



YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1.Name of the Institution

SHRI SWAMI VIVEKANAND SHIKSHAN
SANSTHA KOLHAPUR'S SMT.MEENALBEN
MEHTACOLLEGE(ARTS,COMMERCE AND
SCIENCE)

- Name of the Head of the institution Prof. Dr. Kiran Pandurang Shinde
- Designation Principal(in-charge)
- Does the institution function from its own campus? Yes
- Phone no./Alternate phone no. 02168-240677
- Mobile No: 9763629087
- Registered e-mail smt.meenalbenmehtac@yahoo.com
- Alternate e-mail iqacsmt.mmcollegepanchgani@gmail.com
- Address Khingar Road
- City/Town Panchgani
- State/UT Maharashtra
- Pin Code 412805

2.Institutional status

- Type of Institution Co-education
- Location Rural

- Financial Status **UGC 2f and 12(B)**

- Name of the Affiliating University **Shivaji University, Kolhapur**
- Name of the IQAC Coordinator **Dr. Milind M. Sutar**
- Phone No. **02168240677**
- Alternate phone No. **9763629087**
- Mobile **9960972408**
- IQAC e-mail address **iqacsmt.mmcollegepanchgani@gmail.com**
- Alternate e-mail address **smt.meenalbenmehtac@yahoo.com**

3.Website address (Web link of the AQAR (Previous Academic Year) http://smtmmcollege.org/uploads/d ata/2019-20%20agar_report.pdf

4.Whether Academic Calendar prepared during the year? **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: <http://smtmmcollege.org/uploads/d ata/2020-21%20Calender.pdf>

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	C++	68	2004	04/05/2004	03/05/2009
Cycle 2	B	2.01	2013	05/01/2013	04/01/2018
Cycle 3	B	2.41	2019	20/05/2019	19/05/2024

6.Date of Establishment of IQAC **27/11/2019**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
00	00	NIL	00	00

8.Whether composition of IQAC as per latest NAAC guidelines **Yes**

- Upload latest notification of formation of IQAC [View File](#)

9.No. of IQAC meetings held during the year 02

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**
- If No, please upload the minutes of the meeting(s) and Action Taken Report [View File](#)

10.Whether IQAC received funding from any of the funding agency to support its activities during the year? No

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

1. During academic year 2020-21, COVID 19 pandemic and subsequent lockdowns made traditional offline teaching-learning difficult.To overcome this hurdle our college encouraged online teaching learning methods with the help of ICT. We successfully completed our syllabus within stipulated time and conducted CIE as well.

2. The Cultural Department of the College is constantly working to nurture the qualities in the students. Our students participated in online youth festival organized by Shivaji University, Kolhapur during 12/07/2021 to 14/07/2021 and won 3 prizes at district level.

3. With the sense of social awareness NSS department of our college formed COVID-Task force and adopted five villages to protect from COVID-19. They organized Covid-19 Vaccination camp. NSS department of our college also worked for flood affected people. Our students and faculty members raised relief fund and donated food and essentials to flood affected people.

4. Gender sensitization was promoted by organizing various activities like celebration International Women's Day on 8th March, poster presentation, rangoli competition etc.

5. Environmental consciousness and sustainability initiatives were taken by celebrating days like World Environment Day, World Ocean

Day, and International day of Biodiversity, tree plantation etc.

12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
To promote use of ICT and online teaching-learning	All faculty members use ICT for teaching learning. More than 80% syllabus is completed through online mode.
To update college website	College website is updated
To organize workshop/training for teaching and non teaching staff	Webinar is organized entitled-A look at the new education policy (31/05/21) and webinar entitled- Yoga and Skillful Living (21/06/21) for teaching and non teaching staff
To organize webinars/ workshops	Total 16 webinars and 01 online workshop was organized by various departments of our college
To organize Shikshanmaharshi Dr. Bapuji Salunkhe lecture series for the society under best practices	College organized Shikshanmaharshi Dr. Bapuji Salunkhe lecture series for the society under best practices on 10, 11 and 12th February 2021.

13. Whether the AQAR was placed before statutory body? Yes

- Name of the statutory body

Name	Date of meeting(s)
CDC	15/03/2022

14. Whether institutional data submitted to AISHE

Part A

Data of the Institution

1.Name of the Institution	SHRI SWAMI VIVEKANAND SHIKSHAN SANSTHA KOLHAPUR'S SMT.MEENALBEN MEHTACOLLEGE(ARTS,COMMERCE AND SCIENCE)
• Name of the Head of the institution	Prof. Dr. Kiran Pandurang Shinde
• Designation	Principal(in-charge)
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	02168-240677
• Mobile No:	9763629087
• Registered e-mail	smt.meenalbenmehtac@yahoo.com
• Alternate e-mail	iqacsmt.mmcollegepanchgani@gmail .com
• Address	Khingar Road
• City/Town	Panchgani
• State/UT	Maharashtra
• Pin Code	412805
2.Institutional status	
• Type of Institution	Co-education
• Location	Rural
• Financial Status	UGC 2f and 12(B)
• Name of the Affiliating University	Shivaji University, Kolhapur
• Name of the IQAC Coordinator	Dr. Milind M. Sutar

• Phone No.	02168240677
• Alternate phone No.	9763629087
• Mobile	9960972408
• IQAC e-mail address	iqacsmt.mmcollegepanchgani@gmail.com
• Alternate e-mail address	smt.meenalbenmehtac@yahoo.com
3.Website address (Web link of the AQAR (Previous Academic Year)	http://smtmmcollege.org/uploads/data/2019-20%20aqar_report.pdf
4.Whether Academic Calendar prepared during the year?	Yes
• if yes, whether it is uploaded in the Institutional website Web link:	http://smtmmcollege.org/uploads/data/2020-21%20Calender.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	C++	68	2004	04/05/2004	03/05/2009
Cycle 2	B	2.01	2013	05/01/2013	04/01/2018
Cycle 3	B	2.41	2019	20/05/2019	19/05/2024

6.Date of Establishment of IQAC 27/11/2019

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
00	00	NIL	00	00

8.Whether composition of IQAC as per latest NAAC guidelines Yes

• Upload latest notification of formation of IQAC	View File
---	---------------------------

9.No. of IQAC meetings held during the year	02	
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	View File	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> If yes, mention the amount 		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
<p>1. During academic year 2020-21, COVID 19 pandemic and subsequent lockdowns made traditional offline teaching-learning difficult.To overcome this hurdle our college encouraged online teaching learning methods with the help of ICT. We successfully completed our syllabus within stipulated time and conducted CIE as well.</p>		
<p>2. The Cultural Department of the College is constantly working to nurture the qualities in the students. Our students participated in online youth festival organized by Shivaji University, Kolhapur during 12/07/2021 to 14/07/2021 and won 3 prizes at district level.</p>		
<p>3. With the sense of social awareness NSS department of our college formed COVID-Task force and adopted five villages to protect from COVID-19. They organized Covid-19 Vaccination camp. NSS department of our college also worked for flood affected people. Our students and faculty members raised relief fund and donated food and essentials to flood affected people.</p>		
<p>4. Gender sensitization was promoted by organizing various activities like celebration International Women's Day on 8th March, poster presentation, rangoli competition etc.</p>		
<p>5. Environmental consciousness and sustainability initiatives were taken by celebrating days like World Environment Day, World Ocean Day, and International day of Biodiversity, tree plantation etc.</p>		

12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
To promote use of ICT and online teaching-learning	All faculty members use ICT for teaching learning. More than 80% syllabus is completed through online mode.
To update college website	College website is updated
To organize workshop/training for teaching and non teaching staff	Webinar is organized entitled-A look at the new education policy (31/05/21) and webinar entitled-Yoga and Skillful Living (21/06/21) for teaching and non teaching staff
To organize webinars/ workshops	Total 16 webinars and 01 online workshop was organized by various departments of our college
To organize Shikshanmaharshi Dr. Bapuji Salunkhe lecture series for the society under best practices	College organized Shikshanmaharshi Dr. Bapuji Salunkhe lecture series for the society under best practices on 10, 11 and 12th February 2021.

13. Whether the AQAR was placed before statutory body?

Yes

- Name of the statutory body

Name	Date of meeting(s)
CDC	15/03/2022

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2022	01/02/2022

15. Multidisciplinary / interdisciplinary

16.Academic bank of credits (ABC):
17.Skill development:
18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)
19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):
20.Distance education/online education:

Extended Profile

1.Programme					
1.1 Number of courses offered by the institution across all programs during the year	09				
<table> <tr> <th>File Description</th><th>Documents</th></tr> <tr> <td>Data Template</td><td>View File</td></tr> </table>	File Description	Documents	Data Template	View File	
File Description	Documents				
Data Template	View File				
2.Student					
2.1 Number of students during the year	811				
<table> <tr> <th>File Description</th><th>Documents</th></tr> <tr> <td>Data Template</td><td>View File</td></tr> </table>	File Description	Documents	Data Template	View File	
File Description	Documents				
Data Template	View File				
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	1224				

File Description	Documents
Data Template	View File

2.3	203
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3.Academic	
3.1	18
Number of full time teachers during the year	

File Description	Documents
Data Template	View File

3.2	37
Number of Sanctioned posts during the year	

File Description	Documents
Data Template	View File

4.Institution	
4.1	13
Total number of Classrooms and Seminar halls	
4.2	30,12,791.5
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	47
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The College is affiliated to Shivaji University, Kolhapur, it follows the University designed curriculum and implements the curriculum according to guidelines of Board of Studies. The University prepares an Academic Calendar that specifies the duration of the semester, the date of the commencement and end of semesters. The Principal calls a meeting of teaching staff for discussing annual teaching plan in the beginning of the academic year. As per guidelines teaching staff prepares annual teaching plan and Academic Calendar of Curricular, Extracurricular and Extension Activities and conducts the activities according to it. Teaching staff maintains Academic Diary for effective management of classroom teaching and other activities which includes the synopsis of teaching syllabus which is periodically verified by the Principal. Guest lectures are arranged to benefit students with additional knowledge. Teaching staff conducts the internal assessment of students by organising Open Book Test, Surprise Test, Home Assignment, Seminar, Project, Group Discussion, Quiz, Study Tour, Field Project, Workshop, Exhibition etc. to develop the presentation skills of the students. Teaching staff carry forward the teaching by using ICT, PPTs, screening of the films, use of classroom with LCD projector, wallpaper presentation, silent/loud reading, poetry recitation, essay writing competition for languages, bank visit, village survey, visit to forts for social sciences, industrial visit, visit to national park, field visit, nursery visit, visit to Sericulture, Apiculture, Wheat Research Centre and Fish Breeding Centre for Science Stream etc. Syllabus Completion Report is submitted to the College Office by teaching staff at the end of each term for review and action is taken. Documentation related to notices, agenda, minutes, time-table, annual teaching plan, workload distribution, Academic Calendar of Curricular, Extracurricular and Extension Activities, attendance of students, question papers, analysis of assessment results, reporting to HOD regarding changes made in teaching learning process as per result analysis, previous University Examination Question Papers, Model Question Papers etc. has been maintained. Departmental Blogs and Whatsapp Groups of faculty and students is formed for better communication. The institution conducts the Slow and Advance Learner Scheme. At the beginning of the academic year slow and advance learners are identified. Extra coaching for them is scheduled. At the beginning of each term, The Principal arranges a meeting of teaching staff to analyse result and according to the analysis action is taken. The College operates at UG level keeping in mind our goals and objectives that

is to make students employable through holistic education and skill development. In the beginning of the academic year, an action plan is prepared by the IQAC. Time tables for Arts, Commerce and Science programmes and other courses are prepared. In tune with the changes of University syllabi, the College purchases required number of books, reference books and research journals in the Central Library. The students can search their books and availability in the library. All the departments have their own PCs/Laptops with internet / Wi-Fi connectivity. The teachers are encouraged to participate in Faculty Development Programmes organized by UGC-ASC and in the revised syllabus workshops.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The College is affiliated to Shivaji University, Kolhapur. The University prepares an Academic Calendar that specifies the duration of the semester, the date of the commencement and end of semesters. Our college follows the calendar issued by the University strictly and plans all its activities including the conduct of Continuous Internal Evaluation (CIE). The institute prepares an institute-level calendar and subsequently every department prepares its calendar. The academic calendars help faculty members to plan their respective course delivery, research work, academic and co-curricular activities. Department heads closely supervise and monitor the completion of the syllabus as per the lesson plan prepared by faculty members. Syllabus coverage for each CIE is decided well in advance and faculty members adhere to it. Class tests, assignments, and quizzes, are part of the Continuous Internal Evaluation (CIE) of students. There is a well-defined process for the conduct of CIE as per the calendar of events.

The continuous Internal Evaluation is assessed at two levels by the Institution,

1. Institution Level 2) University Level

Institution Level: The College with respect to the University

guidelines holds the Internal Tests for the Students. The Practical Exams are conducted in the college. Internals Practical Exams are held by the College and the Externals are held under the scrutiny of the External Examiner appointed from the University. The Unit Tests, Class tests, Assignments are also conducted by all the Departments to assess level of understanding of students.

University Level: The College has the Examination Department which facilitates assistance to the further Post Exam related Student grievances regarding, Errors in Marks or corrections in Marks Card and issues relating to Revaluation, Recounting and Photocopy of the Answer Sheet that a student may encounter. The students are motivated for the use of Online Student Portal but the Notification is given to the Students through the Social Media platforms wherein the Students are connected to the Department and the College. The Institution administers students right from the Admission to the Convocation and constantly keep track on Student's progression. Thus the 3600 continuous internal evaluation of Knowledge-based education is rendered to the Students of the Institution.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	https://drive.google.com/drive/u/3/my-drive

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.

Academic council/BoS of Affiliating University	C. Any 2 of the above
Setting of question papers for UG/PG programs	
Design and Development of Curriculum for Add on/ certificate/ Diploma Courses	
Assessment /evaluation process of the affiliating University	

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

03

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

00

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

00

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

00

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Smt. Meenalben Mehta College, Panchgani

Academic Year 2020-2021

Our Institution integrates Cross-cutting issues of the society like Moral Values, Human Values, Professional Ethics, Ethical Values Gender Equality, Environmental Awareness, which are inseparable part of our curriculum.

Sr.

No.

Course

Chapters/Units As examples

Issues

1.

