



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution	SHRI SWAMI VIVEKANAND SHIKSHAN SANSTHA KOLHAPUR'S SMT.MEENALBEN MEHTA COLLEGE(ARTS,COMMERCE AND SCIENCE)
Name of the head of the Institution	Prof. Dr. Kiran Pandurang Shinde
Designation	Principal(in-charge)
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	02168-240677
Mobile no.	9763629087
Registered Email	smt.meenalbenmehtac@yahoo.com
Alternate Email	iqacsmt.mmcollegepanchgani@gmail.com
Address	Khingar Road
City/Town	Panchgani
State/UT	Maharashtra
Pincode	412805

2. Institutional Status																															
Affiliated / Constituent			Affiliated																												
Type of Institution			Co-education																												
Location			Rural																												
Financial Status			state																												
Name of the IQAC co-ordinator/Director			Dr. Milind M. Sutar																												
Phone no/Alternate Phone no.			02168240677																												
Mobile no.			9960972408																												
Registered Email			iqacsmt.mmcollegepanchgani@gmail.com																												
Alternate Email			smt.meenalbenmehtac@yahoo.com																												
3. Website Address																															
Web-link of the AQAR: (Previous Academic Year)			https://drive.google.com/file/d/1xE-tWV-Yxibk35VDRrEMLAu4V8Jfalwi/view?usp=sharing																												
4. Whether Academic Calendar prepared during the year			Yes																												
if yes,whether it is uploaded in the institutional website: Weblink :			https://drive.google.com/file/d/1xFkTFrhNxY75RFUXj9rKNsc3q5AFwVO/view																												
5. Accrediation Details																															
<table border="1"> <thead> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accrediation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>C++</td> <td>68</td> <td>2004</td> <td>04-May-2004</td> <td>03-May-2009</td> </tr> <tr> <td>2</td> <td>B</td> <td>2.01</td> <td>2013</td> <td>05-Jan-2013</td> <td>04-Jan-2018</td> </tr> <tr> <td>3</td> <td>B</td> <td>2.41</td> <td>2019</td> <td>20-May-2019</td> <td>19-May-2024</td> </tr> </tbody> </table>						Cycle	Grade	CGPA	Year of Accrediation	Validity		Period From	Period To	1	C++	68	2004	04-May-2004	03-May-2009	2	B	2.01	2013	05-Jan-2013	04-Jan-2018	3	B	2.41	2019	20-May-2019	19-May-2024
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2	B	2.01	2013	05-Jan-2013	04-Jan-2018																										
3	B	2.41	2019	20-May-2019	19-May-2024																										
6. Date of Establishment of IQAC			27-Dec-2019																												
7. Internal Quality Assurance System																															

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
No Data Entered/Not Applicable!!!		
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	Nil	Nil	2020 00	0
View File				

9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	2
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Department of Professor Prabodhini is working for brainstorming and exchange of ideas among the professors of the college. The following lectures were organized by this department. 1)On 23/09/2019, Dr.Shahaji Jadhav's lecture on "Sahitya Ka Janmansapar Prabhav" was organized. On 10/12/2019 Principal Dr. Arun Gade gave a lecture on "Dr. Babasaheb Ambedkar's contribution to the Indian Constitution. on 16/12/2019. Mr. Ishant Rashid gave a lecture on "Bank Service Consumer Awareness".

Student Welfare Board in the College is working through to provide financial assistance to the students and help them in their education. In order to develop employment oriented skills in the college students in the college, COC Courses under various departments. have been started. 310 students of the college have taken admission in this 1) Economics-Bank Management 2) English - Basic English Grammar 3) Marathi - Rural Journalism 4) Hindi - Purposeful Hindi 5) Sociology -

Personality Development 6) History - History and Tourism 7) Political Science - Competitive Examination 8) Geography - Agri Tourism 9) Commerce - Event Management 10) Botany - Plant Propagation and Nursery Management 11) Physics - Maintenance And Repairing of Domestic Electric Appliances. 12) Chemistry- Analysis Soil and Water 13) Zoology - Certificate Course in Sericulture

National Sports Day was celebrated on 29th August 2019 with IQAC . This day is celebrated as the birthday of hockey player Major Dhyanchand. Guided the students on the occasion of National Sports Day. In the College, on 21st June 2019 on behalf of Sport Department International Yoga day was celebrated. On 9th September 2019, An interdepartmental cross country competition was organized under Shivaji University, in which 153 boys and 65 girls from Satara, Sangli and Kolhapur districts have participated. Swami Vivekananda Jayanti week in college was Celebrated from 12 to 19 January 2020. Various competitions were organized on the occasion of this week. Sports competitions like Kabaddi, Volleyball, Chess, Badminton, Table Tennis, Athletics were held.

Following activities implemented by NSS in the academic year 2019-20 with IQAC. On July 8, 2019, under the 33 crore tree planting scheme, the college provided Mauje Vivar, Tal. Planting of 100 trees at Jawali. It was done by the principal Dr. ArunGade. World Population Day was celebrated on 11th July 2019 in the college. On August 8, 2019, On the occasion of BapujiSalunkhe Memorial Day, by worshiping the image of Bapuji, the importance of Bapuji's educational work, said by Dr. ShahajiJadhav in his lecture. On August 9, 2019, August Revolution Day was celebrated in the college. On the occasion of Mahatma Gandhi Jayanti on 2nd October 2019, Pratima Pujan and student rally was organized.

The Cultural Department of the College is constantly working to nurture the qualities in the students. Lokshahir Annabhau Sathe Jayanti and Lokmanya Tilak Jayanti program was implemented on 1st August 2019. On 13th August 2019, hemoglobin and blood group testing camp for students was organized in the college.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
To organise an intercross country zonal competition.	In the College, on 21st June 2019 on behalf of Sport Department International Yoga day was celebrated. On 9th September 2019, An inter-departmental cross country competition was organized under Shivaji University, in which 153 boys and 65 girls from Satara, Sangli and Kolhapur districts have participated.
To organize Shikshanmaharshi Dr. BapujiSalunkhe lecture series for the society under best practices	Institute organized Shikshanmaharshi Dr. BapujiSalunkhe lecture series for the society under best practices on 18, 19 and 20th January 2019.

