



## YEARLY STATUS REPORT - 2021-2022

### Part A

#### Data of the Institution

##### 1.Name of the Institution

SHRI SWAMI VIVEKANAND SHIKSHAN  
SANSTHA KOLHAPUR'S SMT.MEENALBEN  
MEHTACOLLEGE(ARTS ,COMMERCE AND  
SCIENCE)

- Name of the Head of the institution DR. SATISH SHAMRAO DESAI
- Designation Principal (in-charge)
- Does the institution function from its own campus? Yes
- Phone no./Alternate phone no. 02168240677
- Mobile No: 9423035675
- Registered e-mail smt.meenalbenmehtac@yahoo.com
- Alternate e-mail iqacsmt.mmcollegepanchgani@gmail.com
- Address Khingar Road, Panchgani
- City/Town Panchgani
- State/UT Maharashtra
- Pin Code 412805

##### 2.Institutional status

- Affiliated / Constitution Colleges Affiliated
- Type of Institution Co-education
- Location Rural

- Financial Status UGC 2f and 12(B)
  
- Name of the Affiliating University Shivaji University, Kolhapur
- Name of the IQAC Coordinator Dr. Balasaheb Nivrutti Kokare
- Phone No. 02168240677
- Alternate phone No. 9423255517
- Mobile 8830680233
- IQAC e-mail address iqacsmt.mmcollegepanchgani@gmail.com
  
- Alternate e-mail address smt.meenalbenmehtac@yahoo.com

**3.Website address (Web link of the AQAR (Previous Academic Year)**

<http://smtmmcollege.org/uploads/AQAR%202020-21.pdf>

**4.Whether Academic Calendar prepared during the year?**

**Yes**

- if yes, whether it is uploaded in the Institutional website Web link:

<http://smtmmcollege.org/uploads/Academic%20Calendar%202021-22.pdf>

**5.Accreditation Details**

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	C++	68	2004	04/05/2004	03/05/2009
Cycle 2	B	2.01	2013	05/01/2013	04/01/2018
Cycle 3	B	2.41	2019	20/05/2019	19/05/2024

**6.Date of Establishment of IQAC**

**27/11/2019**

**7.Provide the list of funds by Central / State Government**

**UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,**

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
00	00	NIL	00	00

**8.Whether composition of IQAC as per latest**

**Yes**

## NAAC guidelines

- Upload latest notification of formation of IQAC [View File](#)

**9.No. of IQAC meetings held during the year** 04

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report [View File](#)

**10.Whether IQAC received funding from any of the funding agency to support its activities during the year?** No

- If yes, mention the amount

**11.Significant contributions made by IQAC during the current year (maximum five bullets)**

1. On the knock of New Education Policy 2020, our college decided to focus on multidisciplinary and Skilled based education. To prepare for the upcoming change in the education our college designed skill based and multidisciplinary COC courses.

2. To aware students about opportunities in the different career sectors, college decided to have active participation "Career Katta" scheme of Government of Maharashtra. As a result college was ranked 4th in the scheme for its proper implementation and rewarded by the Government of Maharashtra.

3. The college magazine "Giristhan" is platform for our students to explore their ideas, thoughts and creative writing. To boost the comprehension and competitive skill of the students, college decided to organise Giristhan Carnival Competition and selected writing was published in the Giristhan.

4. The college decided to organise University Level Special Camp of NSS and it was organised at historical place Pratapgadh for 7 days.

5. Environmental consciousness and sustainability initiatives were taken by celebrating days like World Environment Day, World Ocean Day, and International day of Biodiversity, tree plantation etc.

**12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year**

Plan of Action	Achievements/Outcomes
To submit AQAR 2020-21 to NAAC.	IQAC submitted AQAR 2020-21 to NAAC on 30-06-2022.
To prepare Academic Calendar.	IQAC prepared Academic Calendar at the beginning of the year 2021-22.
To prepare Academic Calendar of Continuous Internal Evaluation at the beginning of the year 2021-22.	IQAC prepared Academic Calendar of Continuous Internal Evaluation at the beginning of the year 2021-22 and carried out CIE as per the Calendar prepared.
To publish the College Magazine Giristhan 2021-2022	IQAC published the College Magazine Giristhan 2021-22.
To organise University Level Special Camp of NSS.	The College organised 7 Days Special Camp of NSS during 4th to 10th June, 2022 at historical place Pratapgadh.

**13. Whether the AQAR was placed before statutory body? Yes**

- Name of the statutory body

Name	Date of meeting(s)
College Development Committee (CDC)	29/10/2021

**14. Whether institutional data submitted to AISHE**

## Part A

### Data of the Institution

<b>1.Name of the Institution</b>	SHRI SWAMI VIVEKANAND SHIKSHAN SANSTHA KOLHAPUR'S SMT.MEENALBEN MEHTACOLLEGE(ARTS,COMMERCE AND SCIENCE)
• Name of the Head of the institution	DR. SATISH SHAMRAO DESAI
• Designation	Principal(in-charge)
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	02168240677
• Mobile No:	9423035675
• Registered e-mail	smt.meenalbenmehtac@yahoo.com
• Alternate e-mail	iqacsmt.mmcollegepanchgani@gmail .com
• Address	Khingar Road, Panchgani
• City/Town	Panchgani
• State/UT	Maharashtra
• Pin Code	412805
<b>2.Institutional status</b>	
• Affiliated / Constitution Colleges	Affiliated
• Type of Institution	Co-education
• Location	Rural
• Financial Status	UGC 2f and 12(B)
• Name of the Affiliating University	Shivaji University, Kolhapur

• Name of the IQAC Coordinator	Dr. Balasaheb Nivrutti Kokare
• Phone No.	02168240677
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<b>3.Website address (Web link of the AQAR (Previous Academic Year))</b>	<a href="http://smtmmcollege.org/uploads/AQAR%202020-21.pdf">http://smtmmcollege.org/uploads/AQAR%202020-21.pdf</a>
<b>4.Whether Academic Calendar prepared during the year?</b>	Yes
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="http://smtmmcollege.org/uploads/Academic%20Calendar%202021-22.pdf">http://smtmmcollege.org/uploads/Academic%20Calendar%202021-22.pdf</a>

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**6.Date of Establishment of IQAC** 27/11/2019

**7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,**

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**8.Whether composition of IQAC as per latest NAAC guidelines** Yes

• Upload latest notification of formation of [View File](#)

IQAC		
<b>9.No. of IQAC meetings held during the year</b>	<b>04</b>	
<ul style="list-style-type: none"> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	<b>Yes</b>	
<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	<a href="#">View File</a>	
<b>10.Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	<b>No</b>	
<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>		
<b>11.Significant contributions made by IQAC during the current year (maximum five bullets)</b>		
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<p>2. To aware students about opportunities in the different career sectors, college decided to have active participation "Career Katta" scheme of Government of Maharashtra. As a result college was ranked 4th in the scheme for its proper implementation and rewarded by the Government of Maharashtra.</p>		
<p>3. The college magazine "Giristhan" is platform for our students to explore their ideas, thoughts and creative writing. To boost the comprehension and competitive skill of the students, college decided to organise Giristhan Carnival Competition and selected writing was published in the Giristhan.</p>		
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etc.

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Yes

- Name of the statutory body

Name	Date of meeting(s)
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**14. Whether institutional data submitted to AISHE**

Year	Date of Submission
2023	10/01/2023

**15. Multidisciplinary / interdisciplinary**



- The Vision of National Education Policy, to provide high quality education to develop human resources in our nation as global citizens, is well taken by the university.
- A discussion among the faculty members were initiated on the key principles of NEP such as diversity for all curriculum and pedagogy with technological innovations in teaching and learning, encouraging logical decision making and innovation, critical thinking and creativity.
- In view of the NEP, affiliating university is preparing new interdisciplinary centers integrating different disciplines.
- Academic programmes are being redesigned to include Multidisciplinary/Interdisciplinary courses as electives.
- All programmes are being designed in such a way that students get maximum flexibility to choose elective courses offered.
- It can be said that the affiliating University is proactively working towards implementation of the suggestions given in the NEP.
- The College has always strived for a multidisciplinary approach in its academic as well as co-curricular activities.
- To prepare for the NEP, Affiliating Shivaji University, Kolhapur has revised its first year curriculum for students admitted in session 2022-23 onwards.

#### **16.Academic bank of credits (ABC):**

- The College follows a choice-based credit system prescribed by the affiliating University for all of its programmes.
- Affiliating Shivaji University, Kolhapur passed a resolution related to the ABC in the Academic Council.
- The College has formally registered first year students in the ABC portal.
- The College preparedness in implementation of Academic Bank of Credits depends upon the guidelines of the affiliated University and Higher Education Department of Maharashtra Government.
- The College is trying to enroll our students to online courses through National Schemes like Local Chapter on SWAYAM, NPTEL etc., and is considering for credits earned against elective courses.
- Revision of curriculum has been done for year 2022-23. These revisions are applicable for students admitted in session 2022-23 and onwards.
- We are in the process of developing a system for executing

ABC in true spirit.