Marathi

Nate - Aasha Bage, Pankh - Pradnya Dayaa Pawar, Patang - Indira Sant, Janabaiche Abhang - Sant Janabai, Strivadi Sahitya

Swarup, Vatchal Ani Vaishishtye

Gender

Panchganga - Anil Avachat, Paus Palavun Lavanari Jaadu - Naganath
Kotapale, Nantar Aalele Lok - Arun Kale, Tal Dhavalatana -

Lahu Kande, Sant Tukaram - Abhang

Environment and Sustainability

Yantravtar - Vinda Karandikar, Namdevanche Nivadak Abhang - Sant
Namdev, Janabaiche Nivadak Abhang - Sant Janabai, Mahanubhav
Sanpraday

Varkari Sanpraday, Sumbh Ani Pil - Jadhav

Human Values

Jahirat Lekhan, Batami Lekhan, Shuddhalekhan, Chitrapat Katha
Lekhan, Chitrapat Madhyantar, Sampadan Prakriya Anuvad Prakriya,
Aakashavani Lekhan,

Vruttpatrasathi Lekhan

Professional Ethics

2.

Hindi

Balika Ka Parichay, Ma Jab Khana Parsoti Thi, Stri Mukti Ki
Mashal, Patni, Sayradhri (Khand Kavya), Bina Divaro Ka Ghar, Bade
Ghar Ki Beti, Putra Moha, Aana Is Desh,

Dhohra Abhishap, Madhyakalin Kavi- Jayshi, Suradas, Tulshidas Ka
Parichay

Gender

Vasant Aa Gaya, Dukhava Mai Kahase Kahu, Bhediye, Pani Kya Kar
Raha Hai, Anaa Is Desh, Dohara Abhishap, Chhayavadi Kavya,
Patrachar, Anuwad, Bhikshuk, Satta Strimukti Ki Mashal, Vivekanand
(Jivani), Swarnim Gourao Gatha, Kabir, Surdas , Tulshidas Ke Pad,
Sagun Aur Nirgun Bhaktidhara, Anuwad Sahitya, Jansanchar Madhyam,
Bhasha

Vigyan Adhyayan Ka Mahatva

Environment and Sustainability

Kahani , Kavita Aur Reportaj Ke Kshetra - Samajik, Rajnitik
Saunsrkrutik , Bhikshuk, Paidal Aadami, Goshala Chara Aur Sarpanch,
Sanskar Aur Bhavna, Bina Divaro Ka Ghar, Jinavar,Vivekanand
Jivani, Kabir , Tulshidas, Surdas Bharat Mahima, Snehapath, Aana
Is

Desh, Dhohara Abhishap, Swarup Aur Prakar,

Human Values

Adikal Aur Bhaktikal Ki Samajik Paristhiti,

Patrachar-Karyalayeen Aur Waniyyik, Naya Bank, Vidnyapan Yug, Bina
Divaron Ka Ghar, Anna Is Desh, Dohara Abhishap, Kavya Sahitya,
Tatv Prayojan, Mahakayva, Prageet, Gazal, Paribhashik Shabdavali,
Patrachar, Jansanchar Madham, Vruttant Lekhan, Anuwad, Bhasha -
Utpatti Aur Vividhwad, Bhasha Vigyan Ka Anya Gyan Vigyan Se

Sambandh

Professional Ethics

3.

English

I am not that Woman by Kishwar Nahid, Her Husband by Ted Hughes,
Inside the Haveli by Rama Mehta, Gouri Deshapande: The Female of
the Species, The Necklace by Guy de

Maupassant

Gender

The Solitary Reaper by W. Wordsworth, On Killing a Tree by Gieve
Patel, An Enemy of the People by Henrik Ibsen, The Passionate
Shepherd by C. Marlowe, Daffodils by

Wordsworth

Environment and Sustainability

The Lost Child by Mulkraj Anand, Telephonic Conversation by Wole

Soyinka, A

Woman by Arun Kolatkar, Alice Walker First, They Said

Human Values

Telephonic Communication, Expressing
Likes/dislikes/Beliefs/Opinions, How to Face an Interview, Group
Discussion, The

Unknown Citizen by W. H. Auden, English for Sales and Service

Professional Ethics

4.

Economics

Size and causes of Growth of Population in India, Demographic
Profile of Population in India, Sex Computation, Age Computation,
Occupational Distribution, Life expectancy, Cooperative Processing
and women

empowerment

Gender

Population Growth and Economical Development, Rajashri Shahu
Maharaj Water Management Policy, Sustainable

Development: Meaning Indicators

Environment and Sustainability

Human Values

Practical Banking, Bankers rights and obligations, Bank Customers
Rights and Obligations, Role of Cooperative Registrar,

Role of Cooperative Auditor

Professional Ethics

5.

History

Maharani Tarabai, French Revolution,

Political Parties in Brief : Congress

Gender

History of Ancient India, Gandhian Era,

Polity, Society and Economy under the Marathas (1600-1707)

Environment and Sustainability

Polity, Society and Economy under the Marathas (1600-1707), French Revolution,

History of ancient India

Human Values

Civil administration: Administrative Structure, Ashtapradhan, Administration and Management, Gandhian Era, India During 6th

c. B C

Professional Ethics

6.

Sociology

The Problem of Population, Violence Against Women, Status And Development of Indian Women, Problems of Rural Community,

Panchyat Raj System

Gender

Village Environmental Crisis

Environment and

Sustainability

Secularism & National Integration, Role of

Social Reformers in Social Change, Indian Society, Sociological Thinkers in India

Human Values

Sociology As a Profession : Policy , Teaching & Research, Recent Trends, Interview and Questionnaire

Professional Ethics

7

Political Science

Environment Movement

Environment and

Sustainability

Democracy, Social Equality, Economical Equality, Poverty, Freedom, Equality, Justice Social Justice, Political Justice, Fundamental Rights and Duties, Liberty, Feminist Movement, Peasant Movements, Worker

Movements, Dalit Movements

Human Values

8.

Geography

Change in Sex Women Ratio, Change in Human value, Pollution Problems Creates

Migration

Gender

Environment Balance, Global Warming, Pollution, Interior of the Earth, Mineral Stores and mining Industries, Oil and Natural Gas,

Coal, All minerals

Environment and Sustainability

Tourism Development

Professional Ethics

9.

Commerce

Micro, Small and Medium Enterprises, Women Entrepreneurs Gender,
Cooperative and Women Empowerment, Customer relationship
Management

Gender

Disaster Management, Stress Management,

International Management

Environment and Sustainability

Employee Remuneration, Industrial Relations

Employee Health and Moral Safety

Human Values

Principals of Management and Application, Principle of Marketing,
Insurance, General Insurance Business in India, Financial

Accounting

Professional Ethics

10.

Physics

Milky Way Galaxy and Solar System

Environment and

Sustainability

11.

Chemistry

Water Analysis-Physical Analysis of Water & Chemical Analysis of Water, Green Chemistry- Goals of Green Chemistry, Green Organic Synthesis, Sugar Industry-

Manufacture of Cane Sugar, Manufacture White Sugar in India

Environment and Sustainability

12.

Botany

Ecological Factor and Adaptations, Plant Communities and Succession, Ecosystem and Phyto- Geography, Plant Indictors and Phyto- Geography, Ecological Succession and Plant Adaptations, Study of Plant Diseases, Plant Improvement, Economic importance of Bacteria, Viruses, Algae, Fungi, Economic importance of Bryophytes , Pteridophyte, Gymnosperm, Mushroom cultivation and

Bio-fertilizer, Horticulture, Utilization of Plant Resources- Natural Products , Medicinal Plant, Application of Palaeobotany, Population Ecology , Ecosystem, Industrial Application of Micro-organisms , Plant Pathology, Horticulture

Environment and Sustainability

13.

Zoology

Physiology, Histology, Bio-Physiology, Anatomy, Cell Biology, Molecular Biology, Conception

Gender

Abiotic Factors, Biotic Factors, Ecosystem, Food Chain, Energy Flow, Pond Ecosystem, Biodiversity : Protection, Conservation Strategies & Utilization National Parks and Wildlife Sanctuaries of India, Applications Of

Biotechnology In Medicine, Animal Husbandry And Agriculture

Environment and Sustainability

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

10

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

388

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students Teachers Employers Alumni

E. None of the above

File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

C. Feedback collected and analyzed

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://drive.google.com/drive/u/1/my-drive

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

1224

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

228

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

During the first month of college after admissions our faculty members identify slow and advance learners among students as per their responses in the class room as well as in the internal evaluation. The teachers observe level of understanding and grasping power. For slow learners, teachers explain same topic again in easy way. This is the informal way to complete the teaching-learning process. Through a mentor-mentee system all kinds of support are provided to the slow learners. The mentor takes extra effort to understand the socio-economic backgrounds also which is sometimes a reason for poor performance. All necessary emotional and professional counseling is also provided whenever required. The mentor also connects the weak learners for the subject teachers with whom they are comfortable for extra support. The Institute ensures that a slow learner clears all his courses within stipulated time and also provides extra attention to build additional skills which makes them employable.

Advanced learners are encouraged refer advanced textbooks, journals and for their advanced studies. Home assignment and projects are assigned to them. They are also encouraged to apply for different competitive examinations. They are motivated to participate in seminar presentation, Poster presentation, quiz

competition, debates, AVISHKAR etc.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
811	17

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The institution ensures the use of student centric methodology.

The following activities are conducted by college for making teaching learning process more students centric.

Project methods: The project work stimulate student's interest on the subject and provide student an opportunities of freedom of thoughts and free exchange of different views. As per the requirement of syllabi, the project work is done.

Interactive methods: The faculty members make learning interactive with students by motivating student participation in group discussion, role-play, subject quiz, questions and answers on current affairs, etc. Class room discussion in various topics is done.

Experiential learning: Experimental/Laboratory method is used in science stream to acquaint the students with the facts through direct experience individually. Students verify the facts and laws of the subject with the help of experiments. Department of Chemistry, Physics, Botany and Zoology uses this method

Student Seminars: The Student seminars are organized where they present various topics using different tools like powerpoint presentations.

Learning through Extension Activities: The students participate in extension activities like Tree Plantation, Blood Donation, Swachh Bharat Abhiyan, Cleanliness Drive etc. It helps Student to be a responsible citizen.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

College uses Information and Communication Technology (ICT) in education in addition to the traditional classroom education to support, enhance, and optimize the delivery of education.

ICT Tools:

1. Projectors- LCD Projectors are available in classrooms/labs

2. Desktop and Laptops- Arranged at Computer Lab and Faculty cabins

3. Printers- They are installed at Labs, HOD Cabins and all prominent places.

4. Multifunction Printer and Scanners- Multifunction printers are available at prominent places.

Use of ICT By Faculty

A. PowerPoint presentations- Faculties are encouraged to use power-point presentations in their teaching by using LCD's and projectors. They are using online search engines and websites to prepare effective presentations.

B. Online quiz- Faculties prepare online quiz for students after the completion of each unit with the help of GOOGLE FORMS.

C. Video Conferencing- Students are counseled with the help of Zoom / Google meet applications.

D. Video lecture- Recording of video lectures is made available to students for long term learning and future referencing.

E. Google Classrooms: Teachers started using virtual classrooms during COVID 19 pandemic and continued till date

F. Webinars- Teachers use various ICT tools for conducting workshops on latest methods such as SPSS, Programming languages, simulations etc.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	http://smtmmcollege.org/ICT%20Tools

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

21

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

17

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

10

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

11

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Academic calendar is prepared at the beginning of every academic year and made available on the college website and notice-boards of the departments. Thus, students know about the dates of class tests, unit test and submission of assignments well in advance. The dates and schedule of internal assessment of laboratory courses, seminars, summer internship and project are displayed through the notices to the students in advance.

The marks of unit test are shown in the classrooms and each student can ask about its performance. They can observe their test copies. Record of obtained mark is maintained at every department. If there is any difference or discrepancy in their marks, it can immediately be corrected. The test copy of unit test, class test and surprise test is shown to students for their observation.

For assessment of seminars and project, teachers prepare a schedule of presentation in slots in consultation with the Head of Departments and are communicated to students. Students present their work or report to the coordinator via PPT mode and evaluated on the basis of various parameter set by respective coordinator. For assessment of laboratory course an internal practical viva conducted by respective faculty member during practical examination.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

There is a mechanism for redressed of grievances with reference to evaluation both at the college and university levels. Examination related grievances for B. A. I and B. Com. Part I B.Sc. Part I are solved at the college level and for B. A., B. Com. part-II and III and are forwarded to the university. It is as per the university rules.

Internal Examination Related Grievances:

For internal examination related grievances, the college forms an internal examination committee. There are two types of grievance in general viz. assessment related grievances and malpractices. The chairman of the examination committee tackles the grievances

related to internal examination such as preliminary examinations, unit test, home assignment, seminar, projects, etc. If the student is not satisfied about assessment or marks, he/she can apply to the Principal in stipulated time. The Principal consults the chairman of internal examination committee in the presence of IQAC Coordinator regarding the grievance. The college examination committee looks after the grievances in respect of evaluation at B. A. and B.

Com. part I examination conducted on behalf of university.

University Examination Related grievances:

At the university level, there is a Grievance Redressed Committee. Grievances of the students of B.A and B.Com part -II, III and B. SC, III are forwarded to the university. If any student feels that the score given to him/her is not just then he or she can apply for the Photostat copy of the assessed answer-book. The students get assessed Photostat copy of answer book from the university examination department. The student can take the opinion of other teacher and approach the university authority or college for reevaluation. In this way the grievances related in the scores of marks are solved. This is a time bound and Transparent mechanism. University appoints a flying squad and also appoints external senior supervisor to keep strict vigilance over smooth functioning of university examinations. If candidates are found guilty of using any type of unfair means during examination and caught doing some sort of malpractice in the university examinations, their answer sheets with prescribed declarations of candidates are forwarded to university authorities for their further action. There is a Controller of Examination and statutory committee in the University for redressing the grievances in timely manner as per rules and regulations stated in the University statutes.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The Program Outcomes (POs), Program Specific Outcomes (PSOs) and Course Outcomes (COs) are framed by the department offering the concerned program.

- Graduate attributes are described to the first year students at the commencement of the programme.
- At least two hours are spent by the teachers for introducing the subject to the Students.
- Learning Outcomes of the Programs and Courses are observed and measured periodically.
- Soft Copy of Curriculum and Learning Outcomes of Programmes and Courses are displayed at every department for reference.

The importance of the learning outcomes has been communicated to the teachers in every IQAC Meeting and Staff Meeting. The students are also communicated about the Programme outcomes, Programme Specific Outcomes and Course outcomes during personal interactions.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	http://smtmmcollege.org/uploads/Programme%20Outcomes,%20Programme%20Specific%20Outcomes,%20Course%20Outcomes.pdf
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Yes, the institution evaluates the program outcomes; program specific out- comes and course outcomes. The college analyzes the progress and performance of the students in the internal and university examinations. Unit tests, home assignments, seminars, projects and preliminary examination in each semester are conducted. Along with the university examination group projects and seminars are conducted and evaluated. Beside this outcomes are evaluated through Avishkar Research Competitions, Field Visits, Trade Fair, Youth Festival, Wallpaper, College Magazine. The Head of institution in staff meeting discusses the result and if the result is less than university then the reasons are identified and the solutions to improve the results is discussed. If the results of any department or faculty are less than university, Principal demands written explanation from such faculty. The explanation

given by the faculty is forwarded to Sanstha. The Sanstha takes appropriate action on it which helps to improve the performance.