To upgrade college website	The college website is periodically updated.
To start new COC courses for the students	Thirteen new COC courses are started.
To prepare for online AQAR of current year after 3rd cycle of NAAC.	Preparation and submission of AQAR is in progression.
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14. Whether AQAR was placed before statutory body ?	Yes
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Name of Statutory Body	Meeting Date
College Development Committee(CDC)	27-Dec-2019

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	Yes
Date of Visit	26-Dec-2019

16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2020
Date of Submission	14-Jul-2020

17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	<p>The software CMS is purchased for office which we used to collect the Students data (information) with all respect such as admission, examination forms, fee, dues, results and students support services etc. Also the Daily cash software available from the sanstha office is particularly used for institutional financial income and expenditure along with resources available and its distribution. The biometric machine installed used to collect Teachers data regarding attendance. Library is partially automated with ILMS and eresources through Nlist are available in the College Library. Every department has established Whatsapp group of the students through which the rapport between the students and teachers has established recently. The students used</p>

to share difficult concepts and terms with their classmate. It has resulted in a successful method of offcampus interactions. Every department has its blog to make interactions with students. The links of every departmental blog are provided to the students on the college website. The purpose of creating the blogs is to provide the study material to the students like enotes, ebooks, list of reference books, question bank, question papers of previous university examination. The College facilitates the teachinglearning process by providing internet and WiFi facilities, LCDs, software, laptops, educational CDs, ebooks/journals.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The College meticulously develops the action plans for effective implementation of curriculum. Each department follows an academic calendar prescribed by the College/University to complete the syllabus in time. Group discussion, seminars and presentations are planned and carried out. Question Banks have been prepared by the departments concerned with the reference of students and faculty-members. ? The College also deploys the following action plans: - Allocation of Time -Table at departmental level. - The Head of the Departments distributes the workload. - Micro -Teaching plan is achieved by maintaining Academic Diaries. - In the beginning of the academic year, an action plan is prepared by the IQAC. Periodic meetings are conducted by the Principal to review and monitor. Guest lectures are arranged to benefit students with additional knowledge. Teaching staff conducts the internal assessment of students. Each department conducts class tests for internal assessment. The use of ICT, Laptop, well equipped laboratories, facilitates the students to improve their performance. Most departments also organizes Quiz, Study Tour, Field Project, Workshop, Exhibition etc. to develop the presentation skills of the students. Syllabus Completion Report is submitted to the College Office by teaching staff at the end of each term for review and action is taken. Documentation related to notices, agenda, minutes, time-table, annual teaching plan, workload distribution, Academic Calendar of Curricular, Extracurricular and Extension Activities, attendance of students, question papers, analysis of assessment results, reporting to HOD regarding changes made in teaching learning process as per result analysis, previous University Examination Question Papers, Model Question Papers etc. has been maintained. Departmental Blogs and Whats app Groups of faculty and students is formed for better communication. At the beginning of the academic year slow and advance learners are identified. Extra coaching for them isscheduled. The College operates at UG level keeping in mind our goals and objectives that is to make students employable through holistic education and skill development.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Bank Management	NA	01/08/2019	180	Knowledge Banking entrepreneurship systems make it easy for the knowledge to reach the right person at the right time	Enhancing the overall performance efficiency in banking institutions.
Basic English Grammar	NA	01/08/2019	180	Grammar improves your Reading and Writing skills, Knowing basic grammar is important in order to be able to analyze and improve your language performance.	The knowledge and skills acquired through the Course is essential and useful for a variety of different careers.
Rural Journalism	NA	01/08/2019	180	Students get to learn for a living. Students work on challenging and exciting projects.	Students work among passionate, informed people.
Purposeful Hindi	NA	01/08/2019	180	The advantages of practical Hindi are unmatched. Getting theoretical knowledge has no value until students can apply it for practical purposes or during the job.	Understand the of knowledge of practical Hindi in business, their benefits their results into accepting challenges you may encounter.
Personality	NA	01/08/2019	180	With Personality	Personality

	Development				developments , the living standard of rural people requires development in rural technologies to stimulate the rural developments. This subject is for whom who want to make their carrier in social, cultural field	developments allow managers to better understand how to keep individual employees engaged and motivated at work.
	History and Tourism	NA	01/08/2019	180	History and Tourism is one of the most rapidly expanding tourism segments in terms of visitor numbers globally and is a major attraction.	History and Tourism is one of the most rapidly expanding tourism segments in terms of visitor numbers globally and is a major attraction.
	Competitive Examination	NA	01/08/2019	180	advantage of this course is that exams promote competition among students. Students work harder to improve their knowledge and skills.	Examinations are usually written tests, although some may have practical components, and vary greatly in structure, content, and difficulty depending on the subject
	Event Management	NA	01/08/2019	180	Event management helps you build a strong professional network as	The Limitless Skill development opportunities have Event Management

				you work with people across different domains.	System.
Plant Propagation and Nursery Management	NA	01/08/2019	180	Nursery is an important enterprise which creates sizeable employment opportunities for the rural masses. There are various types of business areas under horticulture nursery which provide employment. The activity of setting up of a business.	An Entrepreneur organizes and manages a business under taking, assuming the risk for the sake of profit or any person who starts and operates a business is an entrepreneur.
Certificate Course in Sericulture	NA	01/08/2019	180	The main objectives of the programme are to prepare the rural youth/farmers for accepting sericulture as profit making enterprise impart knowledge and technical skills in various aspects of Sericulture and create awareness about the opportunities.	imparts knowledge and technical skills in various aspects of Sericulture and create awareness about the opportunities.
Maintenance	NA	01/08/2019	180	Objective: To acquire	The student can

And
Repairing of
Domestics
Electric
Appliances

skills for
repairing of
domestics
electric
appliances
to Support
own family.
this course
can avail
the service
to general
public and
industries
and
financially
support to
their
family.

start his
own
business/
Laboratory
or can
associate
with any
kind of
laboratory
or
associated
jobs with
confidence.
There are op
portunities
in the field
of
Electronics
industry,
Electronics
laboratory
etc.