### 17.Skill development:

- The focus is towards integrated knowledge acquisition and upgrading human skills towards creating a new league of employable youth. For this purpose the College runs skill based courses every year to develop students skill oriented. In the year the College carried out skill based certificate courses.
- All these steps are marching towards the implementation of NEP in the real sense.
- The College is already conducting the skill courses as designed by affiliating University.

### 18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

- The College encourages learning of national language of Hindi and Marathi by offering B. A. degree in Hindi and Marathi.
- Programmes including webinars and seminars are offered to encourage Hindi and Marathi learners and understand the cultural values permeated by the literary works in Hindi and Marathi.
- Further, Indian Ethos and Business Ethics in curriculum of B.A. Literature and Social Science. Commerce students imbibe value orientation in business.
- In order to promote /integrate the local languages, arts and cultures, compulsory activities in the curriculum have been added like literary activities etc. and through discussions/interactions/symposiums etc. in local languages which fetches extra credit to the students.
- These changes also increase the employability opportunities for the teachers and subject matter experts of these languages.
- College staff and parents shall value their culture and traditions which boost tourism sector in State and create awareness amongst students.
- Indian Knowledge system includes knowledge from ancient India to modern India and clear sense of India's future aspiration with regard to education, health and environment.
- Affiliating University has revised first year curriculum for students in 2022-23 onwards, in which subjects related to Indian knowledge systems find a due place as elective subjects.

### **19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

- The College offers 9 programmes across Humanities, Social Sciences, Commerce and Management, Pure Science and Environmental Studies.
- All these programmes are offered as outcomes-based education (OBE) which is designed by affiliating University keeping in mind the regional and global requirements.
- The College has implemented outcome-based education with clearly stated Programme Outcomes, Programme Specific Outcomes and Course Outcomes.
- The Course Objectives (COs) are also aligned to the PO-PSO philosophy.
- Program Outcomes, Program Specific Outcomes and Course Outcomes displayed on our website and prominent places in the departments.
- All courses are designed with outcomes centered on cognitive abilities namely Remembering, Understanding, Applying, Analysing, Evaluating and Creating.
- Apart from the domain-specific skills, learning outcomes at all levels ensure social responsiveness and ethics, as well as entrepreneurial skills so those students contribute proactively to economic, environmental and social well-being of the nation.
- College, being affiliated with concerned university follows guidelines as and when directed.
- College is implementing Outcome Based Education for various programmes especially in Humanities, Social Sciences, Pure Science, Commerce and Management.
- Students are assessed as per Outcome Based Education attainment model.

### **20.Distance education/online education:**

- Due to Covid-19 pandemic, educational institutions in the country have increasingly involved in using the digital platforms for engaging classes, conducting conferences and meetings.
- Keeping aside the negative impact of lack of face to face learning, online education has broken the geographical barriers creating interaction of experts and students from distant geographies.
- Opening up of the economy including that of educational institutions have paved way of adopting hybrid mode of education called as 'PHYGITAL' combing online/offline resources.
- Faculties are encouraged to offer MOOCs courses at our

College which promote the blended learning system of learning.

- The College is already prepared, especially during COVID-19 pandemic situations and teaching-learning process through different online modes like Google Meet, Google Classroom, wiseapp, Zoom, WhatsApp etc.
- Departments of College have best practice of Departmental Blogs which impart various video lectures, references, question banks, PPTs, YouTube lectures etc.
- The College campus is Wi-Fi enabled and hence no obstacle in online education.
- This College is preparing to make available all such type of e-content material prepared by faculty members to all students through online mode to meet the future challenges.
- The affiliating University has selected our College as its centre for offering various courses on distance mode.

## Extended Profile

### 1.Programme

1.1	11
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

### 2.Student

2.1	811
Number of students during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

2.2	128
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

2.3	247
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
<b>3.Academic</b>	
3.1	40
Number of full time teachers during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
3.2	42
Number of Sanctioned posts during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
<b>4.Institution</b>	
4.1	14
Total number of Classrooms and Seminar halls	
4.2	1.97
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	52
Total number of computers on campus for academic purposes	
<b>Part B</b>	
<b>CURRICULAR ASPECTS</b>	
<b>1.1 - Curricular Planning and Implementation</b>	
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process	
<ul style="list-style-type: none"> <li>In staff meeting, principal discusses about planning and</li> </ul>	

implementation of curriculum.

- Stream wise time-table is finalized.
- College prepares the academic calendar.
- Academic diary is maintained.
- College carried total 09 certificate courses.
- Syllabus is distributed among faculties according to their interest.
- Faculty prepares teaching plan.
- College conducts Continuous Internal Evaluation.
- Heads of departments finalize departmental time-table.
- Students are periodically intimated regarding topics to be taught, syllabus completion, CIE and tentative examination schedule through the website, WhatsApp, Google Classrooms, etc.
- Student's seminars, group discussions, orals are conducted to develop the presentation skills of students.
- Extra lectures are arranged for remedial coaching for slow learners.
- Teaching aids and ICT resources are used effectively during activities related to syllabus.
- Guest lectures of experts in various subjects are arranged.
- Implementation of teaching plan is supervised periodically.
- College has its own website on which curriculum is displayed.
- Central library subscribes books, journals, e-journals, magazines and periodicals and maintains curriculum.
- Completion of syllabus is reported to Principal.
- Guest lectures, expert lecture series, lead college activities and seminars are arranged.

- Study tours and field visits are organized for experiential learning.
- IQAC monitors overall teaching and learning process through well-planned and documented process and by collecting students' feedback.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://drive.google.com/file/d/1Zzl6mxSUV_PCCPLY1SMXYvnfHbuzY66My/view">https://drive.google.com/file/d/1Zzl6mxSUV_PCCPLY1SMXYvnfHbuzY66My/view</a>

#### 1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

- Academic calendar is prepared well in advance.
- College prepares academic calendar for internal examination and certificate courses.
- College prepares schedule for internal examinations and displays it on notice board, WhatsApp and on College website.
- It carries approximate schedules regarding admission process, teaching-learning schedule, evaluation, curricular and co-curricular activities, extra-curricular activities, major departmental and institutional events to be organized and dates of holidays.
- Examination committee works on slots reserved in academic calendar for internal evaluation and prepares and displays time-table.

#### Aspects of the academic calendar:

- a. Academic calendar of departmental activity
- b. Planning of multiple activities of committees
- c. Planning of extra-curricular activities

**d. Activities of Sports Department**

**e. Schedule of University and CIE Examinations**

**g. University schedule of holidays and vacations, term end and term start dates**

- Departments submit their detailed academic activity calendar of department to IQAC.
- College annually publishes 'Academic Calendar' containing relevant information regarding CIE schedule various events to be organized, holidays, dates of internal examination, etc.
- College conducts pre-semester examination. Evaluation of the pre-semester examination is done through central assessment programme.
- CIE is carried out by organizing seminars, tests, projects, orals, group discussions, unit tests, home assignment, project work, field work etc.

File Description	Documents
Upload relevant supporting documents	<a href="#">View File</a>
Link for Additional information	<a href="https://drive.google.com/file/d/1_wWkQQJa_QD5kFQmfXgsabK9s4juBufz/view">https://drive.google.com/file/d/1_wWkQQJa_QD5kFQmfXgsabK9s4juBufz/view</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

**A. All of the above**



File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 1.2 - Academic Flexibility

### 1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

#### 1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

11

File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

### 1.2.2 - Number of Add on /Certificate programs offered during the year

#### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

09

File Description	Documents
Any additional information	<a href="#">View File</a>
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

172

#### 1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

172

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

### 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

#### Gender Issues:

- Issues of gender equality are best portrayed in syllabus of languages.
- Various activities related to gender issues have been organized by NSS, Women Empowerment, Vivek Vahini and Internal Complaint Committee.
- College organizes certain competitions for girl students like Mehandi, Painting, Cooking, Food Festival etc.

#### Environment and Sustainability:

- Environmental Studies is compulsory subject at B. A. II, B. Com. II and B.Sc. II level and some issues are included in other subjects also.
- Faculty and students of College are made aware regarding conservation of environment, energy conservation, rain water harvesting and significance of tree plantation.
- N.S.S., Botany and Dept. of Geography conduct activities related to issues of Climate Change and Environmental conservation. Oxygen Park (Tulsi Plantation), Tree Plantation at Mandardevi, Environmental Awareness etc.

#### Human Values:

Human values are covered in Sociology, Political Science, Economics, History, Geography, Languages and B.Com. programs.

- Many programmes carried Vivek Vahini, Swacha Bharat Abhiyan, and Voting Awareness to imbibe human values.