Regarding the method of measuring attainment of POs, PSOs and COs; the institution monitors multiple evaluation tools and methods. The learning outcomes are monitored through the performance and the results of students in internal and university examinations. Each department analyses the performance of their students in its Departmental Meeting. The Principal also takes its review in the Staff Meeting and directs the faculty to concentrate on increasing the quantum of their Course Outcomes

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

203

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	https://drive.google.com/drive/u/3/my-drive

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<http://smtmmcollege.org/uploads/data/SSS%20Report.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

00

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

00

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

09

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

01

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college organizes a number of extension activities to promote institute-neighborhood community to sensitize the students towards community needs. The students of our college actively participate

in social service activities leading to their overall development. The college runs effectively National Service Scheme Units. Through these units, the college undertakes various extension activities in the neighborhoods community. We tried to inculcate social responsibilities amongst the student. Other than NSS units, the various departments of the college is conscious about its responsibilities for shaping students into responsible citizens of the country by making students aware of social issues through various programmes

The NSS department of our college units take part in various initiatives like organizing camps, Swachh Bharat initiatives, blood donation camps, awareness programmes on AIDS prevention, nirbhaya pathak and road safety programmes, COVID vaccination camp etc.

During COVID19 Pandemic situation our NSS volunteers worked in the field. Our NSS department adopted nearby villages viz, Metgutad, Bhilar, Kaswand, Godwali etc. Our NSS volunteers visited nearby villages and spread awareness about COVID19. Our students also helped to the villagers to build isolation centers. We arranged blood donation camps, tree plantation programmes etc.

Our students worked for flood affected area. Our NSS department organized Rally to raise fund. Our NSS volunteers along with our faculty members distributed food and other essentials to flood affected people.

All these mentioned activities have positive impact on the students and it developed student community relationship, leadership skill and self confidence of students. It also helped in cultivating hidden personality of students and created awareness among students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

01

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

29

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

197

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

00

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

01

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The College Administration and Management prepare a plan for creation and enhancement of infrastructure as well as upgrading and updating learning resources at periodic intervals.

All the infrastructure and developments are made with a prior permission of the Management. The funding is sought from the UGC State Government, Central Government, University, Local bodies, Donations, Fees etc. The Development Fund Planning Committee has been established to monitor the entire process of development, taking care of environment and cleanliness issues. The College takes into consideration the views of Teachers, Students, Stakeholders while making development plans for effective teaching and learning.

The teaching-learning facilities are vital part of education; therefore college pays more attention towards the classroom, laboratories, computing equipments etc. The college has 14 classrooms with enough sunlight and ventilation for the best atmosphere for teaching-learning process. All classrooms are equipped with the LCD projector, computer and printer etc. The students get benefited with the departmental internet facility which helps them to get more information about the prescribed text. For the students of Science faculty the well equipped laboratories are made available for departments such as Physics, Chemistry, Botany & Zoology.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college has taken a crucial initiative regarding the facilities of sports, gymnasium and cultural activities. The college has a huge playground in front of college for outdoor games. Beside the playground, the college has multipurpose J.P.Mehta Memorial Hall, where indoor games are carried out. The College has adequate facilities to carry out the outdoor activities like sports, games and cultural events. The College has playground for the games such as Kabaddi, Kho-Kho, Volley ball and other athletics events such shot-put, long jump, high jump, etc. The Play ground has size of 16100 Sq. Mtr., located in the campus. We use the playground to its full potential. The college uses this ground for various activities also. The college had made full use of the ground by organizing a university Physical Education exam every year. Furthermore, the college has beautified its campus by

planting ornamental trees around it.

The college is very conscious regarding physical health of the students, therefore the Gym is established with required health equipments. However, college purchases new equipments every year to enrich the same. For mental health of the students, college organizes Yoga Day every year by deploying Yoga experts from society.

The multipurpose J.P.Mehta Memorial Hall is also utilized for the practice of the cultural activities. The college has provided high fidelity stereo sound system, harmonium etc. As result, students participate in University Youth Festival and various competitions. College has achieved great success in cultural competition.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

13

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

13

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://smtmmcollege.org/uploads/Facilities%20for%20Teaching-%20Learning.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

0.02781

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Name of the ILMS software:eVidya: LLibrary Managment SystemBiyani Technologies pvt. Ltd, Lohiya Path Kolhapur

Nature of automation (Fully or Partially): Partially Automated

The central library of the College is partially automated with a barcode system.

It provides access to books, journals, periodicals and e-resources through the following facilities:

- OPAC (Online Public Access Catalogue): to access books and e-resources
- Electronic resource management package for e-journals: Available through INFLIBNET (Information Library Network)/ N-LIST(National Library and Information Services)
- Internet band width speed: 4 MBPS
- Version: eVidya: LLibrary Managment System v1.0.1

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.10608

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

07

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Our management encourage the faculty for preparing Computer aided teaching and learning materials. The students are encouraged to use ICT by providing technical assistance, if required. The College uses e-mail, and SMS services for speedy communication with the stakeholders. The College website is used to display and communicate information to the stakeholders.

The College has always been placing the students at the center of the teaching-learning process. Our college going to organizes training sessions on the use of internet as a learning resource, conducting seminars and workshops in various fields related to the use of Computers. Well-equipped Computer laboratory, LCD projectors are made available to the faculty for conducting seminars, workshops, Computer aided training, faculty development programmes and conferences. College is providing Wi-Fi facility throughout the year for students and faculty members to promote use of ICT.

Our management encourage the faculty for preparing Computer aided teaching and learning materials. The students are encouraged to use ICT by providing technical assistance, if required. The College uses e-mail, and SMS services for speedy communication with the stakeholders. The College website is used to display and communicate information to the stakeholders.

The College has always been placing the students at the center of the teaching-learning process. Our college going to organizes training sessions on the use of internet as a learning resource, conducting seminars and workshops in various fields related to the use of Computers. Well-equipped Computer laboratory, LCD projectors are made available to the faculty for conducting seminars, workshops, Computer aided training, faculty development programmes and conferences. College is providing Wi-Fi facility throughout the year for students and faculty members to promote use of ICT.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

47

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution E. < 5MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

1

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college campus is equipped with - New Building, Science laboratories, Library, Auditorium Hall, Office Administration building, Ladies Room, Gymnasium. The said infrastructure spreads over about an area of 5000 meter sq. in which Curricular and Co-Curricular activities are conducted. There are 14 furnished class rooms, glass boards and wooden benches. The College activities are administered from the Principal's cabin, which is equipped with ICT equipment and CCTV monitoring system. Every year in the Local Management Committee (LMC), presently, College Development Committee (CDC) and Purchase Committee meetings, budgetary provisions are made under different heads like building, furniture, computers, library, gymkhana, water supply, and electricity charges for maintenance and to upkeep the facilities available in the College campus. To maintain and upkeep these facilities the college has used the following measures: Keeping Dead Stock Registers by Administrative Office, Gymkhana, N.S.S., Central Library and Departments of Physics, Chemistry, Botany and Zoology. Furthermore, annual stock verification has been getting done through audits by the Management. The maintenance of the College building is done through the Civil Engineer of the Management. Whenever necessary, the additional staff is appointed on daily wages to look after the maintenance of facilities. The staff is appointed on daily wages for electrification, plumbing and sanitation. Cleanliness of classrooms, staff room, library, different departments and Principal's cabin is carried out by regular staff. Water coolers with purification units are maintained. The institution takes utmost care for physically challenged students. Their classes are arranged on ground floor of the building. They are provided with necessary facilities to attend the classes. Library services are intentionally provided on the ground floor along with ramps to the differently abled students, so that they could get easy access. In case of visually impaired students and a student suffering from dyslexia, the writer is provided in the Examinations. Even physically impaired students are given physical help.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://docs.google.com/document/d/1q9kFzMbuIfxHzDiI6UqKBXJWuoxFpEr_/edit

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

46

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

C. 2 of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

93

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

93

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

B. Any 3 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

03

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

25

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

government examinations) during the year

00

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

03

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

During Every academic year college facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities following duly established processes and norms.

Following committees of college facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities:

1. Students Representation in Student Council with different

designations.

2. Students Representation in CDC

3. Student Representation in IQAC

4. Cultural and Sports Committees: Students have strong representations in all cultural and sports committees. They help in organization and management of events.

During academic year 2020-21 we all suffered from COVID 19 pandemic. There were subsequent lockdowns and college was on online mode. As a result student's were unable to represent in above mentioned committees.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

14

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The College has registered alumni association as "Smt. Meenalben Mehta College, Panchgani Ex-student Association, Panchgani" under Section 20 of the Societies Registration Act, 1860 with Reg. No. STR/16340/1860/18. Every year, an alumni meet is conducted in the College campus by the alumni association. The association gives significant contribution to the development of the College. Some alumni give their valuable help economically to the College to organise different events like Shikshanmaharshi Dr. Bapuji Salunkhe Lecture Series, Conference, Seminars of National, State and University Level. The alumni of the College are scattered in almost every avenue of the society and play a vital role in overall development of the College.

File Description	Documents
Paste link for additional information	http://smtmmcollege.org/uploads/Alumni%20Profile_0001.pdf
Upload any additional information	View File

5.4.2 - Alumni contribution during the year E. <1Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

College, in tune with its vision and mission, its imparting quality education to all sections of society especially to hilly, rural and neglected area of the Jaoli and Mahabaleshwar Valley. The College provides the UG programmes like B. A., B. Com., and B. Sc. along with these academic programmes, co-curricular and extension activities are organized for all-round personality development of the students. The skill development courses are also conducted to make them employable and self-reliant. The founder of the Sanstha, an eminent educationalist, Shikshanmaharshi Dr. Bapuji Salunkhe, being a teacher, adopted an inclusive policy seeking participation of teachers in the decision

making bodies of the management and the College.

The college prepares its perspective plan under the guidance of the Management, LMC (now CDC), IQAC, and Student's Council. It includes a master plan of academic and infrastructural facilities.

Governance of the College is decentralized. There are representatives of teaching faculties and non-teaching staff in Local Management Committee now recognized as College Development Committee. The College, in the beginning of the each academic year, forms various annual work distribution committees through which the regular functioning of the college is monitored. Various academic and extension activities reflecting the vision and mission of the College are organized frequently to nurture the human values among the students and other stakeholders. Internal Complaints Committee of the College organizes various programmes for women empowerment and gender equity.

File Description	Documents
Paste link for additional information	http://smtmmcollege.org/Vision-Mission
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Departments and Chairman of the various working committees have major role in decision making and implementing quality plans. The Committee Chairmen, Head Clerk and HODs have the liberty to make decisions. Various annual work distribution committees are formed to plan and monitor the functioning of different departments of the College. The Institute promotes a culture of decentralization and participative Management in day to today governance. The institution monitors the effective implementation of plans through the CDC, IQAC and periodic review meetings and interactions with the faculties, students and parents.

For the smooth and effective functioning, the institute forms a College Development Committee abbreviated as CDC, which consists of the representatives of the stakeholders. The annual plan is finalized in consultation with the CDC. All decisions are taken into consideration with the support of the Heads of the Departments and various committees participate in decision-making which creates an environment of organizational participatory

democracy. Administrative powers and responsibilities are distributed to faculties on the basis of their experience, competence, commitment and aptitude to meet the institutional objectives. Appropriate financial allocations are made on priority basis of various schemes. The Student's Council meetings are called in order to assist and plan the programmes. Even the suggestions from the stakeholders.

Case Study:

1. Organization of guest lecture entitled "Sexual Harassment of Women at Work Place (restriction, Redressal)"
 - All committee members as well as Hon. Principal and IQAC Coordinator were notified for the meeting for Organizing of guest lecture on 20/03/2021 at 9.30 a.m. Guest is chosen accordingly with the consent of all members.
 - Work is distributed among teaching and non-teaching staff for organization of guest lecture.
 - Office is instructed to support for organization of guest lecture.
 - Non teaching staff was involved in making further arrangements.
 - After scheduling, notice was prepared for students and displayed on notice board.

Report: Guest lecture entitled "Sexual Harassment of Women at Work Place (restriction, redressal) 2013" of Adv. Suryawanshi R. was organized on 20/03/2021 at 10.00 a.m. in B. Com. III class. Advt Suryawanshi sir guided students about the laws made for women's safety. He further explained the implementation of laws in order to make women fearless. Program was chaired by Prof. Narendra Fadatare, Head, Department of Hindi. Program was ended with peaceful cooperation of all students and faculty members of the institute.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Yes, the Perspective Plan was prepared in the context of Vision and Mission of the college for the period 2018-2023 and available in the College and on its website. The deployment documents are also available in the college.

Different Activities Implemented Based on the Strategic Plan:

Academic

- Organized Lead College Activities to support teaching-learning process for the benefit of the students and teachers.
- Enhanced the use of ICT in the College.
- Organized Shikshanmaharshi Dr. Bapuji Salunkhe Lecture Series continuously.
- Strengthened Placement Cell and Career Counselling Cell

Research

- The College Research Committee plays pro-active role in creating an ecosystem for innovations in research
- The College has organized webinars
- Faculty of our college attended webinar, conferences and presented research papers
- Published the research work in reputed journals.

Extension

- Organized women empowerment activities.
- Strengthened the NSS activities.
- Organized social awareness activities.
- Organized health awareness activities.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies,

administrative setup, appointment and service rules, procedures, etc.

Shri Swami Vivekanand Shikshan Sanstha, Kolhapur is the apex management body of this

College. It consists of General Body, Managing Committee, Life Workers' Committee, Trustee Committee, Divisional Committees and Sub Committees.

The policy decisions pertaining to academics and administration are taken by these bodies and

communicated to constituent Colleges.

College Development Committee (CDC) is the highest governing body at the college level. It proposes the policies and authorizes principal to create various committees for work distribution.

Principal is being head of the College leads both academic and administrative committees.

The Administrative set up is related to admissions, eligibility, examinations, scholarships,

freeships etc. Besides, it provides the support required for maintaining records and interaction with the government, university and stakeholders.

Internal Quality Assurance Cell (IQAC) monitors all academic, administrative and extension

activities to ensure quality enhancement.

Various Committees including the statutory and non-statutory committees are formed for smooth, transparent and effective functioning of the College.

Service Rules, Procedures, Recruitment, Promotional Policies as well as Grievance Redressal Mechanism are followed as per the rules and regulations of the government (State and Central), UGC, University, etc.

