे तुमचे अभिप्राय दिलेल्या जागेवरच मर्यादित ठेवावेत. काहीही सहपत्रे त्यास जोडू नयेत. ती गोपनीय अहवालाच्या नस्तीत ठेवली जाणार नाहीत व कर्मचाऱ्यास परत करण्यात येतील.
- "मी माझ्या बरिष्ठांचे समाधान/पूर्ण समाधान होईपर्यंत काम केले" किंवा "बरिष्ठांनी माझे काम नावाबले" अशी किंवा अशासारखी विधाने करू नयेत. अशी विधाने केल्यास ती दुर्लक्षित करण्यात येतील.
- स्वयंमूल्यनिर्धारण अहवाल अर्घ्या पानातच लिहावा.
- स्वयंमूल्यनिर्धारण अहवाल अधिकारी/कर्मचारी यांनी त्यांना प्राप्त झाल्यापासून १५ दिवसांच्या आत प्रतिवेदन अधिकाऱ्याकडे द्यावा.

प्रतिवेदन अधिकाऱ्यांना सूचना

- गोपनीय अहवाल लिहिताना कर्मचाऱ्यांनी भाग-३ मध्ये लिहिलेला स्वयंमूल्यनिर्धारण अहवाल विचारात घ्यावा व तसा तो घेतला गेला असल्याचा विशिष्ट उल्लेख गोपनीय अहवालात करण्यात यावा.
- बरील सूचना क्रमांक ६ अनुसार स्वयंमूल्यनिर्धारण अहवाल प्राप्त न झाल्यास प्रतिवेदन अधिकारी स्वतः गोपनीय अहवाल लिहू शकेल.
- प्रतिवेदन अधिकाऱ्यांनी गोपनीय अहवालाच्या प्रपत्रात दिलेल्या पर्यायांपैकी एक पर्याय निवडून त्याभोवती वर्तुळ करावे. उदा. अ.क्र. ४ उद्योगप्रियता व कार्यक्षमता यासमोर उत्कृष्ट असे शिरे घाबराचे असल्यास ते खालीलप्रमाणे देण्यात यावेत.

अत्युत्कृष्ट

उत्कृष्ट

चांगले

साधारण

साधारणपेक्षा कमी

- मागासवर्गीय अधिकारी/कर्मचारी यांना येणाऱ्या अडचणी समजून घेऊन त्या दूर करण्याच्या दृष्टीने अधिकारी/कर्मचारी यांनी केलेले प्रयत्न व त्यांच्याबाबतचा दृष्टिकोन याबाबतची नोंद परिशिष्ट "ब" (भाग-४) मधील बाब क्रमांक १० येथे नमूद करावी.
- (अ) गोपनीय अहवालाच्या प्रपत्रातील बाब क्र. ३, ९, ११, १२, १५ व १९ यासमोरील शिरे, तसेच प्रतवारी स्वतःच्या हस्ताक्षरातसुद्धा लिखूनी.
- (ब) प्रतिवेदन अधिकाऱ्यांनी सर्वसाधारण मूल्यमापनामध्ये (बाब क्रमांक ११) संबंधित अधिकारी/कर्मचारी यांच्या सामाजिक विषयाबाबतची संवेदनशीलता, राबविलेले नवीन उपक्रम/कल्पना, तसेच लागू असेल तेथे धोरण ठरविण्याची व अंमलबजावणी करण्याची क्षमता या बाबी देखील विचारात घ्याव्यात.
- (क) प्रतवारी नमूद करताना ती अहवालातील (कान्यासमोरील) अभिप्रायाशी मिळतीजुळती राहिल, याची दक्षता घ्यावी.
- (ड) अत्युत्कृष्ट शिरे नोंदविताना गोपनीय अहवाल काळातील कर्मचाऱ्यांच्या कामकाजाच्या मूल्यांकनासाठी ठेवलेल्या कच्च्या टिपणावरून (Ephemeral Roll) अत्युत्कृष्ट शिऱ्याच्या पृष्ठार्थ वस्तुस्थितीदर्शक समर्थन गोपनीय अहवालात देणे आवश्यक आहे.
- (इ) साधारण, सर्वसाधारण, बरा, ठीक, सुमार या शिऱ्यांची वर्गवारी प्रतिकूल स्वरूपाची असल्याचे प्रतिवेदन अधिकाऱ्यांनी लक्षात घ्यावे.