- National integrity, brotherhood, honesty, equality, loyalty, simplicity, sense of responsibility etc. are human values integrated in syllabi.

**Professional Ethics:**

- Professional ethics, communication and soft skills are inculcated which prepare students to practice proper ethical, moral and professional values.

- College website displays Code of Conduct for students and staff.

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	<a href="#">View File</a>

**1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year**

11

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<a href="#">View File</a>
MoU's with relevant organizations for these courses, if any	<a href="#">View File</a>
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

**355**

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

### 1.4 - Feedback System

<b>1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni</b>	<b>A. All of the above</b>
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File Description	Documents
URL for stakeholder feedback report	<a href="#">View File</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	<a href="#">View File</a>
Any additional information(Upload)	<a href="#">View File</a>

<b>1.4.2 - Feedback process of the Institution may be classified as follows</b>	<b>A. Feedback collected, analyzed and action taken and feedback available on website</b>
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File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="https://drive.google.com/file/d/1rHAOxVwry4E6GRyS0Xi61ysL_bubKGQY/view">https://drive.google.com/file/d/1rHAOxVwry4E6GRyS0Xi61ysL_bubKGQY/view</a>

**TEACHING-LEARNING AND EVALUATION**

**2.1 - Student Enrollment and Profile**

**2.1.1 - Enrolment Number Number of students admitted during the year**

**2.1.1.1 - Number of sanctioned seats during the year**

**1080**

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**

**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

**128**

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

- Admission Committee maintains separate register for each class with details such as marks obtained in previous examination.
- Heads of departments prepare list of slow and advanced learners.

### Objectives:

- To bridge gap between slow and advanced learners
- To raise confidence level regarding difficult subjects
- To improve basic knowledge and performance in examinations
- To reduce drop out ratio
- To motivate them

### Activities for slow learners:

- Extra coaching and individual guidance
- Solving question papers of previous University Examination
- Lectures of eminent personalities organized to create confidence
- ICT based teaching is adopted
- Guest lectures are arranged
- Study materials are provided to slow learners.

### Activities undertaken for advanced learners

- More books are provided to them.
- Reference books are issued to advanced learners through departmental libraries.
- Organization and motivation to participate in quiz competitions,

**seminars and group discussions**

- Encouragement to participate in 'Avishkar Research

**Competition'**

- Motivation to write articles in College magazine 'Giristhan'.
- College felicitates meritorious students.
- Faculty encourages them to participate in group discussion, role play and display of wall-paper.
- They are asked to attempt previous University question papers for practice.

**Specific Outcome:**

- Slow and advanced learners showed improvement in University examination.
- Participated in classroom interactions and discussions actively.
- Increased attendance
- Decreased drop out ratio.

File Description	Documents
Link for additional Information	<a href="https://drive.google.com/file/d/1BEieGSb98klQfCfCFiU4rmUylF-pJM82/view">https://drive.google.com/file/d/1BEieGSb98klQfCfCFiU4rmUylF-pJM82/view</a>
Upload any additional information	<a href="#">View File</a>

**2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)**

Number of Students	Number of Teachers
811	40

File Description	Documents
Any additional information	<a href="#">View File</a>

## 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

### Experiential Learning:

- Depts. of languages carry screening of adapted movies and role playing.
- Dept. of Chemistry, conduct internship, field projects and industrial visits.

### Participative Learning:

- Students involved in English Week organized by English Department and actively participate in seminar, group discussion, wall papers, projects, and Quiz Competitions.
- Lead College activities, surprise tests, Hand-on Training, Essay Writing competition, Poster Presentation, and yoga practice are organized.
- Dept. of Marathi organises 'Marathi Bhasha Din'.
- Students visit to nearby banks, industries and villages to understand and experience bank transactions, micro-finance groups etc.

### Problem-Solving Method-

- College organizes expert lectures on marketing, video lectures of teachers and YouTube videos.
- College organises teacher's day, welcome function, farewell function, birth and death anniversaries of dignitaries, various days and annual function, youth festival etc.
- Students participate in research competition 'Avishakar'.
- Language departments organize storytelling, poetry compositions and recitation.
- NSS organizes activities of social issues, awareness programmes.
- B. Com. students participate in problem solving of Income Tax



**Calculations, Corporate Accounting, GST, Financial Accounting.**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://drive.google.com/file/d/1lGuGBWc_SbTaj7oo81rP8as7SU3jMKcH/view">https://drive.google.com/file/d/1lGuGBWc_SbTaj7oo81rP8as7SU3jMKcH/view</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

- Classrooms are equipped with LCD projectors, MI Board and screens with 200 MBPS internet connectivity.
- College has computer lab with internal LAN and 52 computers.
- PPT Bank, Question Bank, study materials are available on Departmental blogs and it is open to students and teachers.
- All departments use PPT and multimedia to simplify syllabus.
- Departments use film screening of adapted novels, drama, short story, documentaries etc.
- Teachers recorded video lectures which are uploaded on YouTube channel.
- Teachers help and encourage students to register for SWAYAM for online courses.
- Teachers use LCD projectors, PPTs, Google quiz, Google Classroom, E-books, E-journals and e-learning technology.
- Computers, laptops, Wi-Fi, Android Mobile, LAN connected system are also used for effective teaching and learning process.
- Online tests and assignments are conducted through Google classroom/TechSmith and Google Form or open resources.
- Teachers as well as students present his/her seminar and lectures using ICT tools.
- Faculty members use ICT enabled learning tools such as PPT, Video clippings, ZOOM, Google Meet applications and online

resources to expose students for advanced knowledge and practical learning.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="https://drive.google.com/file/d/13i3yyfb54AlZWFGiDThocbMynvYhj2kb/view">https://drive.google.com/file/d/13i3yyfb54AlZWFGiDThocbMynvYhj2kb/view</a>

**2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )**

**2.3.3.1 - Number of mentors**

40

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
mentor/mentee ratio	<a href="#">View File</a>

**2.4 - Teacher Profile and Quality**

**2.4.1 - Number of full time teachers against sanctioned posts during the year**

40

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

**2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**

### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

01

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

231

File Description	Documents
Any additional information	<a href="#">View File</a>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

- Open book test, surprise test, multiple choice questions, mid-term examinations, peer evaluation, project work, internship, seminar, quiz, unit test, question paper solution etc. are conducted.
- As per academic calendar, tentative schedule is prepared and displayed on notice board, website and on WhatsApp group of classes.
- Examination committee monitors and conducts internal examinations in College.
- All teachers submit question papers with model answer.

- Pre-semester examination is arranged before University examination.
- Evaluation reports are prepared within stipulated time and communicated to students in classroom and displayed on notice board.
- Answer books are shown on demand and guided them for better performance in forthcoming examination.
- Question papers for all tests and assignments are linked with course outcomes (COs).
- Students are provided with question bank.
- Question papers set as per University format.
- Confidential Printing and Xeroxing of question papers is done.
- Internal evaluation process run continuously throughout year and every department maintains record of internal examination.
- Departments choose method of evaluation process containing multiple choice type questions, home assignments, seminars, unit tests, class tests, surprise tests, project reports, oral tests, e-tests and common core.
- Seminar presentations are strictly monitored by subject experts.
- Project work is strictly checked in front of students.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://drive.google.com/file/d/1-pKp5FJ3QIR6hc0MbmMzvEIEZP4eE-Fx/view">https://drive.google.com/file/d/1-pKp5FJ3QIR6hc0MbmMzvEIEZP4eE-Fx/view</a>

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

- College has well-defined process for addressing evaluation grievances.
- Exam Cell collects applications and fees of answer books for photocopy. Photocopy is given to students. Student can apply

photocopy within fifteen days after declaration of result.