File Description	Documents
Paste link for additional information	https://drive.google.com/drive/my-drive
Link to Organogram of the Institution webpage	https://drive.google.com/drive/my-drive
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

B. Any 3 of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

All the staff of the college behaves like members of big joint family and always participates in the moments of happiness and sorrow in an individual's life.

Our college has following effective welfare measures for teaching and non- teaching staff

Teaching Staff

Non-teaching Staff

1.Financial assistance/loans for various reasons by "Shri Swami Vivekanand Shikshan Sanstha employees credit cooperative society" such as personal loan, festive loan, housing loan, vehicle loan, emergency loan, educational loan etc.

2. Teachers Benevolent Fund (TBF) welfare scheme is launched by the teacher organization, wherein, after the death of the employee, relatives get death benefits of Rs. 50000/- Staff welfare Scheme of the college felicitates the member of the staff with financial assistance in certain occasions and ceremonies.

3. The college supports the staff in happy and stressful moments.

4. Insurance

1. Financial assistance/loans for various reasons by "Shri Swami Vivekanand Shikshan Sanstha employees credit cooperative society" such as personal loan, festive loan, housing loan, vehicle loan, emergency loan, educational loan etc.

2. Job offers to one of the family members after the sudden death of the staff in service.

3. In a medical emergency, advance is given to the non-teaching staff. Medical Reimbursement Scheme to provide financial support for medical treatment to the non-teaching staff.

4. Insurance

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

02

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

05

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The performance of faculty is monitored through the Annual Self Appraisal Report (ASAR) as per the guidelines of the UGC. Every faculty has to submit the performance based appraisal forms to the IQAC at the end of each academic year. The Principal analyzes the reports giving his remarks and shares his views with the individuals for better performance. For the CAS, the performance based appraisal reports are taken into consideration for promotions. Through the appraisals and evaluation, the Principal advises the faculty members for further improvement.

On the basis of analysis of performance appraisal reports, an individual is informed accordingly, and motivated for publishing articles, presenting papers, participating in workshops and conferences and to take up higher studies. The students' feedback on the faculty is also taken and analyzed at the end of every academic year. As per their feedback, the Principal gives necessary suggestions to the respective faculty for their improvement in the teaching-learning performance.

Performance of the non-teaching staff is evaluated on the basis of feedback from the Office Superintendent and accordingly the Principal takes appropriate measures for necessary improvement, and then their Confidential Reports (CRs) are submitted to the Management. The outcome of the system is that the person is identified to assign additional responsibilities and those who are not contributing significantly in the development of the college are informed to make necessary improvements in their performance.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Every year, the budget is prepared by the Institute and sanctioned by the CDC, is submitted to the Management for approval. After which the available funds are distributed according to the needs of the respective Departments. Expenditure is carried out with the prior permission of the Principal/ Management. Quotations are invited and read before the purchase committee and accordingly the purchase orders are placed. All the official formalities are completed as follows: preparation of vouchers/ stock entry and issue of cheque to the concerned suppliers and the record is maintained.

The Institution has internal and external audit mechanism to monitor the utilization of the budget effectively and efficiently. The utilization of the budget is monitored regularly by the Management. Separate ledgers are maintained under different heads. The internal audit is carried out by the Auditor of the Management. The external audit is carried out by the Joint - Director of Higher Education, the Senior Auditor and the Auditor General of the State.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

7,65,027.00

File Description	Documents
Annual statements of accounts	View File
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Every year the budget, prepared by the College and sanctioned by the IQAC and LMC (now CDC), is submitted to the management for its approval. Then, the available funds are distributed according to the needs of the departments. Expenditure is made with the prior permission of the Principal/Management. Quotations are invited and opened before the Purchase Committee. Accordingly purchase orders are placed. All the official formalities are completed; viz. preparation of vouchers/stock entries and issue of cheques to the concerned suppliers, and the record is maintained properly. Receipts for all the collections are given and the amount is deposited in banks. The College has internal and external audit mechanism to monitor the utilization of the budget, strategy for mobilization of funds and the optimal utilization of resources. The utilization of the budget is monitored regularly by the Management. For the collection of the funds, the college appeals to the stakeholders and collects the funds which are used for the development of the College under various schemes. Separate ledgers are maintained under different heads in order to maintain the accounts. The College devises various ways and means to mobilize the resources for the development of the College. Some of the methods used to secure additional funding are:

- Donations from the stakeholders and public in general.
- Financial assistance from funding agencies like the UGC.
- Financial assistance from the Management.
- Fees collected from the alumni.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

1. Promoted research by creating atmosphere conducive to research:

Our faculty members were actively engaged in the research along with teaching. The outcome is 09 quality publications in reputed research journals.

Sr. No.

Title of paper

Author

1

Histological Changes Induced by Dimethoate in the Testis of Freshwater fish *Puntius ticto* (Ham).

Dr. Ganeshwade

2

Seasonal Biochemical Changes in the Muscles of Fresh water Fish *Wallago attu* (BL)Int

3

Histopathological changes induced by dimethoate in the liver of freshwater fish *Puntius ticto* (Ham).

4

Diversity of *Oxalis* from Panchgani, Satara (Maharashtra)

Dr. Kamble

5

Jakira : vivahpurv Vidhicha Lokavishkar

Dr. Kasture

6

Mahatma Phule Yanche Samajsudharnevishayiche Kary

Mr. Nilakhe

7

Customers Percprtion About Fruits Products In Mahbalewswar Market

Mr. Kudale

8

Marathwadyachi Khdyasanskruti

Dr. Gitte

9

Warana Mahila Co-operative Udyog : A successful model of Women empowerment
Warana Mahila Co-operative Udyog : A successful model of Women empowerment

Dr. Rabade

2. During COVID-19 pandemic faculty members and students of our institute showed great sense of social responsibility. With the suggestion form IQAC and under able guidance of Hon. Prin. Prof. Dr. K. P. Shinde our college collected and distributed goods for flood affected people.

File Description	Documents
Paste link for additional information	https://drive.google.com/drive/search?q=research
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and

recorded the incremental improvement in various activities

College reviews its teaching-learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities IQAC being the central body within the college monitors and review the teaching-learning process regularly. Based on feedback various innovative activities and reforms were introduced. The improvements based on feedback implemented are:

A) IQAC periodically reviews the teaching-learning process, structures & methodologies of operations, and learning outcomes: The standard methods of teaching, learning, and evaluation which are proven over the years are being followed.

B) Academic Calendar: Based on the University Academic Calendar the Institute schedules the academic calendar well in advance at the start of the year with ample time frame for not only the regular teaching-learning process as well as co-curricular activities.. C) Daily lecture Record: Faculty prepare and maintain details of the lecture along with the topic covered on an online portal.

D) Evaluation of teachers by students: The institution has a feedback system to evaluate the teachers by students. The regular evaluation of the teachers by the students, feedback on teaching methodologies, course delivery, attitude, strengths and weaknesses, difficulties faced in the subject give a clear idea about the problems faced by the students.

Feedbacks are analyzed and monitored to takes appropriate corrective actions.

E) Effective internal examination and evaluation systems: The institute monitors the performance of the students regularly. It has specified procedure to collect and analyze data on student learning outcomes; the following points are adopted by the institute in this context:

- Regular class tests and interactions
- Continuous internal evaluation consist of class tests, surprise test, home assignments, group discussions, and seminars etc. Semester system of examination for all courses.
- Providing Question bank of various subjects to the students.

- **Timely Redressal of students' grievances.**
- **At least 80% Attendance is compulsory in each semester.**

File Description	Documents
Paste link for additional information	http://smtmmcollege.org/uploads/data/IQAC%20MEET%2020-21.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	http://smtmmcollege.org/AQARs
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Women Empowerment cell of our college always engaged in organizing wonderful activities which helps to remove the invisible barrier that prevent the girls and boys to work together.

Our main aim is empowerment of girl students by creating awareness amongst girls regarding psychological and physical changes of adolescence.

Institution organizes programs to create awareness about of gender equity among students. Various programs organized in the college for students and staff during academic year are as follows:

- 1) Involvement of girls in NSS.
- 2) Yoga training provided to girl and boys.
- 3) Workshop on 'women empowerment' about women safety & security.
- 4) Organization of competition Mehedi, Recipe, Rangoli etc.
- 5) Celebration of "International Women Day" on 8th march in the college every year

File Description	Documents
Annual gender sensitization action plan	https://drive.google.com/drive/my-drive
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://docs.google.com/document/d/1q9kFzMbuIfxHzDiI6UqKBXJWuoxFpEr/edit

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Waste management programs are carefully planned and implemented by NSS Dept. All waste produced in the campus during day to day activities is categorized into different categories and separated accordingly.

Solid waste management: Solid waste produced in our college mainly consists of paper & paper products. Some degradable solid waste is also produced due to academic and science practicals by the students. There is systematic collection of solid waste in college campus. Dust Bins are kept in various departments and in campus to collect solid waste. The solid waste is collected every week and disposed properly. The waste generated through newspapers and periodicals is being sold to the scrap vendors for recycling and manufacturing processes.

Liquid waste management

The water discharged through the taps is used for the plants in the premises. There are also two soak-pits in the campus. Waste water discharged through toilets is connected to a drainage system of corporation through underground pipelines.

E-waste management

E-waste generated through computer hardware is collected and kept in a Scrap Room. It is ensured that records on CDs, DVDs and hard disks are properly saved for future use. Whenever possible electronic goods are repaired and recycled.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	https://docs.google.com/document/d/1WNC-uyyDF8DEbUSapzz1ZMWzsK_z20tU/edit
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting
Bore well /Open well recharge Construction
of tanks and bunds Waste water recycling
Maintenance of water bodies and distribution

system in the campus

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

C. Any 2 of the above

- 1.Restricted entry of automobiles
- 2.Use of Bicycles/ Battery powered vehicles
- 3.Pedestrian Friendly pathways
- 4.Ban on use of Plastic
- 5.landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms.

Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment

5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Every Year the Birth/ death anniversaries of the great Indian personalities like Rajarshi Shahu Maharaj, Shikshanmaharshi Dr. Bapuji Salunkhe, Swami Vivekanand, Sardar Vallabh Bhai Patel, Mahatma Gandhi, Lokmanya Tilak, Pandit Jawaharlal Nehru, Bhagat Singh, Indira Gandhi, Chh. Shivaji Maharaj, Dr. Babasaheb Ambedkar, Dr. APJ Abdul Kalam are observed. The students are inspired by addresses given by guests and principal on these days. Through these programmes values like national integrity, bravery, unity, patriotism, socialism, cultural awareness, affection, etc. are inculcated. Through the social media and news paper publicity of events "Good Thoughts" is initiated to propagate moral, educational and socio-cultural values, nationality, and thoughts of the great personalities in the world.

Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)

World Population Day

11-Jul-20

Teachers Day - Dr. S. Radhakrunan Birth Anniversary

05-Sep-20

Environmental Awareness Rally

18-Sep-20

Blood Donation Camp

04-Oct-20

Save Earth 'Kalash' Rally (S U Kolhapur)

21-Jan-21

World Population Day, International Literacy Week

11-Jul-21

Nature Conservation Day

21-Jul-21

Sadbhavana Din - Rakshabandhan at differently abled Institutes

23-Aug-21

World Peace Day

28-Aug-21

Cleanliness Awareness Program

15-Sep-21

Blood Donation Camp

14-Oct-21

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Our institute undertakes different initiatives by organizing different activities to sensitize students and employees to the constitutional obligation: Values, Rights, Duties and responsibilities of the citizens. Every year Republic day is celebrated on 26th Jan by organizing activities highlighting the importance of Indian Constitution. Similarly constitution day also would be celebrated on 26th Nov every year. Independence day is also celebrated every year to highlight struggle of freedom and importance of Indian constitution. 01st May is celebrated as Maharashtra Day to celebrate the existence of the state. Recitation of the national anthem is observed to imbibe patriotism and good citizenship. Senior citizens are also invited for the programmes. During the academic year 2020-21 we all suffered from COVID 19 pandemic. Subsequent Lockdowns were imposed by the government as one of the control measures. Due to lockdown there were restrictions to organize such programmes offline for the students and employees. Still whenever possible Cultural programmes were arranged for the students and stakeholders on certain occasions. Professional ethics in the faculty as well as in students are inculcated through the Prayer of the Sanstha, which recite the core values of preamble of constitution like equality, brotherhood, honesty, morality etc.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, D. Any 1 of the above

administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Our college celebrated following national and international commemorative days, events and festivals :

Sr No.

Date

Activity

Mode

1

22/05/2021

One Day Webinar on "International Day for Biological Diversity"

Online

2

05/06/2021

One Day Webinar on "World Environment Day"

Online

3

09/06/2021

Dr. Bapuji Salunkhe Birth Anniversary

Online and Offline

4

08/08/2021

Dr. Bapuji Salunkhe Death Anniversary

Online and Offline

5

09/08/2021

National Martyr's Day (Hutatma Din)

Offline

6

04/09/2021

Sansthamata Sushiladevi Salunkhe Birth Anniversary

Offline

7

05/09/2021

Teachers Day

Offline

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Practice -I

Title: Academic and Administrative Audit (AAA)

Objectives: The goal of this activity is to establish, document, implement and maintain a quality management system for teaching, learning, evaluation, allied processes and continually improve their effectiveness in accordance with the requirements of standard.

The Context: The College gives prime importance to quality education by adopting quality measures. One of the ways to ensure quality is to evaluate the performance of the College through self-assessment and volunteer itself for assessment by the external Panel of peers. So the Academic and Administrative Audit of the College is carried out at the end of every academic year to evaluate the performance of the College in academic and administrative practices.

The Practice: The Academic and Administrative Audit is carried out by the Panel of the peers at the end of every academic year. The panel consists of - (1) Principal, the Chairperson of the Panel (2) Two senior teachers from the Arts and Commerce faculties as members, and (3) One senior member from the administrative staff. All the members of the Panel are from other Colleges. The audit is carried out as per the format prepared by the Panel taking into consideration the guidelines of the NAAC for assessment and accreditation of the institutions. The Panel visits the College on the scheduled date as per the programme prepared well in advance. The Panel interacts with the Principal, faculties and the administrative staff, as well as, visits the departments and

support services. The Panel verifies the documentary evidences available for validation. The Panel also observes seriously whether the suggestions made by the previous panel have been rectified properly. The Panel submits detailed report to the Principal in the Exit Meeting based on SWOC analysis.

Evidence of Success: Due to the Academic and Administrative Audit (AAA), the overall profile of the College has enriched with more number of research activities (increase in MRPs, publications, presentations, organization of seminars/conferences, etc.), introduction of certificate courses for career/skill development, of cultural, sports and extension activities. The profiles of the individual teachers have also been enriched due to their active participation in academic, research, extension and other activities. The administrative work has become upto-date. Due to the AAA practice, the teaching learning and administrative work has become disciplined.