पुनर्विलोकन अधिकाऱ्यांना सूचना

- अधिकारी/कर्मचारी यांच्या कामाबाबतची प्रतवारी लिहावी.
- प्रतवारी नमूद करताना ती अहवालातील (कान्यासमोरील) अभिप्रायाशी मिळतीजुळती राहिल, याची दक्षता घ्यावी.
- अत्युत्कृष्ट शिरे नोंदविताना त्यांच्या पृष्ठार्थ वस्तुस्थितीदर्शक समर्थन नोंदवावे.



२

परिशिष्ट - व (भाग - ३)
स्वयंमूल्यनिर्धारण अहवाल

कालावधी :- पासून

दिनांक	महिना	वर्ष
<input type="text"/>	<input type="text"/>	<input type="text"/>

 पर्यंत

दिनांक	महिना	वर्ष
<input type="text"/>	<input type="text"/>	<input type="text"/>

(१) शासकीय अधिकार्याचे/कर्मचार्याचे नाव ..

(२) पद ..

(३) या वर्षी/कालावधीत नेमून दिलेल्या कामाची उद्दिष्टे (असल्यास) ..

(४) वर्षभरात केलेली उल्लेखनीय अशी महत्त्वाची व वैशिष्ट्यपूर्ण कामे (उद्दिष्टांच्या संदर्भासहित) ..

दिनांक :

अधिकार्याची/कर्मचार्याची सही, नाव व पदनाम.

(१) शासकीय अधिकारी/कर्मचारी यांच्या वरील स्वयंमूल्यनिर्धारणाशी सहमत आहात का ?

(२) नसल्यास, त्याची कारणे ..

दिनांक :

प्रतिवेदन अधिकार्याची सही, नाव व पदनाम.



परिशिष्ट - व (भाग - ४)

गट "अ" ते गट "क" च्या अधिकाऱ्यांची/कर्मचाऱ्यांची सर्वसाधारण योग्यता व चारित्र्य यासंबंधी अभिप्राय
Estimate of General Ability and Character of Grade "A" to Grade "C" Officers/Employees

- (१) नाव : श्री./श्रीमती/कुमारी
 (1) Name : Shri / Smt. / Kum.
- (२) प्रतिवेदनाचा कालावधी : पासून दिनांक महिना वर्ष पर्यंत दिनांक महिना वर्ष
 (2) Period of Report From [] [] [] To [] [] []
- (३) धारण केलेले पद/पदे
 (3) Post/Posts held
- (४) उद्योगप्रियता व कार्यतत्परता : अत्युत्कृष्ट उत्कृष्ट चांगले साधारण साधारणपेक्षा कमी
 (4) Industry & Application : Outstanding Very good Good Average Below Average
- (५) हाताखालील कर्मचाऱ्यांकडून काम करून घेण्याची क्षमता. : अत्युत्कृष्ट उत्कृष्ट चांगले साधारण साधारणपेक्षा कमी प्रश्न उद्भवत नाही
 (5) Capacity to get work done by subordinates : Outstanding Very good Good Average Below Average Question does not arise
- (६) सहकारी व जनता यांच्याशी असलेले संबंध : सहकार्यांचे सौजन्याचे मदतीचे उदासीन अमैत्रीपूर्ण
 (6) Relations with colleagues & public : Co-operative Courteous Helpful Indifferent Unfriendly
- (७) सर्वसाधारण बुद्धिमत्ता : अत्युत्कृष्ट उत्कृष्ट चांगली साधारण साधारणपेक्षा कमी
 (7) General Intelligence : Outstanding Very good Good Average Below Average
- (८) निर्णयशक्ती, उपक्रमशीलता, खात्री पटविण्याचे सामर्थ्य व घडामोडी यामुळे कार्यक्षमता. : अत्युत्कृष्ट उत्कृष्ट निश्चित चांगले चांगली साधारण साधारणपेक्षा कमी
 (8) Analytical ability including judgement, initiative, convincing ability and drive : Outstanding Very Good Positively Good Good Average Below Average
- (९) तांत्रिक/व्यावसायिक कार्यक्षमता (संबंधित असल्यास)
 (9) Technical/Professional ability (Where relevant)
- (१०) मागासवर्गीयांबाबतचा दृष्टिकोन : मदतीचा सहानुभूतीचा असहानुभूतीपूर्ण तटस्थ
 (10) Attitude towards backward class : Helpful Sympathetic Unsympathetic Neutral
- (११) विशेष जड
 (11) Special Attitude
- (१२) सचोटी व चारित्र्य
 (12) Integrity & Character
- (१३) प्रदान करण्यात आलेल्या शक्तींचा पूर्णपणे वापर करतात काय ? : होय अंशतः नाही
 (13) Whether powers delegated are fully utilised ? : Yes Partly No
- (१४) पदोन्नतीसाठी पात्रता : अयोग्य
 (14) Fitness for Promotion : Unfit
- (१५) ज्येष्ठतेनुसार योग्य
 (15) Areas of training required (Mention Required Area) : Fit in normal course (according to seniority)
- (१६) प्रकृतिमान : चांगले नाही चांगले उत्कृष्ट
 (16) State of Health : Not Good Good Very Good
- (१७) क्षेत्रीय स्तरावर काम करण्याची योग्यता : आहे नाही संबंधित नाही
 (17) Fitness for field work : Yes No Not relevant