- After receiving photo copy, students should consult subject experts.
- If there is possibility of change in marks then they can apply for reevaluation.
- Examination Department reassesses answer book by another subject expert appointed.
- If there is any change in marks, it is to be corrected.
- Student can apply for revaluation within four days after receiving photocopy and final revaluation result is declared within fifteen days.
- Then final revaluation result declared within fifteen days.
- Unit tests and pre-semester answer sheets are shown to students on scheduled day after assessment.
- Grievances related to internal examination, students should submit application to committee.
- Committee takes review of grievances and gives suggestions to particular subject expert for solving complaint.
- Subject experts arrange meet with students and clear doubts related to grievances.
- Teachers prepare question papers by keeping ethical values of academic integrity.
- Students go through answer books and know performance regarding strength and lacunas.
- All mechanism to deal with examination related grievances is transparent, time bound and efficient.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://drive.google.com/file/d/1D2YcHbxOS5jvWYvqNl13sztkNbIO363v/view">https://drive.google.com/file/d/1D2YcHbxOS5jvWYvqNl13sztkNbIO363v/view</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

- IQAC and College administration instruct to define POs, PSOs and COs to departments.
- POs, PSOs and COs have been prepared and displayed at eyesight of students and teachers. These outcomes analyze expectations and abilities to do after completion of programme or course.
- Wide publicity has been given to POs, PSOs and COs by College.
- Faculty of every department confirms outcomes in departmental meetings.
- At time of preparing prospectus, POs, PSOs and COs are mentioned and during student-parent- teacher meet, parents are made aware of learning outcomes.
- In first week, teachers are acquainted with POs, PSOs and COS to map outcomes and attainment.
- Naturally, the faculties interact with students about what they are supposed to get at end of each program.
- Students acquire lifelong skills, deep subject knowledge and disciplined behavior at end of programme or course.
- College provided values, knowledge and skills based education and assured that all POs, PSOs and COs would be attained.
- College designs curriculum of certificate courses and programme outcomes are designed accordingly.
- Programme outcomes of self-designed courses of the College are also clearly stated and communicated to students in regular classes.
- These outcomes are also stated to students during various curricular, co-curricular and extra-curricular activities.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://drive.google.com/file/d/1X8z8FFZlxDyKUVjFIwSeRo-d3fJnUTSJ/view">https://drive.google.com/file/d/1X8z8FFZlxDyKUVjFIwSeRo-d3fJnUTSJ/view</a>
Upload COs for all courses (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

- IQAC keeps efforts by organizing meetings and plans mechanism to evaluate POs, PSOs and COs which focuses on observation and assessment of students' performance.
- Outcomes are elaborated to students through Principal address, induction programme, expert lectures and classroom interactions.
- POs, PSOs and COs are displayed in College campus at various locations and uploaded on College website.
- CIE, Google Classroom, PPT Bank, MCQs, Peer Evaluation, Home Assignments, Unit Tests and University assessment are helping to evaluate learning outcomes.
- College provides subject related add-on, value added certificate courses to inculcate actual outcomes at end of course and extend it through life.
- PSOs are measured through both academic and non-academic performances of students.
- Performance of students in internal and external examinations, in assignments, participation in class activities, role in departmental activities are some of means by which PSOs are measured.
- Performance within and outside College in various academic events provides index of learning-levels.
- COs are measured through performance of students in class, internal evaluations, and external evaluations.
- Outcomes are evaluated through Avishkar Research Competitions,

Field Visits, Trade Fair, Youth Festival, Wallpapers, College Magazine etc.

- Results of final year students show outcomes.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://drive.google.com/file/d/1BfrPJyLWsTLy31WNmi4qzjZw3GZAcjBS/view">https://drive.google.com/file/d/1BfrPJyLWsTLy31WNmi4qzjZw3GZAcjBS/view</a>

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

226

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	<a href="https://drive.google.com/file/d/1KQ-tvauVbzp9_M0P-xZ_Fih97S0GCEQ-/view">https://drive.google.com/file/d/1KQ-tvauVbzp9_M0P-xZ_Fih97S0GCEQ-/view</a>

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://drive.google.com/file/d/1VytUOyTdLww20h2VUvtYygT8W260eLhy/view>

### RESEARCH, INNOVATIONS AND EXTENSION

#### 3.1 - Resource Mobilization for Research

##### 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

###### 3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)



**0.10**

File Description	Documents
Any additional information	<a href="#">View File</a>
e-copies of the grant award letters for sponsored research projects /endowments	<a href="#">View File</a>
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

**3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year**

**3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

**01**

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Supporting document from Funding Agency	<a href="#">View File</a>
Paste link to funding agency website	<a href="https://drive.google.com/file/d/1GHx_wq9I2_2lGBd2lxPlX64HuFkbzV-o6/view">https://drive.google.com/file/d/1GHx_wq9I2_2lGBd2lxPlX64HuFkbzV-o6/view</a>

**3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year**

**3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year**

**6**

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

<b>3.2 - Research Publications and Awards</b>	
<b>3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year</b>	
<b>3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year</b>	
0	
<b>File Description</b>	<b>Documents</b>
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>
<b>3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year</b>	
<b>3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year</b>	
09	
<b>File Description</b>	<b>Documents</b>
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>
<b>3.3 - Extension Activities</b>	
3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year	
<ul style="list-style-type: none"> <li>• Students are going to be responsible citizens of the society. Therefore, college conducts extension activities in neighborhood community in sensitizing students to social issues.</li> <li>• College organizes all extension activities through N.S.S., Vivek vahini, Women Empowerment Cell etc.</li> <li>• NSS Unit adopts a village.</li> <li>• Volunteers are emotionally attached with villagers through NSS camps and carry out works like construction of Nala Bunding, soak pits, sanitation pits, roads cleanliness etc.</li> </ul>	

- Aids Awareness, Voter Awareness, Tulsi Plantation etc. activities are conducted.
- Students are involved in cleaning campus under Swachhata Abhiyan and making campus and its surrounding area into a plastic-free zone.
- College organizes programs such as prevention of sexual harassment, street play for beti bachao-beti padhao, nirbhay kanya abhiyan, health consciousness programmes including hand washing, hemoglobin check-up, general health check up, AIDS Awareness lectures and rallies.
- NSS organizes plastic eradication campaign, tree plantation programme, AIDS awareness lecture, AIDS Diagnostic Test and wallpaper inaugurated. Volunteers perform various activities like tree plantation, cleanliness drive and awareness programmes.
- Constitution Day, Tree Plantation Programme, Road Repairing, Voter Awareness Rally, Street Plays, Village Cleanliness Campaign, Birth and Death Anniversaries of National Leaders and Social Reformers, Impact of Climate Change etc. are organized.

File Description	Documents
Paste link for additional information	<a href="https://drive.google.com/file/d/14F38ywJVYGu4o_IKNOKHoalJaZucSrZm/view">https://drive.google.com/file/d/14F38ywJVYGu4o_IKNOKHoalJaZucSrZm/view</a>
Upload any additional information	<a href="#">View File</a>

### 3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

1

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of awards for extension activities in last 5 year(Data Template)	<a href="#">View File</a>
e-copy of the award letters	No File Uploaded

**3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

**13**

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<a href="#">View File</a>

**3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year**

**3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

**1490**

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

**3.4 - Collaboration**

**3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year**

**4**

File Description	Documents
e-copies of linkage related Document	<b>No File Uploaded</b>
Details of linkages with institutions/industries for internship (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### **3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year**

#### **3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year**

**2**

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<b>No File Uploaded</b>
Any additional information	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## **INFRASTRUCTURE AND LEARNING RESOURCES**

### **4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

- College has campus area of 03 Acre 10 R
- Administrative Office
- Library
- Principal cabin
- 12 departments with separate cabins
- Auditorium

- Boys and ladies common rooms
- 15 ICT enabled classrooms
- Faculty room
- Department Library
- Wi-Fi facility
- Drinking water facility
- 16 CCTV cameras
- N-list subscription
- Reading Room
- Library has network resource facility, OPAC and reprography facility.
- Website, Auditing, Admission, Library softwares and Exam, Scholarships softwares
- Toilets
- Parking
- Play-ground measuring 1394 sq. mtr.
- Gymkhana with gym equipments
- Guest House
- Computers 52
- Laptops 02
- LCD Projectors 15
- CD/DVD 20
- Color Printers 01
- Printers 17

- Printers with Scanners 08
- Xerox Machines 02
- Camera 02
- T.V 02
- Public Auditory System 01
- Bio-metric Machine 01
- Battery back-up System 22
- Generator 01
- High Speed Scanner 01
- Inverter 01
- Refrigerator 02
- Incubator 01
- Oven 01
- Strong room for university examination
- ICT equipped IQAC room
- Computer lab with 20 computers

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://drive.google.com/file/d/16TS4apnoPri0ltRl3jX-jvQwQvrZc_mo/view">https://drive.google.com/file/d/16TS4apnoPri0ltRl3jX-jvQwQvrZc_mo/view</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

- College has playground and Gymkhana with equipments.
- Indoor games Carom, Chess, Taekwondo and Yoga

- Playground is 1394 sq. mtr.
- Gym of 50.07 sq. mtr with facilities:
  1. Bench press exercise-I
  2. Bench press exercise-III
  3. Chin-up exercise
  4. Thigh exercise
  5. Shoulder exercise
  6. Hip exercise
  7. Shoulder press exercise
  8. Knee exercise
  9. Double bar exercise
  10. Push up exercise
  11. Pulley Exercise
  12. Standing Pulley exercise