Problems Encountered and Resources Required: There is no major problem in the implementation of AAA. The resources required are the experts from various faculties, and financial assistance

Practice -II

Title: Shikshanmaharshi Dr. BapujiSalunkhe Lecture Series

Goal: The main aim of this practice is to develop good bonding between college and society, to create awareness in local people about various subjects and enlighten local people through resource persons. Also to enlighten local people on various subjects. It also establishes good relationship with local people.

The Context: About Dr. Bapuji Salunkhe: Dr. Bapuji Salunkhe alias Govindrao Dnyanojirao Salunkhe, the great visionary educationalist founded Shri Swami Vivekanand Shikshan Sanstha, Kolhapur in 1954 which is catering to the educational needs of students belonging to 11 districts of the State of Maharashtra. Presently, it is functioning through its 330 educational and cultural centres which include 170 high schools, 8 training colleges, 18 arts, commerce and science colleges, 66 junior colleges, 3 B. Ed. colleges, one law college, multipurpose high schools, 19 hostels, and one ashramashala (residential school). Most of these education centres are situated in the rural, backward, hilly, drought-hit and remote parts of the state of Maharashtra. Nearly, more than two lakhs of students are receiving their lessons in the Sanstha's different centres. All these centres of the Sanstha are manned with well-

qualified, experienced and dedicated faculty, administrative and menial staff. Dr. Bapuji's dedicated work; great service to the downtrodden and poor communities of the society is rewarded by the Government of Maharashtra by awarding him with the title "Dalit Mitra". Shivaji University, Kolhapur conferred on him the degree of D.Litt. The people awarded him with the title "Shikshanmaharshi" for his yeoman's efforts and pioneering work in the field of education. Dr. Bapuji, who worked with the missionary zeal, determined the motto of the Sanstha. It means "Dissemination of Education for Knowledge, Science and Culture". It stresses the seeking of knowledge and its proper application so that man can become cultured and morally sound. The prayer of the Sanstha states that all great saints of the world are the incarnation of good and god. They have the power of enlightening the mankind. The principles by which the cultured man must live are truth, morality, character, honesty, sacrifice and expulsion of exploitation. The man who practices these principles in his life, he no doubt gets real knowledge and intellectual rapture. This is the firm faith of Dr. Bapuji Salunkhe. By his name our college has started this lecture series from the year 2011 in Panchgani. Our college endeavors to make people understand the great personality of Shikshanmaharshi Dr. Bapuji Salunkhe. We bring so many expert people for this lecture series to enlighten local people on various subjects. It also establishes good relationship with local people.

The Practice: The College has been organizing Shikshanmaharshi Dr. Bapuji Salunkhe Lecture Series since the year 2011 in collaboration with Senior Citizens and local people. There is an Organizing Committee of Staff and Local People for the Lecture Series, which works under the chairmanship of the Principal. The Organizing Committee incorporates the experts from various areas. The experts are invited from the faculties. The experts deliver the lectures on various subjects like educational, social, political, historical etc. Experts are also invited from the field of administration. The financial budget for this lecture series is arranged from college and with support of local people.

Evidence of Success: It is noticed that due to organizing Shikshanmaharshi Dr. Bapuji Salunkhe Lecture Series, local people, teachers and students are boosted. Due to this lecture series the relationship between the stakeholders and the college is strengthened.

Problems Encountered and Resources Required: In the initial stage of the lecture series, there was no adequate number of audiences

for lectures. But due to the consistency in lecture series, there is good response from the audience. The resources required for the lecture series are availability of the finance.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Our college is located in rural and hilly area. This is remote and deprived area in the process of educational, infrastructural development. Moreover, the altitude of Panchgani where the Institution located is 4242ft.(MSL). It is covered by dense forest. There is having heavy rainfall in monsoon, severe cold in winter and better environmental condition in summer season. It is difficult for the students to come from deep valley, peak of plateau where the transportation facility is mostly unavailable especially in monsoon season. More than 85% students attend the College by walking the distance of about 5 to 10 Kilometer every day throughout the year, 20% of the students use public transport for coming to attend the college while only 5% of our students use motorcycles. The resources of student's family earning are very low because of unfavorable climatic and geographical conditions. Small area of cultivating land, less number of irrigation system leads to less agriculture practices. Therefore in viewing the situation in which the college is performing its duties and commitments, the first and foremost Goal and Mission of the Institution is "To spread higher education in the hilly, rural and neglected area of the Jaoli and Mahabaleshwar Valley"

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The College is affiliated to Shivaji University, Kolhapur, it follows the University designed curriculum and implements the curriculum according to guidelines of Board of Studies. The University prepares an Academic Calendar that specifies the duration of the semester, the date of the commencement and end of semesters. The Principal calls a meeting of teaching staff for discussing annual teaching plan in the beginning of the academic year. As per guidelines teaching staff prepares annual teaching plan and Academic Calendar of Curricular, Extracurricular and Extension Activities and conducts the activities according to it. Teaching staff maintains Academic Diary for effective management of classroom teaching and other activities which includes the synopsis of teaching syllabus which is periodically verified by the Principal. Guest lectures are arranged to benefit students with additional knowledge. Teaching staff conducts the internal assessment of students by organising Open Book Test, Surprise Test, Home Assignment, Seminar, Project, Group Discussion, Quiz, Study Tour, Field Project, Workshop, Exhibition etc. to develop the presentation skills of the students. Teaching staff carry forward the teaching by using ICT, PPTs, screening of the films, use of classroom with LCD projector, wallpaper presentation, silent/loud reading, poetry recitation, essay writing competition for languages, bank visit, village survey, visit to forts for social sciences, industrial visit, visit to national park, field visit, nursery visit, visit to Sericulture, Apiculture, Wheat Research Centre and Fish Breeding Centre for Science Stream etc. Syllabus Completion Report is submitted to the College Office by teaching staff at the end of each term for review and action is taken. Documentation related to notices, agenda, minutes, time-table, annual teaching plan, workload distribution, Academic Calendar of Curricular, Extracurricular and Extension Activities, attendance of students, question papers, analysis of assessment results, reporting to HOD regarding changes made in teaching learning process as per result analysis, previous University Examination Question Papers, Model Question Papers etc. has been maintained. Departmental Blogs and Whatsapp Groups of faculty

and students is formed for better communication. The institution conducts the Slow and Advance Learner Scheme. At the beginning of the academic year slow and advance learners are identified. Extra coaching for them is scheduled. At the beginning of each term, The Principal arranges a meeting of teaching staff to analyse result and according to the analysis action is taken. The College operates at UG level keeping in mind our goals and objectives that is to make students employable through holistic education and skill development. In the beginning of the academic year, an action plan is prepared by the IQAC. Time tables for Arts, Commerce and Science programmes and other courses are prepared. In tune with the changes of University syllabi, the College purchases required number of books, reference books and research journals in the Central Library. The students can search their books and availability in the library. All the departments have their own PCs/Laptops with internet / Wi-Fi connectivity. The teachers are encouraged to participate in Faculty Development Programmes organized by UGC-ASC and in the revised syllabus workshops.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The College is affiliated to Shivaji University, Kolhapur. The University prepares an Academic Calendar that specifies the duration of the semester, the date of the commencement and end of semesters. Our college follows the calendar issued by the University strictly and plans all its activities including the conduct of Continuous Internal Evaluation (CIE). The institute prepares an institute-level calendar and subsequently every department prepares its calendar. The academic calendars help faculty members to plan their respective course delivery, research work, academic and co-curricular activities. Department heads closely supervise and monitor the completion of the syllabus as per the lesson plan prepared by faculty members. Syllabus coverage for each CIE is decided well in advance and faculty members adhere to it. Class tests, assignments, and quizzes, are part of the Continuous Internal Evaluation (CIE) of students. There is a well-defined process

for the conduct of CIE as per the calendar of events.

The continuous Internal Evaluation is assessed at two levels by the Institution,

1. Institution Level 2) University Level

Institution Level: The College with respect to the University guidelines holds the Internal Tests for the Students. The Practical Exams are conducted in the college. Internals Practical Exams are held by the College and the Externals are held under the scrutiny of the External Examiner appointed from the University. The Unit Tests, Class tests, Assignments are also conducted by all the Departments to assess level of understanding of students.

University Level: The College has the Examination Department which facilitates assistance to the further Post Exam related Student grievances regarding, Errors in Marks or corrections in Marks Card and issues relating to Revaluation, Recounting and Photocopy of the Answer Sheet that a student may encounter. The students are motivated for the use of Online Student Portal but the Notification is given to the Students through the Social Media platforms wherein the Students are connected to the Department and the College. The Institution administers students right from the Admission to the Convocation and constantly keep track on Student's progression. Thus the 3600 continuous internal evaluation of Knowledge-based education is rendered to the Students of the Institution.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	https://drive.google.com/drive/u/3/my-drive

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG

C. Any 2 of the above

programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

03

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

00

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total

number of students during the year

00

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

00

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Smt. Meenalben Mehta College, Panchgani

Academic Year 2020-2021

Our Institution integrates Cross-cutting issues of the society like Moral Values, Human Values, Professional Ethics, Ethical Values Gender Equality, Environmental Awareness, which are inseparable part of our curriculum.

Sr.

No.

Course

Chapters/Units As examples

Issues

1.

Marathi

Nate - Aasha Bage, Pankh - Pradnya Dayaa Pawar, Patang - Indira

Sant, Janabaiche Abhang - Sant Janabai, Strivadi Sahitya

Swarup, Vatchal Ani Vaishishtye

Gender

Panchganga - Anil Avachat, Paus Palavun Lavanari Jaadu -
Naganath Kotapale, Nantar Aalele Lok - Arun Kale, Tal
Dhavalatana -

Lahu Kande, Sant Tukaram - Abhang

Environment and Sustainability

Yantravtar - Vinda Karandikar, Namdevanche Nivadak Abhang -
Sant Namdev, Janabaiche Nivadak Abhang - Sant Janabai,
Mahanubhav Sanpraday

Varkari Sanpraday, Sumbh Ani Pil - Jadhav

Human Values

Jahirat Lekhan, Batami Lekhan, Shuddhalekhan, Chitrapat Katha
Lekhan, Chitrapat Madhyantar, Sampadan Prakriya Anuvad
Prakriya, Aakashavani Lekhan,

Vruttpatrasathi Lekhan

Professional Ethics

2.

Hindi

Balika Ka Parichay, Ma Jab Khana Parsoti Thi, Stri Mukti Ki
Mashal, Patni, Sayradhri (Khand Kavya), Bina Divaro Ka Ghar,
Bade Ghar Ki Beti, Putra Moha, Aana Is Desh,

Dhohra Abhishap, Madhyakalin Kavi- Jayshi, Suradas, Tulshidas
Ka Parichay

Gender

Vasant Aa Gaya, Dukhava Mai Kahase Kahu, Bhediye, Pani Kya Kar
Raha Hai, Anaa Is Desh, Dohara Abhishap, Chhayavadi Kavya,
Patrachar, Anuwad, Bhikshuk, Satta Strimukti Ki Mashal,

Vivekanand (Jivani), Swarnim Gourao Gatha, Kabir, Surdas ,
Tulshidas Ke Pad, Sagun Aur Nirgun Bhaktidhara, Anuwad Sahitya,
Jansanchar Madhyam, Bhasha

Vigyan Adhyayan Ka Mahatva

Environment and Sustainability

Kahani , Kavita Aur Reportaj Ke Kshetra - Samajik, Rajnitik
Saunsrkutik , Bhikshuk, Paidal Aadami, Goshala Chara Aur
Sarpanch, Sanskar Aur Bhavna, Bina Divaro Ka Ghar,
Jinavar,Vivekanand Jivani, Kabir , Tulshidas, Surdas Bharat
Mahima, Snehapath, Aana Is

Desh, Dhohara Abhishap, Swarup Aur Prakar,

Human Values

Adikal Aur Bhaktikal Ki Samajik Paristhiti,

Patrachar-Karyalayeen Aur Waniyyik, Naya Bank, Vidnyapan Yug,
Bina Divaron Ka Ghar, Anna Is Desh, Dohara Abhishap, Kavya
Sahitya, Tatv Prayojan, Mahakayva, Prageet, Gazal, Paribhashik
Shabdavali, Patrachar, Jansanchar Madham, Vruttant Lekhan,
Anuwad, Bhasha - Utpatti Aur Vividhwad, Bhasha Vigyan Ka Anya
Gyan Vigyan Se

Sambandh

Professional Ethics

3.

English

I am not that Woman by Kishwar Nahid, Her Husband by Ted
Hughes, Inside the Haveli by Rama Mehta, Gouri Deshapande: The
Female of the Species, The Necklace by Guy de

Maupassant

Gender

The Solitary Reaper by W. Wordsworth, On Killing a Tree by
Gieve Patel, An Enemy of the People by Henrik Ibsen, The
Passionate Shepherd by C. Marlowe, Daffodils by

Wordsworth

Environment and Sustainability

The Lost Child by Mulkraj Anand, Telephonic Conversation by
Wole Soyinka, A

Woman by Arun Kolatkar, Alice Walker First, They Said

Human Values

Telephonic Communication, Expressing
Likes/dislikes/Beliefs/Opinions, How to Face an Interview,
Group Discussion, The

Unknown Citizen by W. H. Auden, English for Sales and Service

Professional Ethics

4.

Economics

Size and causes of Growth of Population in India, Demographic
Profile of Population in India, Sex Computation, Age
Computation, Occupational Distribution, Life expectancy,
Cooperative Processing and women

empowerment

Gender

Population Growth and Economical Development, Rajashri Shahu
Maharaj Water Management Policy, Sustainable

Development: Meaning Indicators

Environment and Sustainability

Human Values

Practical Banking, Bankers rights and obligations, Bank
Customers Rights and Obligations, Role of Cooperative
Registrar,

Role of Cooperative Auditor

Professional Ethics

5.

History

Maharani Tarabai, French Revolution,

Political Parties in Brief : Congress

Gender

History of Ancient India, Gandhian Era,

Polity, Society and Economy under the Marathas (1600-1707)

Environment and Sustainability

Polity, Society and Economy under the Marathas (1600-1707),
French Revolution,

History of ancient India

Human Values

Civil administration: Administrative Structure, Ashtapradhan,
Administration and Management, Gandhian Era, India During 6th

c. B C

Professional Ethics

6.

Sociology

The Problem of Population, Violence Against Women, Status And
Development of Indian Women, Problems of Rural Community,

Panchyat Raj System

Gender

Village Environmental Crisis

Environment and

Sustainability

Secularism & National Integration, Role of

Social Reformers in Social Change, Indian Society, Sociological
Thinkers in India

Human Values

Sociology As a Profession : Policy , Teaching & Research,
Recent Trends, Interview and Questionnaire

Professional Ethics

7

Political Science

Environment Movement

Environment and

Sustainability

Democracy, Social Equality, Economical Equality, Poverty,
Freedom, Equality, Justice Social Justice, Political Justice,
Fundamental Rights and Duties, Liberty, Feminist Movement,
Peasant Movements, Worker

Movements, Dalit Movements

Human Values

8.