- (१८) संगणकावर काम करण्याची आवड आहे नाही रिमून आली नाही संबंधित नाही
 (18) Willingness to work on Computer : Yes No Not seen Not relevant
 (१९) सर्वसाधारण मूल्यमापन
 (19) General Assessment

- (२०) प्रतवारी : अ+ अत्युत्कृष्ट, अ उत्कृष्ट, ब+ निश्चित चांगली, ब चांगला, ब - साधारण, क साधारणपेक्षा कमी.
 (हाताने लिहावी)
 (20) Grading : A + Outstanding. A Very good. B + Positively good. B Good. B - Average. C Below average.
 (Write in handwriting)

ठिकाण / Place :-

दिनांक / Date :-

प्रतिवेदन अधिकाऱ्याची सही, नाव व पदनाम.
 Signature, Name & Designation of the Reporting Officer.

परिशिष्ट - ब (भाग - ५)

पुनर्विलोकन अधिकाऱ्याचे अभिप्राय Remarks of the Reviewing Officer

१. पुनर्विलोकनाचा कालावधी दिनांक महिना वर्ष ते दिनांक महिना वर्ष
 1. Period of Review To
२. आपण प्रतिवेदन अधिकाऱ्याशी सहमत आहात ?
 (सहमत नसल्यास, कुठल्या अभिप्रायाशी सहमत नाही हे विनिर्दिष्टपणे नमूद करावे) की त्यांच्या मूल्यमापनामध्ये काही सुधारणा करण्याची किंवा भर घालण्याची आपली इच्छा आहे ?
 2. Do you agree with the Reporting Officer ?
 (If not, state specifically the remarks with which you do not agree) or do you wish to modify or add to his assessment ?
३. प्रतवारी : अ+ अत्युत्कृष्ट, अ उत्कृष्ट, ब+ निश्चित चांगली, ब चांगला, ब - साधारण, क साधारणपेक्षा कमी.
 (हाताने लिहावी)
 3. Grading : A + Outstanding. A Very good. B + Positively good. B Good. B - Average. C Below average.
 (Write in handwriting)

ठिकाण / Place :-

दिनांक / Date :-

पुनर्विलोकन अधिकाऱ्याची सही, नाव व पदनाम.
 Signature, Name & Designation of the Reviewing Officer.

गोपनीय अहवालाची शेरॉक्स प्रत समक्ष मिळाली.

पत्राद्वारे गोपनीय अहवालाची प्रत पाठावली असल्यास, पत्र क्रमांक व दिनांक.

अधिकारी/कर्मचारी यांचे नाव व दिनांकित स्वाक्षरी.

संस्करण अधिकाऱ्याचे नाव, पदनाम व दिनांकित स्वाक्षरी.