#### Indoor Games

- 1) Chess
- 2) Carom

#### Gymkhana Equipments Number

Single Bar 01

Chest press 02

Leg press 02

Abdominal sit up 01

Standing sitting twister 01



**Push up stand 01**

- Essentially equipped Cultural Cell including harmonium, tabla, dholki, Lezim, Zanz, and musical accessories audio-visual aids including Television Set, Sound System,D.V.D., L.C.D., Tape Recorder and Computers
- Open air stage and Kantaben Mehta auditorium are used for Programmes and Cultural competitions.
- College takes participation in different events like plays, mimes, skits, folks dance, one act plays, street plays etc., of Youth Festival.
- College has equipment like Big Nets, Balls and Volley Ball Poles, Volleyball, Kabaddi, Kho-Kho, and Athletics. Provision of T-shirts, shorts, T. A. and D. A., Shoes, Stockings, Balls, Javelin, Shot-put, Discus throw.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://drive.google.com/file/d/1ln6pEzelkPLYtAq3UHoqjggiDfB9ECAM/view">https://drive.google.com/file/d/1ln6pEzelkPLYtAq3UHoqjggiDfB9ECAM/view</a>

**4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.**

**14**

**4.1.3.1 - Number of classrooms and seminar halls with ICT facilities**

**14**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://drive.google.com/file/d/1W--oa82-63RqpBMAqhLEpFz_gGzgGPSd/view">https://drive.google.com/file/d/1W--oa82-63RqpBMAqhLEpFz_gGzgGPSd/view</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

1.97

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

#### 4.2 - Library as a Learning Resource

##### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

- Library has space of 34.75 square mtr.
- Study room is available during 8.30 am. to 4.00 pm.
- Library has 14385 text and reference books, 13 Journals, and 5 newspapers.
- Library blog is containing digital repository of syllabus and question papers, previous year question paper set, Online open access resources, competitive exam resources, newspaper clippings etc.
- Library has INFLIBNET N-LIST consortia and provides 6000+ e-journals and 3200000+ e-books.
- Separate library cards are issued to students for issuing text books, reference books and journals.
- Library has CD/DVDs collection.
- Library uses cloud base version of E-Vidya Library Management System Software which facilitates automated book circulation; book accession, user administration, generation of all types of reports, barcode and library user cards.

**OPAC is available for users**

- Web OPAC is available

**Facilities in library:**

- Printer 01
- Computer 02
- Bar Code Printer 01
- Bar Code Scanner 01
- Xerox Machine 01
- Printer for public access 01
- 200 MBPS Internet
- Free access to College depository
- New arrivals of books and journals are available
- Study room facility
- 5 computers used for OPAC, Circulation of Books, Library Administration Work, Internet Book facility.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	<a href="https://drive.google.com/file/d/1PFxVUCpXyIjKxd3UJsd8CRTkDMQ3mi_l/view">https://drive.google.com/file/d/1PFxVUCpXyIjKxd3UJsd8CRTkDMQ3mi_l/view</a>

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

**A. Any 4 or more of the above**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

#### 4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

##### 4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.76

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

58

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	<a href="#">View File</a>

#### 4.3 - IT Infrastructure

##### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

- Provision is made in budget for maintenance of IT infrastructure.
- College is equipped with computer laboratory with 20 computers, total 52 computers, 02 Laptops, 15 LCDs Projectors, 12 Printers, 3

Scanners, 1 Document Scanner, 1 Cameras, 2 Video camera, 02 Xerox machines, 4 all-in-one printers, CDs and DVDs.

- Internet connection with 200 MBPS
- 16 CCTV Cameras
- For major disorder and damage, computer technicians and service providers are hired for updating, repairing and replacement.
- Licensed copies of Microsoft, Windows, and Quick Heal Total antivirus are installed on PCs.
- Wi-Fi facility with 6 routers
- As per requirement, computers, printers, multifunctional printers, LCD projectors, Xerox machines etc. are purchased.
- Library uses E-Vidya Library Management System Software.
- College uses softwares of Parent Institute for office management used for admission process, registration, issuing certificates, cashier, leave, accounting, utility modules, 10000 complimentary SMS and E-mail and SMS integration, T. C. Issue, daily accounts, etc. College uses accounting software of Parent Institute 'Biyani' used for account management, Journal Ledger and Balance Sheet etc. Office software is upgraded frequently.
- College has AMC for upgradation of IT facilities and formed e-waste policy.
- There is power backup facility.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://drive.google.com/file/d/1IxdTYqkDVtppTmNA9tSe2egUBhmiUkAJ/view">https://drive.google.com/file/d/1IxdTYqkDVtppTmNA9tSe2egUBhmiUkAJ/view</a>

#### 4.3.2 - Number of Computers

52

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Student – computer ratio	<a href="#">View File</a>

**4.3.3 - Bandwidth of internet connection in the Institution**      **A. ? 50MBPS**

File Description	Documents
Upload any additional Information	<a href="#">View File</a>
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

**4.4 - Maintenance of Campus Infrastructure**

**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)**

**4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

**0.35**

File Description	Documents
Upload any additional information	<b>No File Uploaded</b>
Audited statements of accounts.	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

- College maintains dead stock registers of equipments, instruments etc.
- Maintenance and minor repairs of computers and or electronic instruments are done by hiring external agency.
- Garbage Van of Panchgani Municipal Corporation regularly

collects garbage.

- Both urinals and toilets are also regularly cleaned.
- Separate dustbins for collecting solid and liquid waste.
- Sanitary Napkin Vending Machine with destroyer
- Furniture damaged is replaced by new ones. Glass boards are changed urgently. Broken glass panels of windows are replaced.
- Classrooms are kept clean by peons.
- Broken desks are repaired and replaced.
- Old books are maintained properly. Monthly cleaning of books and racks is done.
- Stock verification is done periodically.
- Library attendant and peon look after maintenance of library.
- Website and Surveillance of 16 CCTVs.
- Computer lab softwares are upgraded by time to time.
- Fire extinguishers are set and maintained in Library, Administrative Block, and Computer Lab.
- Office and Accounting softwares are maintained. Sports and Gym equipments are oiled/greased.
- Outdoor sport facilities are maintained.
- Repairs to gymnasium and specialized equipments are done.
- Electrician looks for replacement or fitting.
- Plumber looks after maintenance of water supply and pipe fittings.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://drive.google.com/file/d/1K71AK0fKMNEhAXZoRrP3DUxUfzf8UnuL/view">https://drive.google.com/file/d/1K71AK0fKMNEhAXZoRrP3DUxUfzf8UnuL/view</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

124

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of students benefitted by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

#### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

##### 5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

11



File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

<b>5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills</b>	<b>A. All of the above</b>
---	----------------------------

File Description	Documents
Link to institutional website	<a href="https://drive.google.com/file/d/1ZwKh5H3gbF3U0nvad8FWaxclUKw79z7P/view">https://drive.google.com/file/d/1ZwKh5H3gbF3U0nvad8FWaxclUKw79z7P/view</a>
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

<b>5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>
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**234**

<b>5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>
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**234**

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

<b>5.1.5 - The Institution has a transparent</b>	<b>A. All of the above</b>
--	----------------------------

**mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

05

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

51

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of student progression to higher education	<a href="#">View File</a>

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**

**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

00

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	No File Uploaded

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

02

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

- Enough representation to students is given in co-curricular, extracurricular activities of College.
- Active students are given representation in statutory committees like IQAC, ICC, Special Cell, Grievance Redressal Committee etc. where they regularly suggest to upgrade image of College in society.
- Process of admission, exam form submission, scholarship forms, etc. is smoothly conducted with student friendly relations of institution.
- Student representatives are in committees like Anti-ragging Committee, Internal Complaints Committee, Internal Quality Assurance Cell, Placement and Career Counseling, NSS Committee, Gymkhana Committee, Cultural Committee, Library Committee, Vivek Vahini, Magazine Committee, Student Development/Welfare Cell, Grievance Redressal Cell etc.
- NSS activities like a lecture, workshop, rally, or any social event, our students are well represented and actively involved in effective implementation of event.
- NSS camp planning and execution can be best example of student's involvement. It helps to improve leadership qualities, confidence, sense of responsibility and active participation among students.
- College magazine 'Giristhan' is published annually to provide platform to students to show their creativity. Articles, photographs, drawings, cartoons, research articles, poems and many types of literature of students are published.
- Students' representation on various bodies promotes inclusiveness and participatory governance to execute activities smoothly and effectively.
- Earn and Learn Scheme is available in the college. Students are given duties in the College Canteen and office.

File Description	Documents
Paste link for additional information	<a href="https://drive.google.com/file/d/loi0BKziJ5uhGNdBerUfD85C3aFKMDKuu/view">https://drive.google.com/file/d/loi0BKziJ5uhGNdBerUfD85C3aFKMDKuu/view</a>
Upload any additional information	<a href="#">View File</a>

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution

**participated during the year (organized by the institution/other institutions)**

**5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

05

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

**5.4 - Alumni Engagement**

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

- Smt. Meenalben Mehta College, Panchgani Alumni Association is registered in 2019 society under Societies Registration Act, 1860 (XXI of 1860).
- College organizes one alumni meet and two meetings of Alumni Association annually.
- Alumni are placed in agriculture, industries, education, business, professional fields, entertainment and media, industry, academics and social work.
- Alumni members are active members in IQAC, CDC, NSS and Fund/Donation Committee etc.
- They help to collect fund for extension of College building and for beautification of campus.
- While organizing seminars and workshops, they contribute or sponsor events to make it successful.
- Our alumni are settled in vicinity and running various small scale industries, so at very affordable or sometime free of cost

they support College by providing JCB, Tractors, Tulsi Plants for Oxygen Park etc. whenever and wherever necessary for maintaining ground and campus.

- Financial Contribution 38003/-
- During meets, alumni discuss present situation of College, achievements, progress, and future plans of College.
- Alumni, associated with social reforms, are invited in NSS camps to encourage volunteers to do social service which encourage volunteers positively.
- Alumni and villagers organises Dr. Bapuji Salunkhe Lecture Series for students and people in the society.

File Description	Documents
Paste link for additional information	<a href="https://drive.google.com/file/d/1StzLxsJkkBgPvjdpz1igaQDON3sLK4UE/view">https://drive.google.com/file/d/1StzLxsJkkBgPvjdpz1igaQDON3sLK4UE/view</a>
Upload any additional information	<a href="#">View File</a>

**5.4.2 - Alumni contribution during the year (INR in Lakhs)**

**E. <1Lakhs**

File Description	Documents
Upload any additional information	<a href="#">View File</a>

## **GOVERNANCE, LEADERSHIP AND MANAGEMENT**

### **6.1 - Institutional Vision and Leadership**

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

College is governed by management named 'Shri Swami Vivekanand Shikshan Sanstha, Kolhapur.' Motto of Sanstha is "Education for Knowledge, Science and Culture".

In tune with motto of management, College has set following vision and mission:

**Vision:**

Imparting quality education to all sections of society especially to hilly, rural and remote area of the Jaoli and Mahabaleshwar Valley.

**Mission:**

- To inculcate among the students social values like honesty, truth, service, and sacrifice, and to stop social exploitation.
  - To develop all-round personality of the students.
  - To bring about the progressive change in the society by means of education.
  - To create the sense of equality among the students.
  - To mould selfless social workers who will strive ceaselessly for the cause of social reform.
- Governance of College is decentralized.
  - College organizes various programmes for women empowerment and gender equity.
  - Environment awareness programmes are organized to sensitize students for protection and conservation of natural resources.
  - There is no distinction based on gender, religion, caste, region, creed etc.
  - Principles of liberty, equality, fraternity, secularism and nationality are imbibed in students.

File Description	Documents
Paste link for additional information	<a href="http://www.vivekanandshikshansansta.edu.in/vision">http://www.vivekanandshikshansansta.edu.in/vision</a>
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

- Shri Swami Vivekanand Shikshan Sanstha, Kolhapur is best example of decentralization and participative management and from its establishment adopted policy of it for smooth conduct of management.

- College follows its footprint in its academic and administrative tasks through various committees and practices for decentralization and participative management in governance.
- Important policy-making decisions are taken by these committees.
- Committee Chairmen, Head Clerk and HODs have liberty to make decisions.
- Events and programmes in College are organized with involvement, cooperation and participation of all stakeholders.
- Principal with support of Heads of Departments and various committees participate in decision-making which creates environment of organizational democracy.
- Administrative powers and responsibilities are distributed to faculties on basis of experience, competence, commitment and aptitude to meet institutional objectives.
- CDC is composition of renowned persons from society and staff, under which College works in leadership of Chairman of parent institute which plays important role in policy decision making.
- Principal supports, directs, guides, motivates and appreciates and decentralizes powers and responsibilities appropriately.
- All decisions are taken by Principal, IQAC Coordinator, Head of departments and office.
- IQAC works as a Central Processing Unit which facilitates perfect coordination and harmony among all activities and mechanism of College through frequent interaction.

File Description	Documents
Paste link for additional information	<a href="https://drive.google.com/file/d/1aWYh47jdCObFE7VH452SrmbiYZ6v0y6x/view">https://drive.google.com/file/d/1aWYh47jdCObFE7VH452SrmbiYZ6v0y6x/view</a>
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed



- College has prepared Perspective/Strategic plan 2019-2024 for Academic, Infrastructure and Extension activities setting benchmarks for future achievements.
- IQAC has reviewed and revised quality policy with help of teaching, non-teaching staff, students, alumni and stakeholders of College.

Measures to inculcate quality policy:

- To promote research culture for research development in faculty.
- To motivate and encourage teachers for research contribution.
- To provide platform to enhance competency level of teachers.
- Optimum use of infrastructure i. e. of library and ICT.
- To concentrate on research development of students.
- To create awareness about environmental and social issues.
- To pay special attention towards empowerment of women through inculcating employability skills among girl students.
- College encourages faculty to undertake Research Projects and to complete doctoral research.
- Principal motivates faculty to organize seminars and conferences and to participate and present research.
- Principal and IQAC motivate faculty and administrative staff to attend FDPs and training programme.
- College arranges lectures of eminent academicians for faculty.
- College arranges lectures of eminent academicians and gives opportunity to do interaction with them.
- College purchases new books, research journals, periodicals, newspapers and e-resources for library and thus creates learning environment.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="https://drive.google.com/file/d/1uxs5EJo3K7drnLn0940uZqjzWA0s8_hr/view">https://drive.google.com/file/d/1uxs5EJo3K7drnLn0940uZqjzWA0s8_hr/view</a>
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

- College is governed by Shri Swami Vivekanand Shikshan Sanstha, Kolhapur.
- Management helps to decide major policies pertaining to academic and infrastructural development.
- Principal forms various committees to decentralize powers and maintains good relationships with stakeholders for development of College.
- IQAC designs plan to execute quality enhancement measures.
- Shri Swami Vivekanand Shikshan Sanstha, Kolhapur follows service rules and regulations of affiliated University, State Government and UGC.
- Parent Institute shoulders entire responsibility of recruitment procedure.
- Recruitment process is executed as per rules and regulations of UGC and Government.
- Job security, transparency and parental care are distinctive aspects of our Management which attract and retain faculty having desired qualifications, knowledge and skills.
- Promotional policy of College is transparent and in accordance with rules and regulations.
- Performance of faculties is evaluated through Academic Performance Indicators.

- Administrative staff of College is promoted on basis of seniority and reservation norms of Govt.
- CDC passes annual budget and financial statements, discuss academic progress of College, and gives suggestions and recommends to Management for filling vacancies.
- IQAC monitors activities and suggests quality measures for holistic development.
- Principal pays special attention for smooth functioning of administration and academics.

File Description	Documents
Paste link for additional information	<a href="https://drive.google.com/file/d/1PBjsSh1qQSV52NKGWKH0mESTh6T-hRFI/view">https://drive.google.com/file/d/1PBjsSh1qQSV52NKGWKH0mESTh6T-hRFI/view</a>
Link to Organogram of the Institution webpage	<a href="https://drive.google.com/file/d/112_ZI_OZ-yuFTysAAx1M77B9_H7tnWiM/view">https://drive.google.com/file/d/112_ZI_OZ-yuFTysAAx1M77B9_H7tnWiM/view</a>
Upload any additional information	<a href="#">View File</a>

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**

B. Any 3 of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	<a href="#">View File</a>
Screen shots of user interfaces	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<a href="#">View File</a>

**6.3 - Faculty Empowerment Strategies**

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

- College trusts the contribution of employees towards overall

development. College offers worthwhile welfare schemes to staff to ensure and boost work culture and efficiency.

- Parent Institute has several welfare schemes for its employees through its Cooperative Credit Society.

**Loan Schemes:**

- Simple Loan: Maximum: -25,00,000/- 10.5 %
- Urgent Loan: Maximum: 50000/-10.5 %
- Vehicle Loan - 10.5 %
- Electronic Devices Loan 10.5 %
- Gold Loan 10.5 %
- Employee Welfare Insurance Scheme in case of death

**Deposit Schemes:**

- 3 to 6 months-5 %
- 7 to 12 months- 6 %
- 13 to 24 months- 7 %
- 25 months onward- 6 %
- Double the amount-132 months-7 %

**College welfare measures:**

- Group insurance scheme by affiliating University
- Financial support for research paper presentation
- Group insurance scheme of 1000000/- by Govt. of Maharashtra.
- Various leave facilities
- Duty leave to attend FDPs, Seminars, Conferences, Workshops, Training Programmes etc.

- Shivaji University Teachers Association's Teachers Benevolent Fund 50,000/-
- Medical Reimbursement Scheme
- Felicitation of staff for achievements
- Over Draft (OD) is given by Bank of Maharashtra.
- Loans from Provident Fund
- Housing and higher purchase loans from various banks
- Insurance of Bank of Maharashtra for salary account holders

File Description	Documents
Paste link for additional information	<a href="https://drive.google.com/file/d/1DYeb07JRy0y5bLme4wAIAyS0GGP9iAVh/view">https://drive.google.com/file/d/1DYeb07JRy0y5bLme4wAIAyS0GGP9iAVh/view</a>
Upload any additional information	<a href="#">View File</a>

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

01

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

02

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	<b>No File Uploaded</b>
Reports of Academic Staff College or similar centers	<b>No File Uploaded</b>
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

**03**

File Description	Documents
IQAC report summary	<b>No File Uploaded</b>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	<b>No File Uploaded</b>
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

**6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff**

- College has formed ASAR/API Committee, which controls appraisal system.**
- It is mandatory for faculty members to fill and submit ASAR to**

IQAC at end of academic year.

- College IQAC has set well-defined mechanism for collection, assessment and compilation of API files guiding and redressing queries regarding ASAR.
- After analyzing individual reports, API committee recommends to fulfil required document.
- It follows UGC regulations and format prescribed by affiliating University.
- Feedback for teachers is collected every year from current students which are analyzed statistically by IQAC so that Principal appreciates and boosts faculties accordingly.

Evaluation of faculty on basis of:

1. Teaching and Learning

2. Co-curricular activities

3. Research contribution

4. Extension activities

- Heads of departments examine self-appraisals and submit recommendations on potential areas of improvement.
- Non-teaching staff needs to hand over Confidential Report to Office Head who adds his/her observations and forwards it to Principal.
- Principal, with his/her remarks forward it to parent institute.
- Report contains information about employee's work performance.
- Whenever there is placement for non-teaching staff, College observes and verifies confidential report of related nonteaching staff.
- Based on this information, parent institute may promote or demote employee or transfer them to another branch.
- On basis of seniority, promotion of non-teaching staff is concerned.

File Description	Documents
Paste link for additional information	<a href="https://drive.google.com/file/d/1M4L6h0uur_aELh4omd4jEcyAMJiPDeDHv/view">https://drive.google.com/file/d/1M4L6h0uur_aELh4omd4jEcyAMJiPDeDHv/view</a>
Upload any additional information	<a href="#">View File</a>

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

- College is run by Shri Swami Vivekanand Shikshan Sanstha, Kolhapur.
- R. S. Mohite & Co., Kolhapur, a CA firm is appointed as auditing agency by parent institute for conducting its financial audit.
- College has internal and external mechanism.
- Internal audit is carried out every financial year.
- 2021-22 external audit is carried out on 28th August, 2022.
- Annual Audit Statement is submitted to Joint Director, Kolhapur, and Government of Maharashtra.
- Shivaji University, Kolhapur assesses utilizations of funds given.
- Audit Report is discussed in College Development Committee.
- After discussion with CDC, office completes compliance and submits to Parent Institute.
- Annual salary and non-salary audit is done by Joint Director and verified and approved by Senior Auditor of Higher Education.
- Their compliance report is also completed by College in time.
- Annual salary and non-salary audit is done by Accountant General, Government of Maharashtra.
- Office prepares budget allocation at beginning of academic year



by considering requirements.

- Budgetary provisions are approved in CDC meeting and prepared budget is sent to Parent Institute for approval.
- Audit of University Examinations is carried out yearly and report is sent to University.

File Description	Documents
Paste link for additional information	<a href="https://drive.google.com/file/d/1Q3IK36y0cVelZhhOIztVLIKb9MvRsQbD/view">https://drive.google.com/file/d/1Q3IK36y0cVelZhhOIztVLIKb9MvRsQbD/view</a>
Upload any additional information	<a href="#">View File</a>

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

147641

File Description	Documents
Annual statements of accounts	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

##### Aims and Objectives of Resource mobilization

- To diversify and expand resources
- To spend on activities of more preferences
- To decrease dependency on others
- To maintain sustainability of College
- To make optimal use of available funds and skills

- To expand relationship with all stakeholders
- To fulfill responsibilities towards society
- To enhance Quality through IQAC
- College is aided by Govt. of Maharashtra and included under section 2(f) section 12B of UGC Act, 1956 and is eligible to receive grants of UGC/RUSA.
- College generates financial resources through its stakeholders, government, NGOs, Affiliated University, local well-wishers and public representatives.
- Parent Institute helps us to mobilize fund.
- IQAC and UGC committees search new resources.
- College has been registered under societies Act 1860 and donation given to College is exempted under 80G.
- College has transparent mechanism of auditing.
- Received funds are collected and used through cash, Cheque, RTGS or NEFT mode.
- As per priority and advice of CDC, funds are utilized for infrastructural development and beautification, ICT devices and upgradation, student development and necessary equipments.
- College has strategy, policy and mechanism for optimal utilization of grants from governments and financial development of College.
- Management uses financial resources effectively and efficiently to set up a proper auditing mechanism.

File Description	Documents
Paste link for additional information	<a href="https://drive.google.com/file/d/1ugeViiPseRp35lUWFUaMYKyHPNXvOh-O/view">https://drive.google.com/file/d/1ugeViiPseRp35lUWFUaMYKyHPNXvOh-O/view</a>
Upload any additional information	<a href="#">View File</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

- Mission statement of College states quality education to all sections of society especially to hilly, rural and remote area of the Jaoli and Mahabaleshwar Valley.
- IQAC has been trying to enhance and update its academics and administration.
- IQAC monitors implementation of vision and mission of College.
- It prepares perspective plan of development and execute it in strategic way.
- It has been trying to institutionalize quality assurance strategies such as digitization of academic and administration facilities, gender equality, strengthening extension activities.
- In initial meetings, IQAC takes review of status of teachers' research work and performance such as Ph.D., research publications, MRPs, Research Guidance, Seminar participation and organization etc.
- Quality strategy of IQAC encouraged majority of teachers to register for Ph.D. and submit more research proposals.
- Academic Audit of affiliating University has been conducted to create quality culture.
- It was useful to learn how to maintain record, innovation in teaching-learning and evaluation, future dynamics of higher education, skills of presentation, documentation and office administration.
- IQAC encourages faculty to publish research papers in national and international UGC referred, UGC Care List and peer reviewed journals.
- As outcome of policy, faculty published 09 research papers published in different journals.

File Description	Documents
Paste link for additional information	<a href="https://drive.google.com/file/d/1KY94wbGQeXzNaYfvGEIwoztFMQsso6d0/view">https://drive.google.com/file/d/1KY94wbGQeXzNaYfvGEIwoztFMQsso6d0/view</a>
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

- All departments prepare specialized tools such as blogs, YouTube, and online resources.
- Guest lectures are also arranged for providing exposure to students.
- Gradually, chalk, duster and blackboard teaching amalgamated with LCD projectors, PPTs, Film Screening and so on.
- Teachers have been well-trained through UGC, HRDCs, ARPIT, NPTEL and MOOCs.
- They are creating videos for College YouTube channel.
- IQAC has prepared Students, Teachers, Alumni and Employers Feedback forms on design and review of syllabus and are collected and analyzed.
- College has collected feedback forms from all stakeholders via online mode and action taken reports are prepared and followed.
- Learning outcomes are ensured through analysis of academic activities.
- Various training programs on ICT were arranged for teaching faculty who were motivated to develop PPTs, YouTube videos etc.
- Internet and Wi-Fi facility made available with 200 Mbps speed.
- College has introduced 11 skill-based, add-on and value added certificate courses and carried out soft skill programmes.
- College has established well-equipped IQAC and strengthened by including academicians, stakeholders, experts in different fields

etc.

- College has developed Gym with necessary equipments.

File Description	Documents
Paste link for additional information	<a href="https://drive.google.com/file/d/1nynshZOGM4MM94i8h82EwOInlI2gSE8i/view">https://drive.google.com/file/d/1nynshZOGM4MM94i8h82EwOInlI2gSE8i/view</a>
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**C. Any 2 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	<a href="https://drive.google.com/file/d/1n0mc8JvgM-LcIrRcN7h-Y5gSnttV7Pte/view">https://drive.google.com/file/d/1n0mc8JvgM-LcIrRcN7h-Y5gSnttV7Pte/view</a>
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## **INSTITUTIONAL VALUES AND BEST PRACTICES**

### **7.1 - Institutional Values and Social Responsibilities**

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Women Empowerment cell of our college always engaged in organizing wonderful activities which helps to remove the invisible barrier that prevent the girls and boys to work together.

Our main aim is empowerment of girl students by creating awareness

amongst girls regarding psychological and physical changes of adolescence. Institution organizes programs to create awareness about of gender equity among students.

Various programs organized in the college for students and staffs during academic year are as follows:

- LGBTIQA Online workshop by Marathi Department and Vivek Vahini Committee 18 January 2022.
- Active Women Empowerment Cell.
- Competitions during Vivekanand Week and Competitions during Annual prize ceremony (equal opportunity to boys and girls).

File Description	Documents
Annual gender sensitization action plan	<a href="https://drive.google.com/file/d/1_jTnyclBwkD7YBEuwKDTKoDCGWZFmbAL/view">https://drive.google.com/file/d/1_jTnyclBwkD7YBEuwKDTKoDCGWZFmbAL/view</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://drive.google.com/file/d/1y1PiHGtbi-9XzjP3qj32d577HiT6lAyU/view">https://drive.google.com/file/d/1y1PiHGtbi-9XzjP3qj32d577HiT6lAyU/view</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Waste management programs are carefully planned and implemented by NSS Dept. All waste produced in the campus during day to day activities in categorized into different categories and separated accordingly.

- **Solid waste management:** Solid waste produced in our college mainly consists of paper & paper products. Some degradable solid waste is also produced due to academic and science practicals by the students. There is systematic collection of solid waste in college campus. Dust Bins are kept in various departments and in campus to collect solid waste. The solid waste is collected every week and disposed properly. The waste generated through newspapers and periodicals is being sold to the scrap vendors for recycling and manufacturing processes.
- **Liquid waste management:** The water discharged through the taps is used for the plants in the premises. There are also two soak-pits in the campus. Waste water discharged through toilets is connected to a drainage system of corporation through underground pipelines.
- **E-waste management:** E-waste generated through computer hardware is collected and kept in a Scrap Room. It is ensured that records on CDs, DVDs and hard disks are properly saved for future use. Whenever possible electronic goods are repaired and recycled.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	<a href="https://drive.google.com/file/d/17X8h-ovq7_FxflIgcG63vGpO-R7I-E/view">https://drive.google.com/file/d/17X8h-ovq7_FxflIgcG63vGpO-R7I-E/view</a>
Any other relevant information	No File Uploaded

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

**B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

<b>7.1.5 - Green campus initiatives include</b>	
<b>7.1.5.1 - The institutional initiatives for greening the campus are as follows:</b>  <ol style="list-style-type: none"> <li><b>1.Restricted entry of automobiles</b></li> <li><b>2.Use of Bicycles/ Battery powered vehicles</b></li> <li><b>3.Pedestrian Friendly pathways</b></li> <li><b>4.Ban on use of Plastic</b></li> <li><b>5.landscaping with trees and plants</b></li> </ol>	<b>B. Any 3 of the above</b>
<b>File Description</b>	<b>Documents</b>
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Any other relevant documents	<b>No File Uploaded</b>
<b>7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution</b>	
<b>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities</b>	<b>A. Any 4 or all of the above</b>
<b>File Description</b>	<b>Documents</b>
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	<a href="#">View File</a>
Certificates of the awards received	<b>No File Uploaded</b>
Any other relevant information	<a href="#">View File</a>
<b>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-</b>	<b>B. Any 3 of the above</b>



**reading software, mechanized equipment**  
**5. Provision for enquiry and information :**  
**Human assistance, reader, scribe, soft copies**  
**of reading material, screen reading**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institute is proactively taking efforts in providing an inclusive environment. The initiatives are to promote better education, economic upliftment of the needy, and set communal harmony. Institute has conducted lectures in the villages during NSS camp for increasing their environmental and ethical awareness. Institute has also tested the quality of drinking water available in these villages. The extension activities are targeted towards enabling a holistic environment for student development. University has always been at the forefront of sensitizing students to the cultural, regional, linguistic, communal, and socio-economic diversities of the state and the nation. The University celebrates cultural and regional festivals like Youth Festival, Constitution Day, etc. to teach tolerance and harmony to the students. The Gender Equality Policy focuses on equal access, opportunities, and rights for women and men. Policy for the Differently abled ensures that every single member of the department is aware of the care to be shown to the differently abled people. By providing a barrier-free environment, needed facilities, and human and technological assistance, the department takes continuous efforts to make the differently-abled feel included in every part of the activity of the college. The department has revised the curriculum with the inclusion of topics related to human rights, peace, tolerance, love, compassion, harmony, promotion of social values, awareness of environmental protection, and ethics.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Our institute undertakes different initiatives by organizing different activities to sensitize students and employees to the constitutional obligation: Values, Rights, Duties and responsibilities of the citizens. Every year Republic day is celebrated on 26th Jan by organizing activities highlighting the importance of Indian Constitution. Similarly constitution day also would be celebrated on 26th Nov every year. Independence day is also celebrated every year to highlight struggle of freedom and importance of Indian constitution. 01st May is celebrated as Maharashtra Day to celebrate the existence of the state. Recitation of the national anthem is observed to imbibe patriotism and good citizenship. Senior citizens are also invited for the programmes. Various cultural programmes were arranged for the students and stakeholders on certain occasions. Professional ethics in the faculty as well as in students are inculcated through the Prayer of the Sanstha, which recite the core values of preamble of constitution like equality, brotherhood, honesty, morality etc.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes**

**C. Any 2 of the above**

**professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized**

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

- College helps students to relate with cultural heritage and connect with their roots, by inculcating importance of protection, preservation and propagation of Indian culture.
- College participates in National Flagship Programmes promoted by Govt.
- National, International Days are celebrated with great enthusiasm. College pays tribute to national heroes on Birth and death anniversaries.
- College organizes activities on days of national importance to recall contribution of our leaders in building nation and imbibe moral and ethical values.

**Purpose of Celebration:**

- Library Day- Reading Culture
- Independence Day- Patriotism
- Anna Bhau Sathe - Equality

- National Sports Day-National Spirit
- Teachers Day-Honour Teachers
- Gandhi Jayanti-Truth and Non-violence
- Savitribai Phule Jayanti- Gender Equality
- Vivekanand Jayanti- Rational Youths
- Chht. Shivaji Maharaj Jayanti- Spirit of Freedom

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### Practice -I

**Title:** Shikshanmaharshi Dr. BapujiSalunkhe Lecture Series

#### Goal

To develop good bonding between college and society and enlighten through the lectures.

#### The Context

Shikshanmarshi Dr. Bapuji Salunkhe gave the motto of the Sanstha: "Dissemination of Education for Knowledge, Science and Culture". The lecture series is fulfilment of the same.

**The Practice:** Get organised since the year 2011. The Organizing Committee of Staff and Local People invite experts to deliver lectures on various subjects and carries financial responsibility.

**Evidence of Success:** The relationship between the stakeholders of the college gets strengthened.

**Problems Encountered and Resources Required:** No adequate number of audiences and requires availability of the finance.

**Practice -II**

**Title:** Giristhan Writing Carnival/Competition

**Goal:**

To enhance the comprehension skill of the student

To stimulate the creative writing of the students.

**The Context:** The Writing Carnival gave wider platform to the students to put-forth their writing and it works as preparatory writing activity before the final publication of the Giristhan.

**The Practice:** Giristhan Magazine committee schedules of the competition, evaluators select the rankers and college rewards them with certificate and cash.

**Evidence of Success:**

Students took interest in original writing.

Enhanced their comprehension skill.

**Problems Encountered:** Science students showed less response.

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	<a href="#">View File</a>

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Our college is located in rural and hilly area. This is remote and deprived area in the process of educational, infrastructural development. Moreover, the altitude of Panchgani where the

Institution located is 4242ft.(MSL). It is covered by dense forest. There is having heavy rainfall in monsoon, severe cold in winter and better environmental condition in summer season. It is difficult for the students to come from deep valley, peak of plateau where the transportation facility is mostly unavailable especially in monsoon season. More than 85% students attend the College by walking the distance of about 5 to 10 Kilometer every day throughout the year, 20% of the students use public transport for coming to attend the college while only 5% of our students use motorcycles. The resources of student's family earning are very low because of unfavorable climatic and geographical conditions. Small area of cultivating land, less number of irrigation system leads to less agriculture practices. Therefore in viewing the situation in which the college is performing its duties and commitments, the first and foremost Goal and Mission of the Institution is "To spread higher education in the hilly, rural and neglected area of the Jaoli and Mahabaleshwar Valley".

File Description	Documents
Appropriate web in the Institutional website	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 7.3.2 - Plan of action for the next academic year

Our future plan includes development of Institutional Research Culture among the students and faculty, to create assisting education system for the poor and rural students. Our progressive management, the faculty who form its backbone, the students who are its ambassadors who represent the Shri Swami Vivekanand spirit, the registered active alumni are working in direction to take the institution towards its vision of super class education. Shivaji University, Kolhapur efforts for Undergraduate Research through "Avishkaar". At the college level the spirit of enquiry is encouraged through the science exhibition competition which helps to ignite an interest in the basic Sciences. Industrial Visits are organized by various departments. These are some of the ways by which institute keep track of the developing Research Culture among the students and faculty. We also plans different initiatives to sensitize students and employees to the constitutional obligation: Values, Rights, Duties and responsibilities of the citizens. We will provide an inclusive environment such as tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities.