Geography

Change in Sex Women Ratio, Change in Human value, Pollution

Problems Creates

Migration

Gender

Environment Balance, Global Warming, Pollution, Interior of the Earth, Mineral Stores and mining Industries, Oil and Natural Gas,

Coal, All minerals

Environment and Sustainability

Tourism Development

Professional Ethics

9.

Commerce

Micro, Small and Medium Enterprises, Women Entrepreneurs
Gender, Cooperative and Women Empowerment, Customer
relationship Management

Gender

Disaster Management, Stress Management,

International Management

Environment and Sustainability

Employee Remuneration, Industrial Relations

Employee Health and Moral Safety

Human Values

Principals of Management and Application, Principle of
Marketing, Insurance, General Insurance Business in India,
Financial

Accounting

Professional Ethics

10.

Physics

Milky Way Galaxy and Solar System

Environment and

Sustainability

11.

Chemistry

Water Analysis-Physical Analysis of Water & Chemical Analysis of Water, Green Chemistry- Goals of Green Chemistry, Green Organic Synthesis, Sugar Industry-

Manufacture of Cane Sugar, Manufacture White Sugar in India

Environment and Sustainability

12.

Botany

Ecological Factor and Adaptations, Plant Communities and Succession, Ecosystem and Phyto- Geography, Plant Indictors and Phyto- Geography, Ecological Succession and Plant Adaptations, Study of Plant Diseases, Plant Improvement, Economic importance of Bacteria, Viruses, Algae, Fungi, Economic importance of Bryophytes , Pteridophyte, Gymnosperm, Mushroom cultivation and

Bio-fertilizer, Horticulture, Utilization of Plant Resources- Natural Products , Medicinal Plant, Application of Palaeobotany, Population Ecology , Ecosystem, Industrial Application of Micro- organisms , Plant Pathology, Horticulture

Environment and Sustainability

13.

Zoology

Physiology, Histology, Bio-Physiology, Anatomy, Cell Biology, Molecular Biology, Conception

Gender

Abiotic Factors, Biotic Factors, Ecosystem, Food Chain, Energy Flow, Pond Ecosystem, Biodiversity : Protection, Conservation Strategies & Utilization National Parks and Wildlife Sanctuaries of India, Applications Of

Biotechnology In Medicine, Animal Husbandry And Agriculture

Environment and Sustainability

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

10

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

388

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students Teachers Employers Alumni**

E. None of the above

File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

C. Feedback collected and analyzed

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://drive.google.com/drive/u/1/my-drive

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

1224

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

228

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

During the first month of college after admissions our faculty members identify slow and advance learners among students as per their responses in the class room as well as in the internal evaluation. The teachers observe level of understanding and grasping power. For slow learners, teachers explain same topic again in easy way. This is the informal way to complete the teaching-learning process. Through a mentor-mentee system all kinds of support are provided to the slow learners. The mentor takes extra effort to understand the socio-economic backgrounds also which is sometimes a reason for poor performance. All necessary emotional and professional counseling is also provided whenever required. The mentor also connects the weak learners for the subject teachers with whom they are comfortable for extra support. The Institute ensures that a slow learner clears all his courses within stipulated time and also provides extra attention to build additional skills which makes them employable.

Advanced learners are encouraged refer advanced textbooks, journals and for their advanced studies. Home assignment and projects are assigned to them. They are also encouraged to apply for different competitive examinations. They are motivated to participate in seminar presentation, Poster presentation, quiz competition, debates, AVISHKAR etc.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
811	17

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The institution ensures the use of student centric methodology.

The following activities are conducted by college for making teaching learning process more students centric.

Project methods: The project work stimulate student's interest on the subject and provide student an opportunities of freedom of thoughts and free exchange of different views. As per the requirement of syllabi, the project work is done.

Interactive methods: The faculty members make learning interactive with students by motivating student participation in group discussion, role-play, subject quiz, questions and answers on current affairs, etc. Class room discussion in various topics is done.

Experiential learning: Experimental/Laboratory method is used in science stream to acquaint the students with the facts through direct experience individually. Students verify the facts and laws of the subject with the help of experiments. Department of Chemistry, Physics, Botany and Zoology uses this method

Student Seminars: The Student seminars are organized where they present various topics using different tools like powerpoint presentations.

Learning through Extension Activities: The students participate in extension activities like Tree Plantation, Blood Donation, Swachh Bharat Abhiyan, Cleanliness Drive etc. It helps Student to be a responsible citizen.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

College uses Information and Communication Technology (ICT) in education in addition to the traditional classroom education to support, enhance, and optimize the delivery of education.

ICT Tools:

1. Projectors- LCD Projectors are available in classrooms/labs
2. Desktop and Laptops- Arranged at Computer Lab and Faculty cabins
3. Printers- They are installed at Labs, HOD Cabins and all prominent places.
4. Multifunction Printer and Scanners- Multifunction printers are available at prominent places.

Use of ICT By Faculty

A. PowerPoint presentations- Faculties are encouraged to use power-point presentations in their teaching by using LCD's and projectors. They are using online search engines and websites to prepare effective presentations.

B. Online quiz- Faculties prepare online quiz for students after the completion of each unit with the help of GOOGLE FORMS.

C. Video Conferencing- Students are counseled with the help of Zoom / Google meet applications.

D. Video lecture- Recording of video lectures is made available to students for long term learning and future referencing.

E. Google Classrooms: Teachers started using virtual classrooms during COVID 19 pandemic and continued till date

F. Webinars- Teachers use various ICT tools for conducting workshops on latest methods such as SPSS, Programming languages, simulations etc.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	http://smtmmcollege.org/ICT%20Tools

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

21

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

17

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

10

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

11

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Academic calendar is prepared at the beginning of every academic year and made available on the college website and notice-boards of the departments. Thus, students know about the dates of class tests, unit test and submission of assignments well in advance. The dates and schedule of internal assessment of laboratory courses, seminars, summer internship and project are displayed through the notices to the students in advance.

The marks of unit test are shown in the classrooms and each student can ask about its performance. They can observe their test copies. Record of obtained mark is maintained at every department. If there is any difference or discrepancy in their marks, it can immediately be corrected. The test copy of unit

test, class test and surprise test is shown to students for their observation.

For assessment of seminars and project, teachers prepare a schedule of presentation in slots in consultation with the Head of Departments and are communicated to students. Students present their work or report to the coordinator via PPT mode and evaluated on the basis of various parameter set by respective coordinator. For assessment of laboratory course an internal practical viva conducted by respective faculty member during practical examination.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

There is a mechanism for redressed of grievances with reference to evaluation both at the college and university levels. Examination related grievances for B. A. I and B. Com. Part I B.Sc. Part I are solved at the college level and for B. A., B. Com. part-II and III and are forwarded to the university. It is as per the university rules.

Internal Examination Related Grievances:

For internal examination related grievances, the college forms an internal examination committee. There are two types of grievance in general viz. assessment related grievances and malpractices. The chairman of the examination committee tackles the grievances related to internal examination such as preliminary examinations, unit test, home assignment, seminar, projects, etc. If the student is not satisfied about assessment or marks, he/she can apply to the Principal in stipulated time. The Principal consults the chairman of internal examination committee in the presence of IQAC Coordinator regarding the grievance. The college examination committee looks after the grievances in respect of evaluation at B. A. and B.

Com. part I examination conducted on behalf of university.

University Examination Related grievances:

At the university level, there is a Grievance Redressed Committee. Grievances of the students of B.A and B.Com part -II, III and B. SC, III are forwarded to the university. If any student feels that the score given to him/her is not just then he or she can apply for the Photostat copy of the assessed answer-book. The students get assessed Photostat copy of answer book from the university examination department. The student can take the opinion of other teacher and approach the university authority or college for reevaluation. In this way the grievances related in the scores of marks are solved. This is a time bound and Transparent mechanism. University appoints a flying squad and also appoints external senior supervisor to keep strict vigilance over smooth functioning of university examinations. If candidates are found guilty of using any type of unfair means during examination and caught doing some sort of malpractice in the university examinations, their answer sheets with prescribed declarations of candidates are forwarded to university authorities for their further action. There is a Controller of Examination and statutory committee in the University for redressing the grievances in timely manner as per rules and regulations stated in the University statutes.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The Program Outcomes (POs), Program Specific Outcomes (PSOs) and Course Outcomes (COs) are framed by the department offering the concerned program.

- Graduate attributes are described to the first year students at the commencement of the programme.
- At least two hours are spent by the teachers for introducing the subject to the Students.
- Learning Outcomes of the Programs and Courses are observed and measured periodically.
- Soft Copy of Curriculum and Learning Outcomes of

Programmes and Courses are displayed at every department for reference.

The importance of the learning outcomes has been communicated to the teachers in every IQAC Meeting and Staff Meeting. The students are also communicated about the Programme outcomes, Programme Specific Outcomes and Course outcomes during personal interactions.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	http://smtmmcollege.org/uploads/Programme%20Outcomes,%20Programme%20Specific%20Outcomes,%20Course%20Outcomes.pdf
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Yes, the institution evaluates the program outcomes; program specific out- comes and course outcomes. The college analyzes the progress and performance of the students in the internal and university examinations. Unit tests, home assignments, seminars, projects and preliminary examination in each semester are conducted. Along with the university examination group projects and seminars are conducted and evaluated. Beside this outcomes are evaluated through Avishkar Research Competitions, Field Visits, Trade Fair, Youth Festival, Wallpaper, College Magazine. The Head of institution in staff meeting discusses the result and if the result is less than university then the reasons are identified and the solutions to improve the results is discussed. If the results of any department or faculty are less than university, Principal demands written explanation from such faculty. The explanation given by the faculty is forwarded to Sanstha. The Sanstha takes appropriate action on it which helps to improve the performance.

Regarding the method of measuring attainment of POs, PSOs and COs; the institution monitors multiple evaluation tools and methods. The learning outcomes are monitored through the performance and the results of students in internal and

university examinations. Each department analyses the performance of their students in its Departmental Meeting. The Principal also takes its review in the Staff Meeting and directs the faculty to concentrate on increasing the quantum of their Course Outcomes

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

203

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	https://drive.google.com/drive/u/3/my-drive

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<http://smtmmcollege.org/uploads/data/SSS%20Report.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

00	
File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File
3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year	
3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year	
00	
File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil
3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year	
3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year	
00	
File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

09

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

01

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college organizes a number of extension activities to promote institute-neighborhood community to sensitize the students towards community needs. The students of our college actively participate in social service activities leading to their overall development. The college runs effectively National Service Scheme Units. Through these units, the college undertakes various extension activities in the neighborhoods community. We tried to inculcate social responsibilities amongst the student. Other than NSS units, the various departments of the college is conscious about its responsibilities for shaping students into responsible citizens

of the country by making students aware of social issues through various programmes

The NSS department of our college units take part in various initiatives like organizing camps, Swachh Bharat initiatives, blood donation camps, awareness programmes on AIDS prevention, nirbhaya pathak and road safety programmes, COVID vaccination camp etc.

During COVID19 Pandemic situation our NSS volunteers worked in the field. Our NSS department adopted nearby villages viz, Metgutad, Bhilar, Kaswand, Godwali etc. Our NSS volunteers visited nearby villages and spread awareness about COVID19. Our students also helped to the villagers to build isolation centers. We arranged blood donation camps, tree plantation programmes etc.

Our students worked for flood affected area. Our NSS department organized Rally to raise fund. Our NSS volunteers along with our faculty members distributed food and other essentials to flood affected people.

All these mentioned activities have positive impact on the students and it developed student community relationship, leadership skill and self confidence of students. It also helped in cultivating hidden personality of students and created awareness among students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

01

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

29

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

197

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

00

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

01

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The College Administration and Management prepare a plan for creation and enhancement of infrastructure as well as upgrading and updating learning resources at periodic intervals.

All the infrastructure and developments are made with a prior permission of the Management. The funding is sought from the UGC State Government, Central Government, University, Local bodies, Donations, Fees etc. The Development Fund Planning Committee has been established to monitor the entire process of development, taking care of environment and cleanliness issues. The College takes into consideration the views of Teachers, Students, Stakeholders while making development plans for effective teaching and learning.

The teaching-learning facilities are vital part of education; therefore college pays more attention towards the classroom, laboratories, computing equipments etc. The college has 14 classrooms with enough sunlight and ventilation for the best atmosphere for teaching-learning process. All classrooms are equipped with the LCD projector, computer and printer etc. The students get benefited with the departmental internet facility which helps them to get more information about the prescribed text. For the students of Science faculty the well equipped laboratories are made available for departments such as Physics, Chemistry, Botany & Zoology.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college has taken a crucial initiative regarding the facilities of sports, gymnasium and cultural activities. The college has a huge playground in front of college for outdoor games. Beside the playground, the college has multipurpose J.P.Mehta Memorial Hall, where indoor games are carried out. The College has adequate facilities to carry out the outdoor activities like sports, games and cultural events. The College has playground for the games such as Kabaddi, Kho-Kho, Volley ball and other athletics events such shot-put, long jump, high jump, etc. The Play ground has size of 16100 Sq. Mtr., located in the campus. We use the playground to its full potential. The college uses this ground for various activities also. The college had made full use of the ground by organizing a university Physical Education exam every year. Furthermore, the

college has beautified its campus by planting ornamental trees around it.

The college is very conscious regarding physical health of the students, therefore the Gym is established with required health equipments. However, college purchases new equipments every year to enrich the same. For mental health of the students, college organizes Yoga Day every year by deploying Yoga experts from society.

The multipurpose J.P.Mehta Memorial Hall is also utilized for the practice of the cultural activities. The college has provided high fidelity stereo sound system, harmonium etc. As result, students participate in University Youth Festival and various competitions. College has achieved great success in cultural competition.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

13

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

13

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://smtmmcollege.org/uploads/Facilities%20for%20Teaching-%20Learning.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

0.02781

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Name of the ILMS software:eVidya: LLibrary Managment SystemBiyani Technologies pvt. Ltd, Lohiya Path Kolhapur

Nature of automation (Fully or Partially): Partially Automated

The central library of the College is partially automated with a barcode system.

It provides access to books, journals, periodicals and e-resources through the following facilities:

- OPAC (Online Public Access Catalogue): to access books and e-resources
- Electronic resource management package for e-journals: Available through INFLIBNET (Information Library Network)/ N-LIST(National Library and Information Services)
- Internet band width speed: 4 MBPS
- Version: eVidya: LLibrary Managment System v1.0.1

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

E. None of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.10608

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

07

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Our management encourage the faculty for preparing Computer aided teaching and learning materials. The students are encouraged to use ICT by providing technical assistance, if required. The College uses e-mail, and SMS services for speedy communication with the stakeholders. The College website is used to display and communicate information to the stakeholders.