SHIVAJI UNIVERSITY, KOLHAPUR
Annual Self Appraisal Report (ASAR)

As per 7th Pay UGC Regulation 18th July, 2018 and
Govt. of Maharashtra Resolution 8th March, 2019

**For College Assistant / Associate Professor /
University Assistant Professor**

Academic Year : 2022-2023

(Duration : From 15/02/2022 To 14/02/2023)



A. General Information

- a) Name (Surname first) : **Dr. SUNITA HANUMANTRAO GITTE**
b) Designation : **Assistant Professor**
c) College / University : **Smt. Meenalben Mehta College, Panchgani, Dist ; Satara**
d) Department : **History**
e) Date of Birth : **02/04/1982**
f) Date of Appointment : **11/06/2014**
g) Total Teaching Experience : **UG: 8 Years PG:-2**
h) Permanent Address (with Pin code) : **A/P - Vanawaswadi S.No., 33/6, F.No. 1
Ground Floor, Pushpanshwini Resi. 415002.**
Mobile No. : **9421983128**
Email : **sunitagitte@gmail.com**

B. Academic Qualifications : M. A., M. Phil., Ph. D., SET (2013)

Sr. No.	Exam. Passed	University	Subject	Year	Grade / Class	Page No
1	Ph.D.	Dr. B.A.M University, Aurangabad.	Muslim Poltics In Modern India : Gandhiji and Ambedkar	Jan. 2016	--	
2	M. Phil	Dr. B.A.M University, Aurangabad.	Gandhiji and Muslim Poltics In Modern India	Feb, 2007	Second Class	
3	M.A.	Dr. B.A.M University, Aurangabad.	History,	2005	First Class	
4	B.A.	Dr. B.A.M University, Aurangabad.	History, Economics, Marathi	2003	Second Class	
5	H. S. C.	Pune Board	All	2000	First Class	
6	S. S. C.	Pune Board	All	1998	First Class	
7	MSCIT	Mumbai	All	2005	First Class	

C. Research / Fellowship / Research Training Program :

Sr. No.	Research	Title of Work / Thesis	University / Institute	Page No
1	JRF/ SRF etc.	-	-	
2	M. Phil.	Gandhiji and Muslim Poltics In Modern India	Dr. B.A.M University, Aurangabad.	
3	Ph.D.	Muslim Poltics In Modern India : Gandhiji and Ambedkar	Dr. B.A.M University, Aurangabad.	
4	Research Training Program	-	-	



D. Orientation / Refresher / Short Term Course Completed :

Sr. No.	Course	Duration	University / Institute	Page No
1				
2				

Appendix II

Table 1

Assessment Criteria and Methodology for University/College Teachers

Table 1.1: Teaching –

Activity	Percentage Obtained	Grade Claimed	Grade Verified	Page No.
Teaching- $\frac{A}{B} \times 100 = 310 / 540 \%$ Where $510 / 540 \times 100 = 94.44 \%$ A: Number of classes(Lectures) taught B: Total classes (Lectures) assigned (Classes taught includes sessions on tutorials, lab and other teaching related activities)	94.44 %	Good	Good	

Grading Criteria :80% & above - Good, Below 80% but 70% & above - Satisfactory
 Less than 70% - Not satisfactory.

Note : trike out whichever is not applicable.




Table 1.2: Involvement in the University/College students related activities/research activities:

Sr. No.	Activity	Grade Claimed	Grade Verified	Page No.
(a)	Administrative responsibilities such as Head, Chairperson/ Dean/ Director/ Co-ordinator, Warden etc. Number of activities :11..			
1	*Head, Department of History	Good	Good	
2	* Sub Editor, Giristhan Magazine	Good	Good	
3	* Chairman of Sexual Harassment & *Prevention Committee	Good	Good	
4	*Chief – of Youth Festival Committee	Good	Good	
5	*Chief - of women Empowerment			
6	*Chief – of Anti Ragging Committee			
	* Coordinator Coc Skill Based Course History for Competitive Exam			
7	<ul style="list-style-type: none"> • Member – of Vivek Vahini • Member – of NSS • Member – of IQAC • Member – of Student Council • Member –of Excursion/Tour Committee • Member – of Alumni Association 	Good	Good	
(b)	Examination and evaluation duties assigned by the college / university or attending the examination paper evaluation. Number of activities : ...07.....			
1	• Paper Setting – B.A.I Paper I& II	Good	Good	
2	• Paper Evaluation B.A. I	Good	Good	
3	• Jr. Supervisor Date – To , To ,	Good	Good	
4	• Home Assignment, Surprise Test, Open Book Test, Internal Evaluation	Good	Good	
5	• Member of Exam Committee	Good	Good	



(c)	Student related co-curricular, extension and field based activities such as student clubs, career counselling, study visits, student seminars and other events, cultural, sports, NCC, NSS and community services. Number of activities -07			
1	• Wallpaper	Good	Good	
2	• Seminars	Good	Good	
3	• study visits godvli	Good	Good	
4	• Use of ICT	Good	Good	
5	• Satara Itihas Sanshodhan Mandal, Satara	Good	Good	
6	• COC Course in History for Competitive Exam	Good	Good	
7	• Guest Lecture on 'August Kranti din'	Good	Good	
(d)	Organizing seminars/ conferences/ workshops, other college/university activities. Number of activities :...02....			
1	• Organizer ,State,lead LevelWebinar • Subject- Date	Good	Good	
2	• Participation in several State, National & International Workshops	Good	Good	
(e)	Evidence of actively involved in guiding Ph.D students. Number of Students: 4.....			
(f)	Conducting minor or major research project sponsored by national or international agencies. Number of Projects: Major:...Nil..			

(g)	<p>At least one single or joint publication in peer reviewed or UGC list of Journals.</p> <p>Number of Publications:.....2</p> <p>1. Digital Culture : A Paradigm Shift in Local History, published in volume – X, ISSUE – IV – DECEMBER – 22. Gurukul International Multidisciplinary Research Journal – Peer Reviewed Journal ISSN 2394 – 8426 – IMPACT FACTOR – 6.305</p> <p>2. Impact of gender discrimination on the institution of marriage, published in volume – 02, ISSUE – 102 – JUNE – 23, Printing Area Peer Reviewed International Journal ISSN: 2394 5303 – IMPACT FACTOR – 9.001</p>	Good	Good	
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Grading Criteria : Good - Involved in at least 3 activities

Satisfactory - 1-2 activities

Not-satisfactory - Not involved / undertaken any of the activities

Note: i) Number of activities can be within or across the broad categories of activities

ii) Strike out whichever is not applicable.

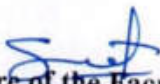
Overall Grading:


Sr. No.	Grade	Criteria
1	Good	Good in teaching (Table 1.1) and satisfactory or good in activity at Table 1.2.
2	Satisfactory	Satisfactory in teaching (Table 1.1) and good or satisfactory in activity at Table 1.2.
3	Not Satisfactory	If neither good nor satisfactory in overall grading

Note: For the purpose of assessing the grading of Activity at Table 1.1 and Table 1.2, all such periods of duration which have been spent by the teacher on different kinds of paid leaves such as Maternity Leave, Child Care Leave, Study Leave, Medical Leave, Extraordinary Leave and Deputation shall be excluded from the grading assessment. The teacher shall be assessed for the remaining period of duration and the same shall be extrapolated for the entire period of assessment to arrive at the grading of the teacher. The teacher on such leaves or deputation as mentioned above shall not be put to any disadvantage for promotion under CAS due to his/her absence from his/her teaching responsibilities subject to the condition that such leave/deputation was undertaken with the prior approval of the competent authority following all procedures laid down in these regulations and as per the acts, statutes and ordinances of the parent institution.



Overall Grading				
Sr. No.	Grade Claimed	Overall Grade Claimed	Grade Verified	Overall Grade Verified
Table - 1.1	Good	Good	Good	Good
Table-1.2	Good		Good	


Signature of the Faculty


Signature of HOD
Head,
Department of History,
Smt. Meenalben Mehta College, Panchgani


Signature of IQAC Coordinator


Signature of Principal
I/C PRINCIPAL
Smt. Meenalben Mehta College, Panchgani
(Arts, Commerce & Science)
Tal. Mahabaleshwar, Dist. Satara

SHIVAJI UNIVERSITY, KOLHAPUR

Annual Self Appraisal Report (ASAR)

As per 7th Pay UGC Regulation 18th July, 2018 and Govt. of Maharashtra Resolution 8th March, 2019

For College Assistant / Associate Professor / University Assistant Professor

Academic Year:

(Duration: From.....to...)



A. General Information

- a) Name (Surname first) :
- b) Designation :
- c) College / University :
- d) Department :
- e) Date of Birth :
- f) Date of Appointment :
- g) Total Teaching Experience :
- h) Permanent Address (with Pin code) :
- Mobile No. :
- Email :

B. Academic Qualifications:

Sr. No.	Exam. Passed	University	Subject	Year	Grade / Class

C. Research / Fellowship / Research Training Program :

Sr. No.	Research	Title of Work / Thesis	University / Institute



D. Orientation / Refresher / Short Term Course Completed :

Sr. No.	Course	Duration	University / Institute

Appendix II

Table 1

Assessment Criteria and Methodology for University/College Teachers

Table 1.1: **Teaching –**


Activity	Percentage Obtained	Grade Claimed	Grade Verified	Page No.
Teaching- $\frac{A}{B} \times 100 = \text{-----} \%$ Where A: Number of classes (Lectures) taught B: Total classes (Lectures) assigned (Classes taught includes sessions on tutorials, lab and other teaching related activities)		Good/ Satisfactory/ Not satisfactory	Good/ Satisfactory/ Not satisfactory	

Grading Criteria: 80% & above - Good, Below 80% but 70% & above - Satisfactory

Less than 70% - Not satisfactory.

Note: Strike out whichever is not applicable.

Table 1.2: Involvement in the University/College students related activities/research activities:

Sr. No.	Activity	Grade Claimed	Grade Verified	Page No.		
(a)	Administrative responsibilities such as Head, Chairperson/ Dean/ Director/ Co-ordinator, Warden etc. Number of activities: ...					
(b)	Examination and evaluation duties assigned by the college / university or attending the examination paper evaluation. Number of activities: ...1					
(c)	Student related co-curricular, extension and field based activities such as student clubs, career counselling, study visits, student seminars and other events, cultural, sports, NCC, NSS and community services. Number of activities: ...				Good/ Satisfactory/	Good/ Satisfactory/
(d)	Organizing seminars/ conferences/ workshops, other college/university activities. Number of activities: ...				Not satisfactory	Not satisfactory
(e)	Evidence of actively involved in guiding Ph.D. students. Number of Students: ...					
(f)	Conducting minor or major research project sponsored by national or international agencies. Number of Projects:Major:N...					
(g)	At least one single or joint publication in peer reviewed or UGC list of Journals. Number of Publications:...					

Grading Criteria: Good - Involved in at least 3 activities

Satisfactory - 1-2 activities

Not-satisfactory - Not involved / undertaken any of the activities

Note: i) Number of activities can be within or across the broad categories of activities


ii) Strike out whichever is not applicable.

Overall Grading:

Sr. No.	Grade	Criteria
1	Good	Good in teaching (Table 1.1) and satisfactory or good in activity at Table 1.2.
2	Satisfactory	Satisfactory in teaching (Table 1.1) and good or satisfactory in activity at Table 1.2.
3	Not Satisfactory	If neither good nor satisfactory in overall grading

Note: For the purpose of assessing the grading of Activity at Table 1.1 and Table 1.2, all such periods of duration which have been spent by the teacher on different kinds of paid leaves such as Maternity Leave, Child Care Leave, Study Leave, Medical Leave, Extraordinary Leave and Deputation shall be excluded from the grading assessment. The teacher shall be assessed for the remaining period of duration and the same shall be extrapolated for the entire period of assessment to arrive at the grading of the teacher. The teacher on such leaves or deputation as mentioned above shall not be put to any disadvantage for promotion under CAS due to his/her absence from his/her teaching responsibilities subject to the condition that such leave/deputation was undertaken with the prior approval of the competent authority following all procedures laid down in these regulations and as per the acts, statutes and ordinances of the parent institution.

Overall Grading				
Sr. No.	Grade Claimed	Overall Grade Claimed	Grade Verified	Overall Grade Verified
Table – 1.1	Good/ Satisfactory/ Not satisfactory	Good/ Satisfactory/ Not satisfactory	Good/ Satisfactory/ Not satisfactory	Good/ Satisfactory/ Not satisfactory

				
Table – 1.2	Good / Satisfactory/ Not satisfactory		Good/ Satisfactory/ Not satisfactory	

Signature of the Faculty

Signature of HOD

Signature of IQAC Coordinator

Signature of Principal