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	00	Nil
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	BA-II	11/06/2019
BCom	BCom-II	11/06/2019
BSc	BSc-II	11/06/2019

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	310	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Nil	Nil	Nil
View File		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Environmental Study	90

BCom	Environmental Study	126
BSc	Environmental Study	75
View File		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained
<p>The College collects feedback from the students, teachers and alumni. The feedback of teachers are verified and the suggestions are recommended to the (BOS) of the University. Taking into consideration the feedback from the stakeholders the College has introduced Career Oriented/skill enhancing courses and Distance Education. Designing and restructuring of the courses is done by the affiliating University. The College, however, makes significant contribution in the curriculum designing and development through its faculties who are the members of the Board of Studies. The feedbacks from students and their parents on the desired changes in the curriculum are also obtained. Inputs from the alumni and employers are also taken into consideration. The faculties of various academic bodies communicate the suggestions/ recommendations to the University for redesigning and development of the curriculum for appropriate and effective inclusion.</p>

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BSc	BSc-I	168	122	122
BCom	BCom-I	168	132	132
BA	BA-I	168	121	121
View File				

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	842	Nil	19	Nil	1

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
19	19	6	6	1	7
View File of ICT Tools and resources					
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The college carefully structures the prospectus maintaining the various kind of information. It is to provide information about the college and its courses in a better form so that more students are attracted to the college for admission. The college has constituted various committees to deal with students issues regarding academic and personal support. Academic support: The admission committee helps the students in selection of proper subjects during the process of admission. Academic counseling is also rendered to the students in day – to – day teaching – learning process. Personal support:- The Head of the department and his assistants try to identify the personal problems of the students and render advice and guidance to them. Some staff members extend financial support to the poor students for paying admission and examination fees. Grievance redressal committee provides personal support for getting his grievances redressed. Through a vigorous and vibrant teaching-learning process, the students are groomed to deal with real-life situations, to withstand pressure, to bear the stress, to persevere, and to gain experience. In this way, the institute provides psychosocial support.

The Principal also takes keen interest in mentoring the students for psycho – social issues. Professional guidance is provided to the students who participate in sports and cultural activities. The institute runs about ten 'Currier Oriented Certificate Courses which helps the students to overcome inferiority complexities. Professional counseling is provided to the students by inviting various professionals from different fields like academics, industries, health, sports, culture etc. The institute organizes lectures on career development and the placement cell helps the students in securing jobs. Mentoring the students is practiced at a personal and departmental level. The mentoring of the girl students is looked after by lady teachers. Academic advice is rendered by the principal to the students for pursuing higher studies in Welcome and Farewell functions to explore carrier.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
842	19	1:44

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
38	19	19	Nill	11

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2020	Dr. Bhaurao T. Dangat	Assistant Professor	First Prize for oral presentation in National Conference Sponsored by RUSA and Y.C. Institute of Science, Satara

2020	Prof. Narendra S. Phadtare	Assistant Professor	Gandhi Vichar Sanskar Examination, Gandhi Research Foundation
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	3129	Sem V	07/11/2019	20/12/2019
BA	3129	Sem III	14/12/2019	17/01/2020
BA	3129	Sem I(2019)	23/10/2019	26/12/2019
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The University has decided to introduce choice based credit system for second year of all streams from the academic year 2018-19. The Institute's examination- committee implements the University evaluation programme. The committee strictly observes the rules and regulations of the University. The committee is entrusted with the responsibility of checking unfair means during the examination and evaluation. The examination committee also ensures that University notifications and circulars regarding evaluation reforms are displayed on the notice -board and circulated through the class. For effective implementation of evaluation reforms the Institute, faculty members conduct : surprise test, seminars, project work, group discussion, open book test etc. which in turn helps the students to prepare for University Examinations. For the final year students of B. A., B.Com. and B.Sc. it is compulsory to present seminars. For the final year students of B. Sc. home assignment/oral test and project work are conducted. The College internal examination committee works towards making the internal examination process more transparent and objective. Besides traditional methods such as Home Assignment and tutorials, new methods such as Open Book Tests, Surprise Tests, Seminars, Multiple Choice Question series, Quiz, Group Discussions are introduced at the departmental level. The faculties are given space and time to conduct such formative tests. Preliminary Examination has been started from the academic year 2019-20. Due to the Covid 19 pandemic situation, Work From Home(WFH), is an alternative working to minimize the risk of COVID-19 infection among the students. Hence WFH has become a policy priority for government of Maharashtra. In doing so, for teaching the courses and Continuous Internal Evaluation all the faculty members adopt different internet platforms such as Google class Room, Zoom Meeting, Google meet, Departmental blogspot in lock down period.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Before the beginning of the academic year, the Institute prepares an academic calendar containing the relevant information of the working days, celebration of various days, holidays etc. In the first staff meeting teachers are informed about the academic calendar by the Principal. Considering the academic calendar provided by the university, a comprehensive academic calendar is prepared by the committee of Heads of the departments and the principal with the help of IQAC. The college annually publishes 'Academic Calendar' containing the

relevant information regarding the teaching-learning schedule various events to be organized, holidays, dates of internal examination, etc. The academic calendar is prepared so that teachers and students should know all the activities regarding teaching-learning process and it is also published on the website of the College. In the beginning of every academic year, the Examination Committee of the College prepares a schedule of the Continuous Internal Evaluation (CIE) such as Unit Test, Open Book Test, Home Assignment and Surprise Test for the guidance of the faculty and students. The faculty is free to conduct these tests at individual level after the completion of units. In case of Projects/Seminars/Orals, the Examination Committee prepares the time table before the beginning of the University semester examinations. All this process is monitored by the IQAC of the College. The CIE process is also reflected in the departmental calendars prepared in the beginning of each academic year. The Management has also made it mandatory to conduct the CIE and prepared the schedule to conduct various examinations/tests every year. The Management evaluates and monitors the process periodically for the proper implementation of the CIE system. At the end of each month the Head of the Departments compares and tallies the topics mentioned in the monthly syllabus completion plan with the actual plan submitted by the members of the department by conducting meeting with the students. If he finds any discrepancies, he guides his assistance in this matter. The Departments also carries out the assessment of students based on his performance in seminar, group discussion, debating, multiple choice test, surprise test, open book test and attendance.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://smtmmcollege.org/uploads/Programme%20Outcomes,%20Programme%20Specific%20Outcomes,%20Course%20Outcomes.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
286	BSc	Botany	7	3	43
286	BSc	Chemistry	20	17	85
286	BSc	Physics	12	12	100
7801	BCom	Commerce	11	10	91
3129	BA	Economics	10	9	90
3129	BA	History	10	10	100
3129	BA	Sociology	14	10	71
3129	BA	English	8	8	100
3129	BA	Hindi	10	7	70
286	BSc	Zoology	16	13	81
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://docs.google.com/spreadsheets/d/1A6uaoldLQyh6GAsDpwonwDOv47yn4rEoMbU4>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION**3.1 – Resource Mobilization for Research**

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
International Projects	00	Nil	0	0
Students Research Projects (Other than compulsory by the University)	00	Nil	0	0
Projects sponsored by the University	00	Nil	0	0
Industry sponsored Projects	00	Nil	0	0
Interdisciplinary Projects	00	Nil	0	0
Minor Projects	00	Nil	0	0
Major Projects	00	Nil	0	0
No file uploaded.				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Nil	Nil	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nil	Nil	Nil	Nil	Nil
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Nil	Nil	Nil	Nil	Nil	Nil
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
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00	00	00
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3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NA	Nil

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Zoology	1	00
National	botany	1	00
National	Economics	2	00
National	Marathi	1	00
National	History	1	00
National	Hindi	1	00
National	Sociology	1	00
View File			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Sociology	1
Zoology	1
View File	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Nil	Nil	Nil	2019	0	Nil	Nil
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Nil	Nil	Nil	2019	Nil	Nil	Nil
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	6	10	11	1
Presented papers	Nil	5	Nil	Nil

Resource persons	Nil	3	Nil	Nil
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
NSS Inauguration	Smt.Meenalben Mehta College ,Panchgani	20	85
Yoga Day	Smt.Meenalben Mehta College ,Panchgani	20	85
RajarshiShahu Maharaj Jayanti	Smt.Meenalben Mehta College ,Panchgani	20	55
Tree Plantation at Viver	Smt.Meenalben Mehta College ,Panchgani	20	Nil
World Population Day	Smt.Meenalben Mehta College ,Panchgani	18	86
Annabhau Sathe and Lokmany Tilak Jayanti	Smt.Meenalben Mehta College ,Panchgani	18	75
Dr BapujiSalunkhe Smruti Din	Smt.Meenalben Mehta College ,Panchgani	18	65
HIV-AIDS, HB and Blood Group Testing	Smt.Meenalben Mehta College ,Panchgani	8	100
Teachers Day	Smt.Meenalben Mehta College ,Panchgani	20	85
Mahatma Gandhi Jayanti	Smt.Meenalben Mehta College ,Panchgani	6	65
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Nil	Nil	Nil	Nil
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Nil	Nil	Nil	Nil	Nil
No file uploaded.				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Nil	Nil	Nil	00
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Zoology	Knowledge Sharing and Student Exchange Activities	Kisanveer Mahavidyalay , Wai, Dist. Satara	01/07/2015	30/06/2020	00
Zoology	Knowledge Sharing and Student Exchange Activities	Yashwantrao Chavan Mahavidyalay, Pachwad	01/07/2015	30/06/2020	00
Zoology	Knowledge Sharing and Student Exchange Activities	Govt. Sericulture Centre wai	03/10/2016	02/10/2021	10
Zoology	Knowledge Sharing and Student Exchange Activities	Department of Zoology, Amdar Shashiknat Shinde Mahavidyalaya, Medha, Tal.- Jawali, Dist.- Satara.	01/07/2015	30/06/2020	00
Botany	Knowledge Sharing and Student Exchange Activities	Department of Botany, Amdar Shashiknat Shinde Mahavidyalaya, Medha, Tal.- Jawali,	26/11/2018	25/11/2019	00

		Dist.- Satara.			
Physics	Knowledge Sharing and Student Exchange Activities	Department of Physics, Amdar Shashiknat Shinde Mahavidyalaya, Medha, Tal.-Jawali, Dist.-Satara.	26/11/2018	25/11/2019	09
View File					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Gourishankar Education Society's Satara College of Pharmacy, Satara, India	11/02/2020	Faculty Sharing and Research	1
Department of Zoology, Amdar Shashiknat Shinde Mahavidyalaya, Medha, Tal.-Jawali, Dist.-Satara.	11/06/2019	Faculty Sharing and Research	Nill
Sai Social and Educational Sanstha Godwali, Post. Khingar, Dist. Mahabaleshwar	11/12/2019	Faculty Sharing and Research	Nill
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
2.98	2.84

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
View File	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS	Nature of automation (fully	Version	Year of automation
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software	or partially)		
LIB-MAN- Library Management System	Partially	VB (Visual Basics), MS SQL, MS Windows 10	2019

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	7238	45885	375	25600	7613	71485
Reference Books	4903	102629	5	2745	4908	105374
CD & Video	51	1441	Nil	Nil	51	1441
Others(s pecify)	55	3685	14	8887	69	12572
View File						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Nil	Nil	Nil	Nil
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Co mputers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departme nts	Available Bandwidt h (MBPS/ GBPS)	Others
Existin g	27	1	3	0	2	4	10	5	0
Added	0	0	0	0	0	0	0	0	0
Total	27	1	3	0	2	4	10	5	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

5 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Nil	Nil

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical
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	facilities		facilities
15.45	20.15	15.7	24.74

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The Institution campus includes- New Building, Science laboratories, Library, Auditorium Hall, Office Administration building, Ladies Room, Gymnasium, Botanical garden. The said infrastructure spreads over an area of 5000 meter sq. in which Curricular and Co-Curricular activities are conducted. There are 37 furnished class rooms, glass boards and wooden benches. The College activities are administered from the Principal's cabin, which is equipped with ICT equipment and CCTV cameras. Every year in the Local Management Committee (LMC), presently, College Development Committee (CDC) and Purchase Committee meetings, budgetary provisions are made under different heads like building, furniture, computers, library, gymkhana, water supply, and electricity charges for maintenance and to upkeep the facilities available in the College campus. To maintain and upkeep these facilities the college has used the following measures: Keeping Dead Stock Registers by Administrative Office, Gymkhana, N.S.S., Central Library and Departments of Physics, Chemistry, Botany and Zoology. Annual stock verification through audits by the Management. The maintenance of the College building is done through the Civil Engineer of the Management. Whenever necessary, the additional staff is appointed on daily wages to look after the maintenance of furniture. The staff is appointed on daily wages for electrification, plumbing and sanitation. Cleanliness of classrooms, staff room, library, different departments and Principal's cabin is carried out by regular staff. Water coolers with purification units are maintained. The institution takes utmost care for physically challenged students. Their classes are arranged on ground floor. They are provided with necessary facilities to attend the classes. Library services are intentionally provided on the ground floor, so that they have easy access. In case of visually impaired students and a student suffering from dyslexia, the writer is provided for the Examinations. Even physically impaired students are given physical help.

<http://smtmmcollege.org>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Students Aid Fund	6	1200
Financial Support from Other Sources			
a) National	GOI (SC, NT, OBC, SBC, EBC)	71	35400
b) International	Nil	Nil	0

[View File](#)

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
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Personal Counselling	01/07/2019	647	All Departments
Career Counseling	18/03/2020	72	All Departments
Guidance for Competitive examination	09/01/2020	63	Chanakya IAS Academi Pune
Guidance for Competitive examination	16/09/2019	112	Department of Commerce
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
Nil	Nil	Nil	Nil	Nil	Nil
View File					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
9	9	15

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Local private Industries	Nil	Nil	Mapro garden Pvt ,Mallas Pvt Limited,Panchgani	8	4
View File					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	62	BA., B.Com., B.Sc.	Arts, Commerce and Science	Shivaji University, Kolhapur, SPPU, Pune,	M.A., B.Ed., M.Sc.
View File					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year
(eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	Nil
SET	Nil
SLET	Nil
GATE	Nil
GMAT	Nil
CAT	Nil
GRE	Nil
TOFEL	Nil
Civil Services	Nil
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Long Jump	College Level	16
200 met Running	College Level	12
100 met Running	College Level	18
Inter zonal Cross-country Competition	University Level	130
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	Nil	National	Nil	Nil	00	Nil
View File						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

This activity for academic year 2019-20 has been postponed by the university, hence student Council is not formed.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The College has registered alumni association as "Smt. Meenalben Mehta College, Panchgani Ex-student Association, Panchgani" under Section 20 of the Societies Registration Act, 1860 with Reg. No. STR/16340/1860/18. Every year, an alumni meet is conducted in the College campus by the alumni association. The association gives significant contribution to the development of the College. Some alumni give their valuable help economically to the College to organise different events like Shikshanmaharshi Dr. Bapuji Salunkhe Lecture

Series, Conference, Seminars of National, State and University Level. The alumni of the College are scattered in almost every avenue of the society and play a vital role in overall development of the College.

5.4.2 – No. of enrolled Alumni:

276

5.4.3 – Alumni contribution during the year (in Rupees) :

2500

5.4.4 – Meetings/activities organized by Alumni Association :

The pride alumni give their valuable help economically to the College to organise events like Shikshanmaharshi Dr. Bapuji Salunkhe Lecture Series. The College has registered alumni association as "Smt. Meenalben Mehta College, Panchgani Ex-student Association, Panchgani" under Section 20 of the Societies Registration Act, 1860 with Reg. No. STR/16340/1860/18. Every year, an alumni meet is conducted in the College campus by the alumni association. The association gives significant contribution to the development of the College. Some alumni give their valuable help economically to the College to organise different events like Shikshanmaharshi Dr. Bapuji Salunkhe Lecture Series, Conference, Seminars of National, State and University Level. The alumni of the College are scattered in almost every avenue of the society and play a vital role in the overall development of the College. The alumni of the college support the college by providing accessories and like Chairs, Printers, Computers, Scanners water purifier, Cubboards, etc.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Departments and Chairman of the various working committees have major role in decision making and implementing quality plans. The Committee Chairmen, Head Clerk and HODs have the liberty to make decisions. Various annual work distribution committees are formed to plan and monitor the functioning of different departments of the College. The Institute promotes a culture of decentralization and participative Management in day to today governance. The institution monitors the effective implementation of plans through the CDC, IQAC and periodic review meetings and interactions with the faculties, students and parents. Further, Head of For the smooth and effective functioning, the institute forms a College Development Committee abbreviated as CDC, which consists of the representatives of the stakeholders. The annual plan is finalized in consultation with the CDC. All decisions are taken into consideration with the support of the Heads of the Departments and various committees participate in decision-making which creates an environment of organizational participatory democracy. Administrative powers and responsibilities are distributed to faculties on the basis of their experience, competence, commitment and aptitude to meet the institutional objectives. Appropriate financial allocations are made on priority basis of various schemes. The Student's Council meetings are called in order to assist and plan the programmes. Even the suggestions from the keholders. Details of Academic and Administrative Bodies of the Institution. Principal Administrative Committees, Academic Committees • The LMC • Students' Council • Standing Committee • alumni, parents and representatives from society and industry are taken in to consideration as they are staPurchase Committee • Internal Complaints Committee • Anti-Ragging Committee • Discipline Committee • NCC and NSS Committees • Examination Committee • Magazine Committee • Cultural

Activities Committee • Placement Cell • Lead College Activities Committee • Science Associations • Admission Committee • Grievance Redressal Cell • IQAC • Various Departments • Library Committee • Commerce Association • Tree Plantation Committee • Research Committee On an average the above committees meet twice a year. The decisions are taken in the meetings of the respective bodies and their execution is monitored by the Principal and the review of the work done is observed in the term end and year end meetings.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	: It has been constant effort of the college to ensure transparency in the admission process. Transparency is maintained by considering the merit of the students in the qualifying examination for admission to B.A., B.Com., B.Sc. Part-I. Separate admission committee for each class is formed and admissions are processed through these committees. The committee scrutinizes each and every admission form and the list of selected candidates is finalized by observing constitutional reservation norms. The list of selected candidates is displayed on notice board and admissions are given accordingly. A Grievance Redressal committee is appointed to take care of grievances and irregularities during the admission process.
Human Resource Management	The Institute has a effective mechanism for Human Resource Management (HRM). The Institution skillfully manages the HRM through IQAC, Principal and Head of the Departments. The Institute has 37sanctioned teaching faculty posts, of which 19 full time posts are filled and 18 posts are vacant. The Institution has 25 non-teaching sanctioned staff, 13 are permanent and 12 vacant posts. The available human resource is utilized by engaging them in annual and special committees for the organization of various activities/programme. The Management has taken important steps for appointing teaching and non-teaching staff. The Management follows the University and Government rules for the recruitment of vacant posts as per the requirement of HRM.

Library, ICT and Physical Infrastructure / Instrumentation	In response to changes of syllabi made by the University, the College procures required number of books and research journals in the Central Library. All the departments have separate PCs/Laptops with internet/Wi-Fi connectivity. Teachers are encouraged to use ICT in classes.
Examination and Evaluation	CIE helps the students to enhance their learning experience. Group Discussions, Debates, Quiz Contests, Book Reviews, Poetry Recitation, study visits/tours etc. are organized as experiential and participative learning. Research and Development: The College Research Committee plays proactive role in creating an ecosystem for innovations in research. Research Committee boosts the research culture and motivates the prospective researchers to undertake research in their fields of interest. The teachers are guided to submit research proposals, to prepare research papers and to avail grants for research projects. The students are motivated to participate in the competitions organized on the research projects like Avishkar. The teachers have published number of research papers and books at international, national and state levels. The College has also developed MoUs and linkages for faculty exchange, student exchange.
Teaching and Learning	Each Head of the Department conducts meetings with his assistants in the beginning of the academic year. In this meeting each member has to submit his respective teaching plan for the year. After submission of the teaching plan discussions are held on the said topic. Teaching plan consists of unit wise distribution of the syllabus, teaching methods, tentative dates of conducting seminars, surprise tests, group discussions, open book tests, debates, field visits, projects, multiple choice tests and poster presentation. Each member is required to prepare and submit monthly syllabus completion plan to Head of the Department.
Curriculum Development	College provides programme options, flexibility and broad choice for the students to ensure the need-based curricula development. The Institute have starts thirteen Carrier Oriented Courses(COC) for the academic year

2019-20. The list of the Courses is as below. 1)Economics-Bank Management 2) English - Basic English Grammar 3) Marathi - Rural Journalism 4) Hindi - Purposeful Hindi 5) Sociology - Personality Development 6) History - History and Tourism 7) Political Science - Competitive Examination 8) Geography - Agri. Tourism 9) Commerce - Event Management 10) Botany - Plant Propagation and Nursery Management 11) Physics - Maintenance And Repairing of Domestic Electric Appliances. 12) Chemistry- Analysis Soil and Water 13) Zoology - Certificate Course in Sericulture The concerned department has framed its curriculum with permission of BOS of Shivaji University, Kolhapur and the curriculum is granted by the University.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	The software CMS is purchased for office which we used to collect the Students data (information) with all respect such as admission, examination forms, fine, dues, results and students support services etc. The IQAC communicates the staff through - notices, messages, e-mails and various meetings conducted from time to time. Every department has established WhatsApp group of the students through which the rapport between the students and teachers has established recently.
Finance and Accounts	Also the Daily cash software available from the sanstha office is particularly used for institutional financial income and expenditure along with resources available and its distribution.
Administration	The biometric machine installed used to collect Teachers data regarding attendance. Library is partially automated with ILMS and e-resources through N-list are available in the College Library.
Student Admission and Support	The students used to share difficult concepts and terms with their classmate. It has resulted in a successful method of off-campus interactions. Every department has its blog to make interactions with students. The links of every departmental blog are provided to the

	<p>students on the college website. The purpose of creating the blogs is to provide the study material to the students like e-notes, e-books, list of reference books, question bank, question papers of previous university examination. The College facilitates the teachinglearning process by providing internet and Wi-Fi facilities, LCDs, software, laptops, educational CDs, e-books/journals.</p>
Examination	<p>The College examination section communicates the staff and students through - notices, messages, e-mails and various meetings conducted from time to time. Every department has established Whats App group of the students through which the rapport between the students and teachers has established recently. The students used to share difficult concepts and terms with their classmate. It has resulted in a successful method of off-campus interactions. Every department has its blog to make interactions with students. The links of every departmental blog are provided to the students on the college website. The purpose of creating the blogs is to provide the study material to the students like e-notes, e-books, list of reference books, question bank, question papers of previous university examination. The College facilitates the teachinglearning process by providing internet and Wi-Fi facilities.</p>

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	Sunil N. Navghare	New Concept in Revised Assessment and Accreditation Framework	Shivaji University Kolhapur	410
2019	G. K. Sontakke	New Concept in Revised Assessment and Accreditation Framework	Sant Gadagemaharaj College	410
2019	Raju M.	Workshop on	Smt. Kusumtai	360

	Ganeshwade	Revised syllabus in Zoology At B.Sc II	Rajarambapu patil Kanya Mahavidyalay	
2020	Kasture A. Machindre	Sadguru Gadage Maharaj College, karad and Shivaji University marathi Shikshak sangh	Shivaji University marathi Shikshak sangh	520
2019	Narendra S. Padtare	One day Workshop on B.A Part II Syllabus revision	Shri Raosaheb Ramrao Patil College, Sawlaj	480
2019	Saragar Vaman N.	Sadguru Gadage Maharaj College, karad and Shivaji University marathi Shikshak sangh	Shivaji University marathi Shikshak sangh	540
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
Nill	Nil	Nil	Nill	Nill	Nill	Nill
View File						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Orientation Programme (Mr. Nilakhe Santosh Bapurao)	1	07/01/2020	27/01/2020	21
Refresher Course (Dr. Sontakke Gajanan Kashinath)	1	13/11/2019	26/11/2019	14
Refresher Course (Dr.	1	13/11/2019	03/12/2019	21

Bhaurav tukaram Dangat)				
Refresher Course (Makarnd Kashinath Sakate)	1	22/11/2019	12/12/2020	21
Refresher Course (Dr. Rabade Tukaram Maruti)	1	18/09/2019	01/10/2019	14
Short term course (Mr. Kasture Ananta M.)	1	22/07/2019	28/07/2019	07
Faculty Induction training programm (Mr. Navghare Sunil N)	1	01/06/2019	30/06/2019	30
View File				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nill	Nill	Nill	Nill

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Financial assistance/loans for various reasons by "Shri Swami Vivekanand Shikshan Sanstha employees credit cooperative society" such as personal loan, festive loan, housing loan, vehicle loan, emergency loan, educational loan etc. Teachers Benevolent Fund (TBF) welfare scheme is launched by the teacher organization, wherein, after the death of the employee, relatives get death benefits of Rs. 50000/- Staff welfare Scheme of the college felicitates the member of the staff with financial assistance in certain occasions and ceremonies. The college supports the staff in	teaching Financial assistance/loans for various reasons by "Shri Swami Vivekanand Shikshan Sanstha employees credit cooperative society" such as personal loan, festive loan, housing loan, vehicle loan, emergency loan, educational loan etc. Job offers to one of the family members after the sudden death of the staff in service. In a medical emergency, advance is given to the non-teaching staff. Medical Reimbursement Scheme to provide financial support for medical treatment to the non-teaching staff.	The additional support is extended to the students of SC/ST/OBC category through students' Welfare Scheme and Grievances redressal Cell. Ladies welfare committee guides the girls students about Health, Nutrition Laws for women by inviting experts. The College tries to uplift the downtrodden and socioeconomically deprived students by providing several welfare schemes like scholarships, freeships, Group Insurance, Student Aid Fund, concession in fees.

happy and stressful moments. All the staff of the college behaves like members of big joint family and always participates in the moments of happiness and sorrow in an individuals life.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Every year, the budget is prepared by the Institute and sanctioned by the CDC, is submitted to the Management for approval. After which the available funds are distributed according to the needs of the respective Departments. Expenditure is carried out with the prior permission of the Principal/ Management. Quotations are invited and read before the purchase committee and accordingly the purchase orders are placed. All the official formalities are completed as follows: preparation of vouchers/ stock entry and issue of cheque to the concerned suppliers and the record is maintained. The Institution has internal and external audit mechanism to monitor the utilization of the budget effectively and efficiently. The utilization of the budget is monitored regularly by the Management. Separate ledgers are maintained under different heads. The internal audit is carried out by the Auditor of the Management. The external audit is carried out by the Joint - Director of Higher Education, the Senior Auditor and the Auditor General of the State. The last internal audit verified by the Management Auditor was carried out in the financial year 2019-20.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NA	0	Nil
View File		

6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	NA	No	Shri Swami Vivekanand Shikshan Sanstha, Kolhapur
Administrative	No	NA	No	Shri Swami Vivekanand Shikshan Sanstha, Kolhapur

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Nil

6.5.3 – Development programmes for support staff (at least three)

Nil

6.5.4 – Post Accreditation initiative(s) (mention at least three)

IQAC has been actively functioning in the Institution and was reformed in the year June 2018 after third accreditation and assessment. 1. The faculties are advised to maintain Academic Teaching Notes, Teaching Diary and Annual Academic Teaching Plan etc. The staff members update their knowledge and skills by attending refresher courses, orientation programmes, minor research projects, seminars, conference, workshop etc. 2. It is made compulsory for the students to attend theory and practical. All Departments conduct Curricular as well as Co-curricular activities like- quiz, elocution, seminars, students' projects, study tours, field visit etc.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	Yes
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Guest Lecture	10/12/2019	10/12/2019	10/12/2019	32
2019	Quiz for Science Students	28/02/2019	28/02/2019	28/02/2019	52
2020	Guest Lecture	03/01/2020	03/01/2020	03/01/2020	52
View File					

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Wallpaper Presentation on famous women worries	12/03/2020	12/03/2020	45	20
Sensible selection of Life Partner	01/02/2020	01/02/2020	90	70
Women health	03/01/2020	03/01/2020	80	40

Awareness(Kali(Bud) Umaltana) program				
Inauguration of Nirbhaya Pathak lecture on legal Amenities for protection of college Girls	27/07/2019	27/07/2019	50	50
Awareness about health of College girls students	29/08/2019	29/08/2019	112	Nill

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
<p>Now the College is switching from CFL to LED technology to save energy. Some Compact Fluorescent Lamps (CFL) are used instead of 40/60/100 watts incandescent bulbs. First of all the teaching and administrative staff have been educated and made aware in respect of the minimum use of electricity. The buildings of the College campus are designed to maximize the use of natural light and turning off non- essential lights whenever possible. All lights are switched on when required. The College has also planned to increase the usage of solar energy in future. The responsibility of Environmental Consciousness has been shouldered by Department of Botany. This department planted many trees and maintained to keep the campus green. We have proposed to develop a new garden back to Auditorium. There are shrubs and flowering plants in the present garden. This adds to the beauty of College campus. Our institution has constant water supply assured by the well in the campus. Considering the importance of conservation of water, the College has developed a system for collecting rain water. The rain water fell on the roof is collected together and it is diverted to the well in the campus in the rainy season. The water collected is used for gardening and other secondary purpose. Plumbing maintenance is carried out on regular basis to prevent the wastage of water.</p>

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	Nill
Braille Software/facilities	Yes	Nill
Rest Rooms	Yes	Nill
Physical facilities	No	Nill
Provision for lift	No	Nill
Scribes for examination	Yes	Nill
Special skill development for differently abled students	No	Nill

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to	Number of initiatives	Date	Duration	Name of initiative	Issues addressed	Number of participating
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	address locational advantages and disadvantages	taken to engage with and contribute to local community					students and staff
2019	Nil	Nil	Nil	00	Nil	Nil	Nil
View File							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Giristhan	26/06/2020	<p>Every student must attend the College regularly and attend every lecture in time. Once entered in the class, students must not disturb the class. Every student must have Identity Card with him/her in the College campus and must provide to teachers when demanded. Students are not allowed to enter in the Staffroom. They can meet the teachers in the classroom when the lecture is going on. Others are not allowed to meet students while the class is going on. Do not sit in front of the College gate, in the campus and on the walls of the College building. Do not write anything on benches, walls or boards in the College. During off lectures, the students should engage themselves in the library or study room.</p>

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Kranti Din	09/08/2019	09/08/2019	10
Independence Day	15/08/2020	15/08/2020	22
International Literacy day	08/09/2019	08/09/2019	20
Teacher Day	05/09/2019	05/09/2019	12
Republic Day	26/01/2019	26/01/2019	15
World Womens Day	08/03/2019	08/03/2019	23

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Administrative office is partially computerized as an initiative to avoid use of papers. Priority is given for e-communication like mail and social media.

LED Lamps are used instead of 40/60/100 watts incandescent bulbs

The teaching, non-teaching staff and the students carried out tree plantations in the College campus to support carbon neutrality.

All departments, library and administrative office in the institute have an arrangement of the dustbins for collecting solid waste.

7.2 – Best Practices**7.2.1 – Describe at least two institutional best practices**

Practice -I Title: Academic and Administrative Audit (AAA) Goal: The goal of this activity is to establish, document, implement and maintain a quality management system for teaching, learning, evaluation, allied processes and continually improve their effectiveness in accordance with the requirements of standard. Context: The Parent Institute promotes and gives prime importance to quality education by adopting quality measures. One of the ways to enhance quality is to evaluate the performance of the College through self-assessment by the external Panel of peers. Therefore, to evaluate performance of the College in academic and administrative practices, the Academic and Administrative Audit (AAA) of the College is carried out approximately at the end of every academic year. But at the end of the academic year due to the world pandemic situation of unlimited period the mother institute was unable to arrange the Academic and Administrative Audit (AAA) at any branch. Practice: The Panel of the peers appointed carried out Academic and Administrative Audit and is set before the end of every academic year. Planning: All documents are controlled as per the procedure concerning control of documents and the audit schedule is planned yearly in advance. The panel consists of - (1) The Chairperson of the Panel: Principal of reputed College. (2) Senior teachers from the Arts and Commerce and science faculty as members, and (3) One senior member from the administrative staff. The audit is carried out as per the format prepared by the Vidya Samittee Panel taking into consideration the guidelines of the NAAC for assessment and accreditation of the institutions. The Panel visits the College on the scheduled date as per the programme prepared well in advance. Reporting: The Panel interacts with the Principal, faculties and the administrative staff, as well as, visits the departments and support services. The Panel verifies the documentary evidences available for validation. The Panel also observes seriously whether the suggestions made by the previous panel have been rectified properly. The Panel submits detailed report to the Principal in the Exit Meeting based on SWOC analysis. Due to the Academic and Administrative Audit (AAA), the overall profile of the College has enriched with more number of research activities (increase in MRPs, publications, presentations, organization of seminars/conferences, etc.), introduction of certificate courses for career/skill development, of cultural, sports and extension activities. The profiles of the individual teachers have also been enriched due to their active participation in academic, research, extension and other activities. The administrative work has become upto-date. Due to the AAA practice, the teaching learning and administrative work has become disciplined. Problems Encountered and Resources Required: There is no any major problem in the execution of Academic and Administrative Audit. The resources required are the experts from various faculties, and financial assistance.

Practice -II Title: Shikshanmaharshi Dr. Bapuji Salunkhe Lecture Series Goal: The main aim of this practice is to develop good bonding between college and society, to create awareness in local people about various subjects and enlighten local people

through resource persons. Also to enlighten local people on various subjects. It also establishes good relationship with local people. Context: Since from year 2011, the College has been organising Shikshanmaharshi Dr. Bapuji Salunkhe Lecture Series in collaboration with Senior Citizens and local people. The Organising Committee of Staff and Local People for the Lecture Series, which works under the chairmanship of the Principal. Practice: The founder of Shri swami Vivekanand Shikshan Sanstha Dr. Bapuji Salunkhe dedicated work great service to the downtrodden and poor communities of the society is rewarded by the Government of Maharashtra by awarding him with the title "Dalit Mitra". Shivaji University, Kolhapur conferred on him the degree of D.Litt. The people awarded him with the title "Shikshanmaharshi" for his great efforts and pioneering work in the field of education. In honor of this, by his name our college has started this lecture series from the year 2011 in Panchgani. Our college endeavours to make people understand the great personality of Shikshanmaharshi Dr. Bapuji Salunkhe. We bring so many expert people for this lecture series to enlighten local people on various subjects. It also establishes good relationship with local people. The Organising Committee incorporates the experts from various areas as a resources. The resources are invited from the faculties. The resources deliver the lectures on various subjects like educational, social, political, historical etc. Experts are also invited from the field of administration. The financial budget for this lecture series is arranged from college and with support of local donors. Problems encountered and resources required There were two significant hurdles in successful implementation of the best practice. The first hurdle was non availability of funds required to meet the expenses of the organization of lecture series every year. The second hurdle is lack of availability of resources at minimum charges. For successful organization of lecture series local language notices/drafts are used to inform the people and members of lecture series. Few are given below.

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Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://smtmmcollege.org/Institutional-Best-Practices>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Our institute Smt. Meenalben Mehta College, is located in Panchgani, it is a majestic hill station. As the Institution is located in rural and hilly area of Jaoli and Mahabaleshwar, Tehsil of Satara District, Maharashtra, it is a remote and deprived area in the process of educational, infrastructural development. Moreover, the altitude of Panchgani where the Institution located is 4242ft. from sea level and it is covered by dense forest. Consequently, this area is having heavy rainfall in monsoon, severe cold in winter and better environmental condition in summer season. Despite of such difficult condition, the average of 75 of the students use public transport for coming to attend the college. More than 85 students come from the bus stand to the College by walking. Only 5 of our students use motorcycles. The resources of student's family earning are very low because of climatic conditions, this area is mountainous and sloppy, small area of cultivating land, less number of irrigation system in this specific area. Hence there is no way for the students to come from deep valley, peak of plateau where the transportation facility is mostly unavailable especially in monsoon season. They generally attend the College by walking the distance of near about 5 to 10 Kilometer every day in the morning throughout the year. Therefore in viewing the situation in which the college is performing its duties and commitments, the first and foremost Goal and Mission of the Institution is "To spread higher education in the hilly, rural and neglected area of the Jaoli and Mahabaleshwar Valley".

Provide the weblink of the institution

http://smtmmcollege.org/uploads/Institutional%20Distinctiveness_0001.pdf

8. Future Plans of Actions for Next Academic Year

Our future plan include development of Institutional Research Culture among the students and faculty, stopping society from addiction and to create assisting education system for the poor and rural students. Our progressive management, the faculty who form its backbone, the students who are its ambassadors who represent the Shri Swami Vivekanand spirit, the registered active alumni are working in direction to take the institution towards its vision of super class education. The University of Kolhapur efforts for Undergraduate Research through "Avishkaar". At the college level the spirit of enquiry is encouraged through the science exhibition competition which helps to ignite an interest in the basic Sciences. Industrial Visits are organized by various departments. These are some of the ways by which institute keep track of the developing Research Culture among the students and faculty. It has been proved that those who started consuming tobacco or drinking alcohol in their early age are more apt to develop an addiction later in life. Nowadays, students use various addictions like Cigarette smoking, drinking alcohol, consuming alcoholic beverages, eating tobacco for fun. Due to the addiction, some of problems that arise in daily life are, getting sick at the time of exams, not getting the expected success even after studying honestly, not getting a job, etc. Various addictions, can lead to cancer, and other serious diseases of the teeth, throat, lungs, heart, gastric, kidney, as well as respiratory and digestive disorders. Addictions cause mental

distress. To put down this defeated mindset that addiction is difficult to overcome, good things must be adopted to make the mind strong. So students need to make good friends, read good books and write something every day. So the institution decided to set up a counseling center in the college under the guidance of Hon. Principal. It is also intended to organize lectures by various experts for the students. As the Institution is located in rural and hilly area of Jaoli and Mahabaleshwar Tehsil of Satara District, the students come from deep valley, peak of plateau where the transportation facility is mostly unavailable. They generally attend the College by walking the distance of near about 5 to 10 Kilometer every day in the morning throughout the year. Hence first and foremost Goal and Mission of the Institution is "To spread higher education in the hilly, rural and neglected area of the Jaoli and Mahabaleshwar Valley".