The College has always been placing the students at the center of the teaching-learning process. Our college going to organizes training sessions on the use of internet as a learning resource, conducting seminars and workshops in various fields related to the use of Computers. Well-equipped Computer laboratory, LCD projectors are made available to the faculty for conducting seminars, workshops, Computer aided training, faculty development programmes and conferences. College is providing Wi-Fi facility throughout the year for students and faculty members to promote use of ICT.

Our management encourage the faculty for preparing Computer aided teaching and learning materials. The students are encouraged to use ICT by providing technical assistance, if required. The College uses e-mail, and SMS services for speedy communication with the stakeholders. The College website is used to display and communicate information to the stakeholders.

The College has always been placing the students at the center of the teaching-learning process. Our college going to organizes training sessions on the use of internet as a learning resource, conducting seminars and workshops in various fields related to the use of Computers. Well-equipped Computer laboratory, LCD projectors are made available to the faculty for conducting seminars, workshops, Computer aided training, faculty development programmes and conferences. College is providing Wi-Fi facility throughout the year for students and

faculty members to promote use of ICT.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

47

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution

E. < 5MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

1

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college campus is equipped with - New Building, Science laboratories, Library, Auditorium Hall, Office Administration building, Ladies Room, Gymnasium. The said infrastructure spreads over about an area of 5000 meter sq. in which Curricular and Co-Curricular activities are conducted. There are 14 furnished class rooms, glass boards and wooden benches. The College activities are administered from the Principal's cabin, which is equipped with ICT equipment and CCTV monitoring system. Every year in the Local Management Committee (LMC), presently, College Development Committee (CDC) and Purchase Committee meetings, budgetary provisions are made under different heads like building, furniture, computers, library, gymkhana, water supply, and electricity charges for maintenance and to upkeep the facilities available in the College campus. To maintain and upkeep these facilities the college has used the following measures: Keeping Dead Stock Registers by Administrative Office, Gymkhana, N.S.S., Central Library and Departments of Physics, Chemistry, Botany and Zoology. Furthermore, annual stock verification has been getting done through audits by the Management. The maintenance of the College building is done through the Civil Engineer of the Management. Whenever necessary, the additional staff is appointed on daily wages to look after the maintenance of facilities. The staff is appointed on daily wages for electrification, plumbing and sanitation. Cleanliness of classrooms, staff room, library, different departments and Principal's cabin is carried out by regular staff. Water coolers with purification units are maintained. The institution takes utmost care for physically challenged students. Their classes are arranged on ground floor of the building. They are provided with necessary facilities to attend the classes.

Library services are intentionally provided on the ground floor along with ramps to the differently abled students, so that they could get easy access. In case of visually impaired students and a student suffering from dyslexia, the writer is provided in the Examinations. Even physically impaired students are given physical help.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://docs.google.com/document/d/1q9kFzMbuIfxHzDiI6UqKBXJWuoxFpEr/edit

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

46

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

C. 2 of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

93

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

93

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student

B. Any 3 of the above

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

03

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

25

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

00

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

03

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

During Every academic year college facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities following duly established processes and norms.

Following committees of college facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities:

1. Students Representation in Student Council with different designations.

2. Students Representation in CDC

3. Student Representation in IQAC

4. Cultural and Sports Committees: Students have strong representations in all cultural and sports committees. They help in organization and management of events.

During academic year 2020-21 we all suffered from COVID 19 pandemic. There were subsequent lockdowns and college was on online mode. As a result student's were unable to represent in above mentioned committees.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

14

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The College has registered alumni association as "Smt. Meenalben Mehta College, Panchgani Ex-student Association, Panchgani" under Section 20 of the Societies Registration Act, 1860 with Reg. No. STR/16340/1860/18. Every year, an alumni meet is conducted in the College campus by the alumni association. The association gives significant contribution to the development of the College. Some alumni give their valuable help economically to the College to organise different events like Shikshanmaharshi Dr. Bapuji Salunkhe Lecture Series, Conference, Seminars of National, State and University Level. The alumni of the College are scattered in almost every avenue of the society and play a vital role in overall development of the College.

File Description	Documents
Paste link for additional information	http://smtmmcollege.org/uploads/Alumni%20Profile_0001.pdf
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs) **E. <1Lakhs**

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

College, in tune with its vision and mission, its imparting quality education to all sections of society especially to hilly, rural and neglected area of the Jaoli and Mahabaleshwar Valley. The College provides the UG programmes like B. A., B. Com., and B. Sc. along with these academic programmes, co-curricular and extension activities are organized for all-round personality development of the students. The skill development courses are also conducted to make them employable and self-reliant. The founder of the Sanstha, an eminent educationalist, Shikshanmaharshi Dr. Bapuji Salunkhe, being a teacher, adopted an inclusive policy seeking participation of teachers in the decision making bodies of the management and the College.

The college prepares its perspective plan under the guidance of the Management, LMC (now CDC), IQAC, and Student's Council. It includes a master plan of academic and infrastructural facilities.

Governance of the College is decentralized. There are representatives of teaching faculties and non-teaching staff in Local Management Committee now recognized as College Development Committee. The College, in the beginning of the each academic year, forms various annual work distribution committees through which the regular functioning of the college is monitored. Various academic and extension activities reflecting the vision and mission of the College are organized frequently to nurture the human values among the students and other stakeholders. Internal Complaints Committee of the College organizes various programmes for women empowerment and gender equity.

File Description	Documents
Paste link for additional information	http://smtmmcollege.org/Vision-Mission
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Departments and Chairman of the various working committees have major role in decision making and implementing quality plans. The Committee Chairmen, Head Clerk and HODs have the liberty to make decisions. Various annual work distribution committees are formed to plan and monitor the functioning of different departments of the College. The Institute promotes a culture of decentralization and participative Management in day to today governance. The institution monitors the effective implementation of plans through the CDC, IQAC and periodic review meetings and interactions with the faculties, students and parents.

For the smooth and effective functioning, the institute forms a College Development Committee abbreviated as CDC, which consists of the representatives of the stakeholders. The annual plan is finalized in consultation with the CDC. All decisions are taken into consideration with the support of the Heads of the Departments and various committees participate in decision-making which creates an environment of organizational participatory democracy. Administrative powers and responsibilities are distributed to faculties on the basis of their experience, competence, commitment and aptitude to meet the institutional objectives. Appropriate financial allocations are made on priority basis of various schemes. The Student's Council meetings are called in order to assist and plan the programmes. Even the suggestions from the stakeholders.

Case Study:

1. Organization of guest lecture entitled "Sexual Harassment of Women at Work Place (restriction, Redressal)"
 - All committee members as well as Hon. Principal and IQAC Coordinator were notified for the meeting for Organizing of guest lecture on 20/03/2021 at 9.30 a.m. Guest is chosen accordingly with the consent of all members.
 - Work is distributed among teaching and non-teaching staff for organization of guest lecture.
 - Office is instructed to support for organization of guest lecture.
 - Non teaching staff was involved in making further arrangements.
 - After scheduling, notice was prepared for students and displayed on notice board.

Report: Guest lecture entitled "Sexual Harassment of Women at Work Place (restriction, redressal) 2013" of Adv. Suryawanshi R. was organized on 20/03/2021 at 10.00 a.m. in B. Com. III class. Advt Suryawanshi sir guided students about the laws made for women's safety. He further explained the implementation of laws in order to make women fearless. Program was chaired by Prof. Narendra Fadatare, Head, Department of Hindi. Program was ended with peaceful cooperation of all students and faculty members of the institute.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Yes, the Perspective Plan was prepared in the context of Vision and Mission of the college for the period 2018-2023 and available in the College and on its website. The deployment documents are also available in the college.

Different Activities Implemented Based on the Strategic Plan:

Academic

- Organized Lead College Activities to support teaching-learning process for the benefit of the students and teachers.
- Enhanced the use of ICT in the College.
- Organized Shikshanmaharshi Dr. Bapuji Salunkhe Lecture Series continuously.
- Strengthened Placement Cell and Career Counselling Cell

Research

- The College Research Committee plays pro-active role in creating an ecosystem for innovations in research
- The College has organized webinars
- Faculty of our college attended webinar, conferences and presented research papers

- Published the research work in reputed journals.

Extension

- Organized women empowerment activities.
- Strengthened the NSS activities.
- Organized social awareness activities.
- Organized health awareness activities.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Shri Swami Vivekanand Shikshan Sanstha, Kolhapur is the apex management body of this

College. It consists of General Body, Managing Committee, Life Workers' Committee, Trustee Committee, Divisional Committees and Sub Committees.

The policy decisions pertaining to academics and administration are taken by these bodies and

communicated to constituent Colleges.

College Development Committee (CDC) is the highest governing body at the college level. It proposes the policies and authorizes principal to create various committees for work distribution.

Principal is being head of the College leads both academic and administrative committees.

The Administrative set up is related to admissions, eligibility, examinations, scholarships,

freeships etc. Besides, it provides the support required for maintaining records and interaction with the government,

university and stakeholders.

Internal Quality Assurance Cell (IQAC) monitors all academic, administrative and extension

activities to ensure quality enhancement.

Various Committees including the statutory and non-statutory committees are formed for smooth, transparent and effective functioning of the College.

Service Rules, Procedures, Recruitment, Promotional Policies as well as Grievance Redressal Mechanism are followed as per the rules and regulations of the government (State and Central), UGC, University, etc.

File Description	Documents
Paste link for additional information	https://drive.google.com/drive/my-drive
Link to Organogram of the Institution webpage	https://drive.google.com/drive/my-drive
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

B. Any 3 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

All the staff of the college behaves like members of big joint family and always participates in the moments of happiness and sorrow in an individual's life.

Our college has following effective welfare measures for teaching and non- teaching staff

Teaching Staff

Non-teaching Staff

1.Financial assistance/loans for various reasons by "Shri Swami Vivekanand Shikshan Sanstha employees credit cooperative society" such as personal loan, festive loan, housing loan, vehicle loan, emergency loan, educational loan etc.

2.Teachers Benevolent Fund (TBF) welfare scheme is launched by the teacher organization, wherein, after the death of the employee, relatives get death benefits of Rs. 50000/- Staff welfare Scheme of the college felicitates the member of the staff with financial assistance in certain occasions and ceremonies.

3. The college supports the staff in happy and stressful moments.

4.Insurense

1.Financial assistance/loans for various reasons by "Shri Swami Vivekanand Shikshan Sanstha employees credit cooperative society" such as personal loan, festive loan, housing loan, vehicle loan, emergency loan , educational loan etc.

2.Job offers to one of the family members after the sudden death of the staff in service.

3.In a medical emergency, advance is given to the non- teaching staff. Medical Reimbursement Scheme to provide financial support for medical treatment to the non-teaching staff.

4.Insurense

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

02

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

05

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The performance of faculty is monitored through the Annual Self Appraisal Report (ASAR) as per the guidelines of the UGC. Every faculty has to submit the performance based appraisal forms to

the IQAC at the end of each academic year. The Principal analyzes the reports giving his remarks and shares his views with the individuals for better performance. For the CAS, the performance based appraisal reports are taken into consideration for promotions. Through the appraisals and evaluation, the Principal advises the faculty members for further improvement.

On the basis of analysis of performance appraisal reports, an individual is informed accordingly, and motivated for publishing articles, presenting papers, participating in workshops and conferences and to take up higher studies. The students' feedback on the faculty is also taken and analyzed at the end of every academic year. As per their feedback, the Principal gives necessary suggestions to the respective faculty for their improvement in the teaching-learning performance.

Performance of the non-teaching staff is evaluated on the basis of feedback from the Office Superintendent and accordingly the Principal takes appropriate measures for necessary improvement, and then their Confidential Reports (CRs) are submitted to the Management. The outcome of the system is that the person is identified to assign additional responsibilities and those who are not contributing significantly in the development of the college are informed to make necessary improvements in their performance.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Every year, the budget is prepared by the Institute and sanctioned by the CDC, is submitted to the Management for approval. After which the available funds are distributed according to the needs of the respective Departments. Expenditure is carried out with the prior permission of the Principal/ Management. Quotations are invited and read before the purchase committee and accordingly the purchase orders are

placed. All the official formalities are completed as follows: preparation of vouchers/ stock entry and issue of cheque to the concerned suppliers and the record is maintained.

The Institution has internal and external audit mechanism to monitor the utilization of the budget effectively and efficiently. The utilization of the budget is monitored regularly by the Management. Separate ledgers are maintained under different heads. The internal audit is carried out by the Auditor of the Management. The external audit is carried out by the Joint - Director of Higher Education, the Senior Auditor and the Auditor General of the State.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

7,65,027.00

File Description	Documents
Annual statements of accounts	View File
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Every year the budget, prepared by the College and sanctioned by the IQAC and LMC (now CDC), is submitted to the management for its approval. Then, the available funds are distributed according to the needs of the departments. Expenditure is made with the prior permission of the Principal/Management. Quotations are invited and opened before the Purchase

Committee. Accordingly purchase orders are placed. All the official formalities are completed; viz. preparation of vouchers/stock entries and issue of cheques to the concerned suppliers, and the record is maintained properly. Receipts for all the collections are given and the amount is deposited in banks. The College has internal and external audit mechanism to monitor the utilization of the budget, strategy for mobilization of funds and the optimal utilization of resources. The utilization of the budget is monitored regularly by the Management. For the collection of the funds, the college appeals to the stakeholders and collects the funds which are used for the development of the College under various schemes. Separate ledgers are maintained under different heads in order to maintain the accounts. The College devises various ways and means to mobilize the resources for the development of the College. Some of the methods used to secure additional funding are:

- Donations from the stakeholders and public in general.
- Financial assistance from funding agencies like the UGC.
- Financial assistance from the Management.
- Fees collected from the alumni.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

1. Promoted research by creating atmosphere conducive to research:

Our faculty members were actively engaged in the research along with teaching. The outcome is 09 quality publications in reputed research journals.

Sr. No.

Title of paper

Author

1

Histological Changes Induced by Dimethoate in the Testis of
Freshwater fish Puntius ticto (Ham).

Dr. Ganeshwade

2

Seasonal Biochemical Changes in the Muscles of Fresh water
Fish Wallago attu (BL)Int

3

Histopathological changes induced by dimethoate in the liver of
freshwater fish Puntius ticto (Ham).

4

Diversity of Oxalis from Panchgani, Satara (Maharashtra)

Dr. Kamble

5

Jakira : vivahpurv Vidhicha Lokavishkar

Dr. Kasture

6

Mahatma Phule Yanche Samajsudharnevishayiche Kary

Mr. Nilakhe

7

Customers Percprtion About Fruits Products In Mahbalewswar
Market

Mr. Kudale

8

Marathwadyachi Khdyasanskruti

Dr. Gitte

9

Warana Mahila Co-operative Udyog : A successful model of Women empowerment
Warana Mahila Co-operative Udyog : A successful model of Women empowerment

Dr. Rabade

2. During COVID-19 pandemic faculty members and students of our institute showed great sense of social responsibility. With the suggestion form IQAC and under able guidance of Hon. Prin. Prof. Dr. K. P. Shinde our college collected and distributed goods for flood affected people.

File Description	Documents
Paste link for additional information	https://drive.google.com/drive/search?q=research
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

College reviews its teaching-learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities IQAC being the central body within the college monitors and review the teaching-learning process regularly. Based on feedback various innovative activities and reforms were introduced. The improvements based on feedback implemented are:

A) IQAC periodically reviews the teaching-learning process, structures & methodologies of operations, and learning outcomes: The standard methods of teaching, learning, and evaluation which are proven over the years are being followed.

B) Academic Calendar: Based on the University Academic Calendar the Institute schedules the academic calendar well in advance at the start of the year with ample time frame for not only the regular teaching-learning process as well as co-curricular activities.. C) Daily lecture Record: Faculty prepare and maintain details of the lecture along with the topic covered on an online portal.

D) Evaluation of teachers by students: The institution has a feedback system to evaluate the teachers by students. The regular evaluation of the teachers by the students, feedback on teaching methodologies, course delivery, attitude, strengths and weaknesses, difficulties faced in the subject give a clear idea about the problems faced by the students.

Feedbacks are analyzed and monitored to takes appropriate corrective actions.

E) Effective internal examination and evaluation systems: The institute monitors the performance of the students regularly. It has specified procedure to collect and analyze data on student learning outcomes; the following points are adopted by the institute in this context:

- Regular class tests and interactions
- Continuous internal evaluation consist of class tests, surprise test, home assignments, group discussions, and seminars etc. Semester system of examination for all courses.
- Providing Question bank of various subjects to the students.
- Timely Redressal of students' grievances.
- At least 80% Attendance is compulsory in each semester.

File Description	Documents
Paste link for additional information	http://smtmmcollege.org/uploads/data/IQAC%20MEET%2020-21.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for

D. Any 1 of the above

**improvements Collaborative quality initiatives with other institution(s)
Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

File Description	Documents
Paste web link of Annual reports of Institution	http://smtmmcollege.org/AQARs
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Women Empowerment cell of our college always engaged in organizing wonderful activities which helps to remove the invisible barrier that prevent the girls and boys to work together.

Our main aim is empowerment of girl students by creating awareness amongst girls regarding psychological and physical changes of adolescence.

Institution organizes programs to create awareness about of gender equity among students. Various programs organized in the college for students and staff during academic year are as follows:

- 1) Involvement of girls in NSS.
- 2) Yoga training provided to girl and boys.
- 3) Workshop on 'women empowerment' about women safety &

security.

4) Organization of competition Mehedi, Recipe, Rangoli etc.

5) Celebration of "International Women Day" on 8th march in the college every year

File Description	Documents
Annual gender sensitization action plan	https://drive.google.com/drive/my-drive
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://docs.google.com/document/d/1q9kFzMbuIfxHzDiI6UqKBXJWuoxFpEr/edit

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Waste management programs are carefully planned and implemented by NSS Dept. All waste produced in the campus during day to day activities in categorized into different categories and separated accordingly.

Solid waste management: Solid waste produced in our college mainly consists of paper & paper products. Some degradable solid waste is also produced due to academic and science

practicals by the students. There is systematic collection of solid waste in college campus. Dust Bins are kept in various departments and in campus to collect solid waste. The solid waste is collected every week and disposed properly. The waste generated through newspapers and periodicals is being sold to the scrap vendors for recycling and manufacturing processes.

Liquid waste management

The water discharged through the taps is used for the plants in the premises. There are also two soak-pits in the campus. Waste water discharged through toilets is connected to a drainage system of corporation through underground pipelines.

E-waste management

E-waste generated through computer hardware is collected and kept in a Scrap Room. It is ensured that records on CDs, DVDs and hard disks are properly saved for future use. Whenever possible electronic goods are are repaired and recycled.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	https://docs.google.com/document/d/1WNC-uypDF8DEbUSapzz1ZMWzsK_z20tU/edit
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1.Restricted entry of automobiles
- 2.Use of Bicycles/ Battery powered vehicles
- 3.Pedestrian Friendly pathways
- 4.Ban on use of Plastic
- 5.landscaping with trees and plants

C. Any 2 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts

B. Any 3 of the above

Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Every Year the Birth/ death anniversaries of the great Indian personalities like Rajarshi Shahu Maharaj, Shikshanmaharshi Dr. Bapuji Salunkhe, Swami Vivekanand, Sardar Vallabh Bhai Patel, Mahatma Gandhi, Lokmanya Tilak, Pandit Jawaharlal Nehru, Bhagat Singh, Indira Gandhi, Chh. Shivaji Maharaj, Dr. Babasaheb Ambedkar, Dr. APJ Abdul Kalam are observed. The students are inspired by addresses given by guests and principal on these days. Through these programmes values like national integrity, bravery, unity, patriotism, socialism, cultural awareness, affection, etc. are inculcated. Through the social media and news paper publicity of events "Good Thoughts" is initiated to propagate moral, educational and socio-cultural values, nationality, and thoughts of the great personalities in the world.

Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)

World Population Day

11-Jul-20

Teachers Day - Dr. S. Radhakrunan Birth Anniversary

05-Sep-20

Environmental Awareness Rally

18-Sep-20

Blood Donation Camp

04-Oct-20

Save Earth 'Kalash' Rally (S U Kolhapur)

21-Jan-21

World Population Day, International Literacy Week

11-Jul-21

Nature Conservation Day

21-Jul-21

Sadbhavana Din - Rakshabandhan at differently abled Institutes

23-Aug-21

World Peace Day

28-Aug-21

Cleanliness Awareness Program

15-Sep-21

Blood Donation Camp

14-Oct-21

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Our institute undertakes different initiatives by organizing different activities to sensitize students and employees to the constitutional obligation: Values, Rights, Duties and responsibilities of the citizens. Every year Republic day is celebrated on 26th Jan by organizing activities highlighting the importance of Indian Constitution. Similarly constitution day also would be celebrated on 26th Nov every year. Independence day is also celebrated every year to highlight struggle of freedom and importance of Indian constitution. 01st May is celebrated as Maharashtra Day to celebrate the existence of the state. Recitation of the national anthem is observed to imbibe patriotism and good citizenship. Senior citizens are also invited for the programmes. During the academic year 2020-21 we all suffered from COVID 19 pandemic. Subsequent Lockdowns were imposed by the government as one of the control measures. Due to lockdown there were restrictions to organize such programmes offline for the students and employees. Still whenever possible Cultural programmes were arranged for the students and stakeholders on certain occasions. Professional ethics in the faculty as well as in students are inculcated through the Prayer of the Sanstha, which recite the core values of preamble of constitution like equality, brotherhood, honesty, morality etc.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff
4. Annual awareness programmes on Code of Conduct are organized

D. Any 1 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Our college celebrated following national and international commemorative days, events and festivals :

Sr No.

Date

Activity

Mode

1

22/05/2021

One Day Webinar on "International Day for Biological Diversity"

Online

2

05/06/2021

One Day Webinar on "World Environment Day"

Online

3

09/06/2021

Dr. Bapuji Salunkhe Birth Anniversary

Online and Offline

4

08/08/2021

Dr. Bapuji Salunkhe Death Anniversary

Online and Offline

5

09/08/2021

National Martyr's Day (Hutatma Din)

Offline

6

04/09/2021

Sansthamata Sushiladevi Salunkhe Birth Anniversary

Offline

7

05/09/2021

Teachers Day

Offline

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Practice -I

Title: Academic and Administrative Audit (AAA)

Objectives: The goal of this activity is to establish, document, implement and maintain a quality management system for teaching, learning, evaluation, allied processes and continually improve their effectiveness in accordance with the requirements of standard.

The Context: The College gives prime importance to quality education by adopting quality measures. One of the ways to ensure quality is to evaluate the performance of the College through self-assessment and volunteer itself for assessment by the external Panel of peers. So the Academic and Administrative Audit of the College is carried out at the end of every academic year to evaluate the performance of the College in academic and administrative practices.

The Practice: The Academic and Administrative Audit is carried out by the Panel of the peers at the end of every academic year. The panel consists of - (1) Principal, the Chairperson of the Panel (2) Two senior teachers from the Arts and Commerce faculties as members, and (3) One senior member from the administrative staff. All the members of the Panel are from other Colleges. The audit is carried out as per the format prepared by the Panel taking into consideration the guidelines

of the NAAC for assessment and accreditation of the institutions. The Panel visits the College on the scheduled date as per the programme prepared well in advance. The Panel interacts with the Principal, faculties and the administrative staff, as well as, visits the departments and support services. The Panel verifies the documentary evidences available for validation. The Panel also observes seriously whether the suggestions made by the previous panel have been rectified properly. The Panel submits detailed report to the Principal in the Exit Meeting based on SWOC analysis.

Evidence of Success: Due to the Academic and Administrative Audit (AAA), the overall profile of the College has enriched with more number of research activities (increase in MRPs, publications, presentations, organization of seminars/conferences, etc.), introduction of certificate courses for career/skill development, of cultural, sports and extension activities. The profiles of the individual teachers have also been enriched due to their active participation in academic, research, extension and other activities. The administrative work has become upto-date. Due to the AAA practice, the teaching learning and administrative work has become disciplined.

Problems Encountered and Resources Required: There is no major problem in the implementation of AAA. The resources required are the experts from various faculties, and financial assistance

Practice -II

Title: Shikshanmaharshi Dr. BapujiSalunkhe Lecture Series

Goal: The main aim of this practice is to develop good bonding between college and society, to create awareness in local people about various subjects and enlighten local people through resource persons. Also to enlighten local people on various subjects. It also establishes good relationship with local people.

The Context: About Dr. Bapuji Salunkhe: Dr. Bapuji Salunkhe alias Govindrao Dnyanojirao Salunkhe, the great visionary educationalist founded Shri Swami Vivekanand Shikshan Sanstha, Kolhapur in 1954 which is catering to the educational needs of students belonging to 11 districts of the State of Maharashtra. Presently, it is functioning through its 330 educational and

cultural centres which include 170 high schools, 8 training colleges, 18 arts, commerce and science colleges, 66 junior colleges, 3 B. Ed. colleges, one law college, multipurpose high schools, 19 hostels, and one ashramashala (residential school). Most of these education centres are situated in the rural, backward, hilly, drought-hit and remote parts of the state of Maharashtra. Nearly, more than two lakhs of students are receiving their lessons in the Sanstha's different centres. All these centres of the Sanstha are manned with well-qualified, experienced and dedicated faculty, administrative and menial staff. Dr. Bapuji's dedicated work; great service to the downtrodden and poor communities of the society is rewarded by the Government of Maharashtra by awarding him with the title "Dalit Mitra". Shivaji University, Kolhapur conferred on him the degree of D.Litt. The people awarded him with the title "Shikshanmaharshi" for his yeoman's efforts and pioneering work in the field of education. Dr. Bapuji, who worked with the missionary zeal, determined the motto of the Sanstha. It means "Dissemination of Education for Knowledge, Science and Culture". It stresses the seeking of knowledge and its proper application so that man can become cultured and morally sound. The prayer of the Sanstha states that all great saints of the world are the incarnation of good and god. They have the power of enlightening the mankind. The principles by which the cultured man must live are truth, morality, character, honesty, sacrifice and expulsion of exploitation. The man who practices these principles in his life, he no doubt gets real knowledge and intellectual rapture. This is the firm faith of Dr. Bapuji Salunkhe. By his name our college has started this lecture series from the year 2011 in Panchgani. Our college endeavors to make people understand the great personality of Shikshanmaharshi Dr. Bapuji Salunkhe. We bring so many expert people for this lecture series to enlighten local people on various subjects. It also establishes good relationship with local people.

The Practice: The College has been organizing Shikshanmaharshi Dr. Bapuji Salunkhe Lecture Series since the year 2011 in collaboration with Senior Citizens and local people. There is an Organizing Committee of Staff and Local People for the Lecture Series, which works under the chairmanship of the Principal. The Organizing Committee incorporates the experts from various areas. The experts are invited from the faculties. The experts deliver the lectures on various subjects like educational, social, political, historical etc. Experts are also invited from the field of administration. The financial

budget for this lecture series is arranged from college and with support of local people.

Evidence of Success: It is noticed that due to organizing Shikshanmaharshi Dr. Bapuji Salunkhe Lecture Series, local people, teachers and students are boosted. Due to this lecture series the relationship between the stakeholders and the college is strengthened.

Problems Encountered and Resources Required: In the initial stage of the lecture series, there was no adequate number of audiences for lectures. But due to the consistency in lecture series, there is good response from the audience. The resources required for the lecture series are availability of the finance.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Our college is located in rural and hilly area. This is remote and deprived area in the process of educational, infrastructural development. Moreover, the altitude of Panchgani where the Institution located is 4242ft.(MSL). It is covered by dense forest. There is having heavy rainfall in monsoon, severe cold in winter and better environmental condition in summer season. It is difficult for the students to come from deep valley, peak of plateau where the transportation facility is mostly unavailable especially in monsoon season. More than 85% students attend the College by walking the distance of about 5 to 10 Kilometer every day throughout the year, 20% of the students use public transport for coming to attend the college while only 5% of our students use motorcycles. The resources of student's family earning are very low because of unfavorable climatic and geographical conditions. Small area of cultivating land, less number of irrigation system leads to less agriculture practices. Therefore in viewing the situation in which the college is

performing its duties and commitments, the first and foremost Goal and Mission of the Institution is "To spread higher education in the hilly, rural and neglected area of the Jaoli and Mahabaleshwar Valley"

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

Our future plan includes development of Institutional Research Culture among the students and faculty, to create assisting education system for the poor and rural students. Our progressive management, the faculty who form its backbone, the students who are its ambassadors who represent the Shri Swami Vivekanand spirit, the registered active alumni are working in direction to take the institution towards its vision of super class education. Shivaji University, Kolhapur efforts for Undergraduate Research through "Avishkaar". At the college level the spirit of enquiry is encouraged through the science exhibition competition which helps to ignite an interest in the basic Sciences. Industrial Visits are organized by various departments. These are some of the ways by which institute keep track of the developing Research Culture among the students and faculty. We also plans different initiatives to sensitize students and employees to the constitutional obligation: Values, Rights, Duties and responsibilities of the citizens. We will provide an inclusive environment such as tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities.