

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

AQAR for the Year

2013-2014

I. Details of the Institution

1.1 Name of the Institution

Smt. Meenalben Mehta College, Panchgani
(Arts, Commerce and Science)

Old Name of the Institution

Smt. Meenalben Mehta College of Arts and
Commerce, Panchgani

1.2 Address Line 1

Khingar Road

Address Line 2

Panchgani, Tal: Mahabaleshwar, Dist: Satara

City/Town

Panchgani, Tal: Mahabaleshwar, Dist: Satara

State

Maharashtra

Pin Code

412805

Institution e-mail address

smt.meenalbenmehtac@yahoo.com

Contact Nos.

02168-240677

Name of the Head of the Institution:

Tel. No. with STD Code:

Mobile:

Name of the IQAC Co-ordinator:

Mobile:

IQAC e-mail address:

1.3 NAAC Track ID (For ex. MHCOGN 18879)

1.4 NAAC Executive Committee No. & Date:
(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

1.5 Website address:

Web-link of the AQAR:

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	C++	68	2004	03/05/2009
2	2 nd Cycle	B	2.04	2012	04/01/2018

1.7 Date of Establishment of IQAC: DD/MM/YYYY

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

- i. AQAR 2012-2013 _____ (DD/MM/YYYY) 30/06/2017
ii. AQAR 2013-2014 _____ (DD/MM/YYYY) 30/06/2017

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.11 Name of the Affiliating University (*for the Colleges*)

Shivaji University, Kolhapur

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence

UGC-CPE

DST Star Scheme

UGC-CE

UGC-Special Assistance Programme

DST-FIST

UGC-Innovative PG programmes

Any other (*Specify*)

Hilly Area by
State Government

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers

03

2.2 No. of Administrative/Technical staff

01

2.3 No. of students

02

2.4 No. of Management representatives

01

2.5 No. of Alumni

01

2.6 No. of any other stakeholder and
community representatives

01

2.7 No. of Employers/ Industrialists

01

2.8 No. of other External Experts

01

2.9 Total No. of members

11

2.10 No. of IQAC meetings held

04

2.11 No. of meetings with various stakeholders:

No.

00

Faculty

02

Non-Teaching Staff

02

Alumni

01

Others

01

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related): Nil

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

- Motivation and guidance to the faculty for adapting novel methods in teaching and learning process.
- Lecture by IQAC Coordinator in Staff Academy.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
<ul style="list-style-type: none"> • To start Science Stream • To develop Science Laboratories 	<p>Started B. Sc. I in June 2013</p> <p>Developed laboratories of Physics, Chemistry, Zoology and Botany</p>

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

Sl The following actions were taken by IQAC for all round development of the students and quality enhancement of the College. Page 5

- Started B. Sc. I in June 2013

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG				
UG	02	01		
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
Total	02	01		

Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	03 B A, B Com I, II, III, B. Sc. I
Trimester	
Annual	01 Environment

1.3 Feedback from stakeholders* (On all aspects) Alumni Parents Employers Students

Mode of feedback : Online Manual Co-operating schools (for PEI)

*Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Yes, the syllabus of B A, B Com and B Sc Part I Degree level have been revised.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Grantable Science Branch has been started by the special permission of Government of Maharashtra as a only Science College in a Mahabaleshwar Taluka.

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
14	06	07	---	01

2.2 No. of permanent faculty with Ph.D.

04

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
06	05	07	00	---	---	01	01	14	06

2.4 No. of Guest and Visiting faculty and Temporary faculty

15

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	01	21	03
Presented papers	01	09	02
Resource Persons	---	---	---

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Group discussions
- Power Point Presentations
- Subject related information displayed on notice

2.7 Total No. of actual teaching days during this academic year

193

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Open Book Examination, Surprise Test, Home Assignment, Quiz, Seminar, Project Work etc.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

2.10 Average percentage of attendance of students

90 %

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B A	62	3.22 %	14.51 %	24.19 %	1.61	48.38 %
B Com	73	2.73 %	28.77 %	43.84 %	1.37 %	76.71 %
B Sc I	62	4.84 %	32.26 %	41.94 %	17.74 %	96.78 %

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- IQAC prepares the plan for the academic year and prepares an Academic Calendar.
- Based on the activities mentioned in the calendar, IQAC assists and observes the implementation of the activities.
- The Principal arranges meetings with the HODs and the concerned committee members and monitors the implementation of the plan.
- The Principal decentralizes the powers and distributes the work among the faculty and staff.
- Academic Diaries are maintained.
- The examination results are analysed and suggestions are given to the faculties.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	02
UGC – Faculty Improvement Programme	---
HRD programmes	---
Orientation programmes	01
Faculty exchange programme	---
Staff training conducted by the university	---
Staff training conducted by other institutions	---
Summer / Winter schools, Workshops, etc.	---
Others	---

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	06	05	---	---
Technical Staff	---	---	---	---

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- IQAC has motivated the teachers to undertake research projects funded by the external agencies.
- Deputation of the teachers for Workshops/Seminars/Conferences.
- Organization of Various Seminars.
- MoUs with other institutions and Industries.
- Financial Assistance for paper presenters in Conferences/Seminars.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	---	---	---	---
Outlay in Rs. Lakhs	---	---	---	---

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	---	---	---	---
Outlay in Rs. Lakhs	---	---	---	---

3.4 Details on research publications:

	International	National	Others
Peer Review Journals	04	03	---
Non-Peer Review Journals	---	---	---
e-Journals	---	---	---
Conference proceedings	---	07	04

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	---	---	---	---
Minor Projects	---	---	---	---
Interdisciplinary Projects	---	---	---	---
Industry sponsored	---	---	---	---
Projects sponsored by the University/ College	---	---	---	---
Students research projects <i>(other than compulsory by the University)</i>	---	---	---	---
Any other(Specify)	---	---	---	---
Total	---	---	---	---

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from: Nil

UGC-SAP CAS DST-FIST
 DPE DBT Scheme/funds

3.9 For colleges: Nil

Autonomy CPE DBT Star Scheme
 INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number	---	---	---	---	---
Sponsoring agencies	---	---	---	---	---

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From Funding agency From Management of University/College
 Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	Nil
	Granted	Nil
International	Applied	Nil
	Granted	Nil
Commercialised	Applied	Nil
	Granted	Nil

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
---	---	---	---	---	---	---

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones): Nil

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
 National level International level

3.22 No. of students participated in NCC events: Nil

University level State level
 National level International level

3.23 No. of Awards won in NSS:

University level State level
 National level International level

3.24 No. of Awards won in NCC: Nil

University level State level
 National level International level

3.25 No. of Extension activities organized

University forum	<input type="text"/>	College forum	<input type="text" value="03"/>		
NCC	<input type="text"/>	NSS	<input type="text" value="20"/>	Any other	<input type="text" value="11"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Anti-dowry Rally
- Street play on 'Save the Baby Girl'
- Blood donation camp in collaboration with Rotary Club, Panchgani
- Save environment campaign through the programmes such as:
- Prevention of water pollution by collecting Ganesh idols for immersion.
- Save Vasundhara Rally.
- Swami Vivekanand Birth Anniversary Celebration
- Book exhibition
- Tree plantation
- Fund raising under a communal harmony campaign.
- Cleanliness campaign.
- Women empowerment programme
- Voting Awareness Programme in collaboration with Municipal Council, Panchgani and Revenue Department, Mahabaleshwar
- Stop Women Infanticide Programme

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	1.27 Hectares	---	---	1.27 Hectares
Class rooms	13	---	---	---
Laboratories	---	04	UGC, Institution	04
Seminar Halls	01	---	---	01
No. of important equipments purchased (≥ 1 -0 lakh) during the current year.	99	11	UGC + College	110
Value of the equipment purchased during the year (Rs. in Lakhs)	29.81	6.46	UGC + College	36.27
Others	69	21	UGC + College	90

4.2 Computerization of administration and library

- Partially computerized.
- The support services to the students are computerized with necessary soft wares.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	5569	519092	213	15982	5782	535074
Reference Books	3412	554625	001	00650	3413	555275
e-Books						
Journals	0014	004986	15	4986	15	4986
e- Journals						
Digital Database						
CD & Video			36	-	36	-
Others (specify						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	40	01	02	05	---	01	---	02
Added	---	---	---	04	---	---	04	01
Total	40	01	02	09	---	---	04	03

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Free internet access to students is provided in the Computer Laboratory.
Computer literacy programmes are organized for the faculty, staff and students.

4.6 Amount spent on maintenance in lakhs:

i) ICT	0.47
ii) Campus Infrastructure and facilities	1.056
iii) Equipments	0.91
iv) Others	---
Total:	2.436

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- IQAC publishes a prospectus, academic calendar for providing information.
- Notices are displayed on the notice boards.
- Notice Boards have been installed in the Central Library for communication.
- Provided students relevant information about various Scholarships.
- Encouraged placement cell to conduct campus interviews.

5.2 Efforts made by the institution for tracking the progression

- Tracking the academic progression by result analysis
- Interaction with parents and students during parents-students meet.
- Periodical review by the Principal in staff meetings.
- Formation of various committees to assign responsibilities.
- By conducting seminars.
- By conducting oral and written tests.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
670	-----	-----	-----

(b) No. of students outside the state

Nil

(c) No. of international students

Nil

Men	No	%	Women	No	%
	304	45.37		366	54.63

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
563	56	01	13	----	633	570	80	00	20	-----	670

Demand ratio: 1:1

Dropout 2.5%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- Purchased reference books for competitive examinations preparation.
- Facility of study room.
- Addition of new useful newspapers and magazines

No. of students beneficiaries

40

5.5 No. of students qualified in these examinations

NET SET/SLET GATE CAT
 IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance

- Through placement cell activities such as off campus interviews.
- Organization of guest lectures.
- Through Competitive Examination Coaching Centre and Placement Cell.
- Informal personal counseling to the students by the faculties.

No. of students benefitted

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
Mapro, Malvi's Mala's, Manama	---	---	22

5.8 Details of gender sensitization programmes

- Organization of lectures.
- Organization of rally and street plays.
- Women empowerment programmes.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	08	1975
Financial support from government	64	266632
Financial support from other sources	04	3200
Number of students who received International/ National recognitions	-----	-----

5.11 Student organised / initiatives: Nil

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: Nil

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

The very motto of our management is “ज्ञान, विज्ञान आणि सुसंस्कार यांसाठी शिक्षणप्रसार”
शिक्षणमहर्षी डॉ. बापूजी साळुंवे (Dissemination of education for Knowledge, Science and Culture).
An integrated all round development of student’s personality is our objective. With this in
mind, we have the following vision and mission of the college:

Goals and Mission of the College:

- * To spread higher education in the hilly, rural and neglected area of the Jaoli and Mahabaleshwar Valley.
- * To inculcate among the students social values like honesty, truth, service, and sacrifice, and to stop social exploitation.
- * To develop all-round personality of the students.
- * To bring about the progressive change in the society by means of education.
- * To create the sense of equality among the students.
- * To mould selfless social workers who will strive ceaselessly for the cause of social reform.

6.2 Does the Institution has a management Information System

Yes

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development: Nil

6.3.2 Teaching and Learning

- Student centric teaching methodology.
- Focus on interactive teaching methods.
- Use of ICT.
- Group discussion on various topics.
- Remedial teaching weaker students

6.3.3 Examination and Evaluation

- The college follows the University Semester system with continuous internal assessment.
- Examination grievance redressal cell is in practice.
- Fair and impartial conduct of examinations.
- Provision to provide photocopies of answer books.
- Revaluation facility.
- Prompt and timely evaluation for first year students as per University schedule.
- Assignments, project work, seminars, group discussions are conducted to evaluate learning outcomes.

6.3.4 Research and Development

- Publication of research papers by faculties.
- Laboratory development.
- MRPs are undertaken.
- Submitted proposals for organization of conferences and seminars.
- Deputed faculties to participate in research activities.
- Financial assistance to faculties.

6.3.5 Library, ICT and physical infrastructure / instrumentation

Strengthening of the Central Library by addition of books and periodicals
Development of Computer Laboratory
Purchase of equipments for College and Sports Activity

6.3.6 Human Resource Management

- Planned and effective mechanism for HRM involving all teachers and administrative staff entrusting them with different responsibilities.
- Advoc appointments on the vacant posts as per the state government policy.
- A system of distribution of work and felicitation/appreciation for good work is in practice.
- Faculty encouraged to participate in seminars, conferences, workshops, orientation, refreshers and short-term courses.
- A well-defined performance appraisal mechanism is in operation for faculty and staff also.
- The Grievance redressal cell for faculty and staff is in place.

6.3.7 Faculty and Staff recruitment

- Immediate requirement of HR is fulfilled through appointment on ad-voc basis.
- Faculties and staff are recruited as per the UGC and the State Govt. policies.
- The administrative staffs are recruited by Joint Director of Higher Education according to the vacancies.

6.3.8 Industry Interaction / Collaboration

Initiatives for industry interaction / collaboration.
MoUs with GOs and NGOs.
Organization of collaborative activities.

6.3.9 Admission of Students

- Fair and transparent admission process as per the university and government rules.
- Admissions are given on merit basis.
- Admission committee has taken a review of matters related to admissions.

6.4 Welfare schemes for

Teaching	Loan facility to employees through their cooperative credit society.
Non-teaching	Loan facility to employees through their cooperative credit society.
Students	1. Students Aid Fund 2. Financial assistance to sport persons and meritorious students. 3. Health Centre Facility 4. Fee concession to Economically weaker students (EBC) 5. Minorities Scholarship

6.5 Total corpus fund generated

8, 63234/-

6.6 Whether annual financial audit has been done

Yes



No



6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic			Yes	Management
Administrative			Yes	Management

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Semester Pattern introduced.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

The University motivates the college to seek autonomy.

6.11 Activities and support from the Alumni Association

- Organization of Alumni meets.
- Assistance extended by the alumni to organize various activities.

6.12 Activities and support from the Parent – Teacher Association

- Organization of Parent–Teacher Meets.
- Felicitation of the students for their academic achievements

6.13 Development programmes for support staff

- Organization of workshops on the use of ICT.
- On the job training to the newly recruited staff.
- Deputing the staff to participate in workshop on administrative work.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Environmental awareness through display boards.
- Tree plantation.
- Use of LED bulbs in the campus.
- Maintenance of the college garden.
- Rain water harvesting.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Started Science Stream which is only one in Hilly Mahabaleshwar Taluka.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- Conducting regular meetings of the IQAC for monitoring the action plan.
- Regular meetings with faculty and staff.
- Regular follow-up and motivation by the Principal.
- Besides above, regular academic and administrative extension activities have been conducted as decided in the beginning of the year.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- Academic and Administrative Audit (AAA)
- Organisation of Shikshanmaharshi Dr. Bapuji Salunkhe Lecture Series in collaboration with Senior Citizen Organisation, Panchgani

**Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

- Green Campus
- Use of LED bulbs
- Organization of Environment Awareness programmes
- Power shut down in the college campus during low occupancy
- Rain-water harvesting
- Waste management
- Safe disposal of e-waste
- Motivation to the student so protect environment and promote cleanliness to prevent pollution

7.5 Whether environmental audit was conducted?

Yes

No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strengths:

- Languages Departments are very strong.
- The average age of faculty is 40.
- The faculty is enthusiastic and motivated.
- Documentation by faculty is appreciable.
- Departmental activities are good.

Weaknesses:

- Infrastructure for Science Wing is poor.
- Faculty for Science Wing is a matter of concern.
- No Career Oriented Courses.
- No MRPs.

Opportunities:

- To make proposals for MRPs.
- To make proposals for obtaining funds for organising conferences.
- Enrollment of female students being large, the College has better opportunities.

Threats:

- To train at least one sportsman so that he/she will get selected as the University player.
- To motivate Faculty for doing Ph. D. and undertaking MRPs to enhance the research culture.
- To start Career Oriented Courses.

8. Plans of institution for next year

- To construct new classrooms for Science Wing
- To organise workshops on Revised Syllabus

Dr. Suresh Shirang Patil
Coordinator, IQAC

Dr. Arun Ramchandra Gade
Chairperson, IQAC

(A) Best Practice-I

1) Title: Academic and Administrative Audit (AAA)

2) Goals:

- i. To get the college assessed through the external panel of peers.
- ii. To enhance the quality of the college by seeking suggestions and recommendations from the panel.
- iii. To know the status of the college at academic and administrative level.

3) The Context:

The college gives prime importance to quality education by adopting quality measures. One of the ways to ensure quality is to evaluate the performance of the college through self-assessment and volunteer itself for assessment by the external Panel of peers. So the Academic and Administrative Audit of the college is carried out at the end of every academic year to evaluate the performance of the college in academic and administrative practices.

4) The Practice:

The Academic and Administrative Audit is carried out by the Panel of the peers at the end of every academic year. The panel consists of (1) the Senior Principal, (2) three senior teachers from the Arts, Commerce and Science faculties, and (3) one senior member from the administrative staff. All the members of the Panel are from other colleges. The audit is carried out as per the format prepared by the Panel taking into consideration the guidelines of the NAAC for accreditation of the institutions. The panel visits the college on the scheduled date as per the programme prepared well in advance. The panel interacts with the Principal, faculties and the administrative staff, as well as, visits the departments and support services. The panel verifies the documentary evidences available for validation. The panel also observes seriously whether the suggestions made by the previous panel have been rectified properly. The panel submits detailed report to the Principal in the Exit Meeting based on SWOC analysis.

5) Evidence of Success:

Due to the Academic and Administrative Audit (AAA), the overall profile of the college has enriched with more number of research activities, innovative teaching-learning activities, cultural, sports and extension activities. The profiles of the individual teachers have also been enriched due to their active participation in research, academic, extension and other activities. The number of MoUs/collaborations has been increased. The administrative work has become up- to-date. Due to the AAA practice, the teaching learning and administrative works have become disciplined.

6) Problems Encountered and Resources Required:

The main problem for implementation of the AAA is availability of the peers on a particular date.

The resources required are the experts from various faculties, and financial assistance.

7) Contact Details:

Name of the Principal:	Dr. Arun R Gade
Name of the Institution:	Smt. Meenalben Mehta College, Panchgani
Town:	Panchgani
Code:	412 805
Accreditation Status:	'B' Grade (2.04)
Work Phone:	02168-240677
Website:	www.smt.meenalbenmehtacollegepanchgani.com
E-mail:	smt.meenalbenmehtac@yahoo.com
Mobile:	9637448055

B) Best Practice - II

1. Title: Shikshanmaharshi Dr. Bapuji Salunkhe Lectures Series

2. Goals:

1. To make available good speakers on various subjects to Residents of Panchgani where College is located.
2. To create awareness in local people about various subjects.
3. To enlighten local people through resource persons.
4. To develop bond between college and society.

3. The Context:

About Dr Bapuji Salunkhe

Dr Bapuji Salunkhe alias Govindrao Dnyanojirao Salunkhe, the great visionary educationalist founded Shri Swami Vivekanand Shikshan Sanstha, Kolhapur in 1954 which is catering to the educational needs of students belonging to 11 districts of the State of Maharashtra. Presently, it is functioning through its 330 educational and cultural centres which include 170 high schools, 8 training colleges, 18 arts, commerce and science colleges, 66 junior colleges, 3 B. Ed. colleges, one law college, multipurpose high schools, 19 hostels, and one ashramashala (residential school). Most of these education centres are situated in the rural, backward, hilly, drought-hit and remote parts of the state of Maharashtra. Nearly, more than two lakhs of students are receiving their lessons in the Sanstha's different centres. All these centres of the Sanstha are manned with well-qualified, experienced and dedicated faculty, administrative and menial staff.

Dr Bapuji's dedicated work; great service to the downtrodden and poor communities of the society is rewarded by the Government of Maharashtra by awarding him with the title "Dalit Mitra". Shivaji University, Kolhapur conferred on him the degree of D.Litt. The people awarded him with the title "Shikshanmaharshi" for his yeoman's efforts and pioneering work in the field of education.

Dr Bapuji, who worked with the missionary zeal, determined the motto of the Sanstha. It means "Dissemination of Education for Knowledge, Science and Culture". It stresses the seeking of knowledge and its proper application so that man can become cultured and morally sound. The prayer of the Sanstha states that all great saints of the world are the incarnation of good and

god. They have the power of enlightening the mankind. The principles by which the cultured man must live are truth, morality, character, honesty, sacrifice and expulsion of exploitation. The man who practices these principles in his life, he no doubt gets real knowledge and intellectual rapture. This is the firm faith of Dr Bapuji Salunkhe.

By his name our college has started this lecture series from the year 2011 in Panchgani. Our college endeavours to make people understand the great personality of Shikshanmaharshi Dr Bapuji Salunkhe. We bring so many expert people for this lecture series to enlighten local people on various subjects. It also establishes good relationship with local people.

4. The Practice:

The college has been organising Shikshanmaharshi Dr Bapuji Salunkhe Lecture Series since the year 2011 in collaboration with Senior Citizens and local people. There is an Organising Committee of Staff and Local People for the Lecture Series, which works under the chairmanship of the Principal. The Organising Committee incorporates the experts from various areas. The experts are invited from the faculties. The experts deliver the lectures on various subjects like educational, social, political, historical etc. Experts are also invited from the field of administration. The financial budget for this lecture series is arranged from college and with support of local people.

5. Evidence of Success:

It is noticed that due to organising Shikshanmaharshi Dr Bapuji Salunkhe Lecture Series, local people, teachers and students are boosted. Due to this lecture series the relationship between the stakeholders and the college is strengthened.

6) Problems Encountered and Resources Required:

In the initial stage of the lecture series, there was no adequate number of audience for lectures. But due to the consistency in lecture series, there is good response from the audience. The resources required for the lecture series are availability of the finance.

7) Contact Details:

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Name of the Institution:	Smt. Meenalben Mehta College, Panchgani
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Code:	412 805
Accreditation Status:	‘B’ Grade (2.04)
Work Phone:	02168-240677
Website:	smtmmcollege.org
E-mail:	smt.meenalbenmehtac@yahoo.com
Mobile:	09637448055

Analysis of Feedback from Students about the Teacher 2013-14

Sr No	Name Of The Teacher	Department	Total Score	Score out of 5	Grade	Remark
1.	Dr. Arun Gade, Principal	Political Science	1386	4.47	A	Excellent
2.	Prof. Smt. R. M. Hirve	Marathi	1332	4.30	A	Excellent
3.	Prof. A. S. Tawar	Marathi	1365	4.40	A	Excellent
4.	Prof. S. V. Shelke	English	1366	4.40	A	Excellent
5.	Prof. Dr. S. I. Noorani	English	1273	4.11		
6.	Prof. J. R. Jadhav	Hindi	1373	4.43	A	Excellent
7.	Prof. N. S. Phadtere	Hindi	1300	4.19		
8.	Prof. R. M. Kamble	Economics	1362	4.40	A	Excellent
9.	Prof. S. L. Khutale	History	1297	4.19	A	Excellent
10.	Prof. S. B. Sanghavi	Sociology	1373	4.43	A	Excellent
11.	Prof. Dr. H A Biramane	Accountancy	1255	4.05	A	Excellent
12.	Prof. U. B. Jadhav	Geography	1357	4.39	A	Excellent
13.	Prof. D. S. Mohite Physical Director	Physical Education	1311	4.20	A	Excellent

Analysis of Feedback from Alumni 2013-14

Que... No 1	A	B	C	D	Total
Frequency	49	08	04	00	61

Average Score: 80.94 Average Grade: A

Conclusion:- The College maintains excellent report with alumni and suggestions made by alumni considered positively.

Que. No 2	A	B	C	D	Total
Frequency	23	30	08	00	61

Average Score: 68.64 Average Grade: B

Conclusion: Teaching-Learning process is effectively implemented by the College.

Que. No 3	A	B	C	D	Total
Frequency	24	15	22	00	61

Average Score: 63.32 Average Grade: B

Conclusion:- The staff of the college is prompt and cooperative.

Que. No 4	A	B	C	D	Total
Frequency	28	18	15	00	61

Average Score: 67.83 Average Grade: B

Conclusion:- The internal evaluation system is moderately implemented in the College.

Que. No 5	A	B	C	D	Total
Frequency	20	27	14	00	61

Average Score: 64.96 Average Grade: B

Conclusion:- Excellent teaching-learning resources, physical infrastructure and facilities are available in the College.

Que. No 6	A	B	C	D	Total
Frequency	22	25	14	00	61

Average Score: 65.78 Average Grade: B

Conclusion:- Co-curricular and extra-curricular activities are organised nicely.

Que. No 7	A	B	C	D	Total
Frequency	34	20	07	00	61

Average Score: 73.57 Average Grade: B

Conclusion:- Programmes on eradication of superstition and environment conservation are conducted nicely.

Que. No 8	A	B	C	D	Total
Frequency	25	24	12	00	61

Average Score: 67.83 Average Grade: B

Conclusion:- All activities are organised excellently irrespective of caste, religion, race, gender and economic status.

Que. No 9	A	B	C	D	Total
Frequency	24	24	13	00	61

Average Score: 67.01 Average Grade: B

Conclusion:- Quality education provided by the College is nice.

Que. No 10	A	B	C	D	Total
Frequency	25	21	15	00	61

Average Score: 66.60 Average Grade: B

Conclusion:- The overall development of student is excellent.

Analysis of Feedback from Parents 2013-14

Que. No 1	A	B	C	D	Total
Frequency	52	08	00	00	60

Average Score: 84.16 Average Grade: A

Conclusion:- There are excellent educational facilities provided in the Institute.

Que. No 2	A	B	C	D	Total
Frequency	33	27	00	00	60

Average Score: 76.25 Average Grade: A

Conclusion:- Qualified and competent teachers are available.

Que. No 3	A	B	C	D	Total
Frequency	16	36	08	00	60

Average Score: 65.83 Average Grade: B

Conclusion:- The College campus is clean and ecofriendly.

Que. No 4	A	B	C	D	Total
Frequency	29	20	11	00	60

Average Score: 70.00 Average Grade: B

Conclusion:- Public transport facilities are available as per College schedule.

Que. No 5	A	B	C	D	Total
Frequency	25	27	08	00	60

Average Score: 69.58 Average Grade: B

Conclusion:- Teacher-Parent meets are regularly organised in the College.

Que. No 6	A	B	C	D	Total
Frequency	35	21	04	00	60

Average Score: 75.42 Average Grade: A

Conclusion:- Suggestions from the parents considered positively by the College.

Que. No 7	A	B	C	D	Total
Frequency	35	17	08	00	60

Average Score: 73.75 Average Grade: B

Conclusion:- Library services are properly provided to the students by the College.

Que. No 8	A	B	C	D	Total
Frequency	24	18	08	00	60

Average Score: 70.50 Average Grade: B

Conclusion:- Average exposure is given to the students regarding co-curricular and extra-curricular activities.

Que. No 9	A	B	C	D	Total
Frequency	28	25	07	00	60

Average Score: 71.25 Average Grade: B

Conclusion:- The overall personality of the student is moderately developed in the College.

Que. No 10	A	B	C	D	Total
Frequency	36	20	04	00	60

Average Score: 75.83 Average Grade: A

Conclusion: - Use of ICT is good for effective and fast communication by the College.

"Dissemination of Education for Knowledge, Science and Culture"

-Shikshanmaharshi Dr Bapuji Salunkhe

Shri Swami Vivekanand Shikshan Sanstha Kolhapur's

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Reaccredited by NAAC

Tal- Mahabaleshwar, Dist: Satara- 412805

'B'

Affiliated to Shivaji University, Kolhapur

Phone No. 02168-240677

Website: www.smt.meenalbenmehtacollegepanchgani.comEmail: smt.meenalbenmehtac@yahoo.com**Academic Calendar: 2013-2014**

Goals and Mission of the College: * To spread higher education in the hilly, rural and neglected area of the Jaoli and Mahabaleshwar Valley. * To inculcate among the students social values like honesty, truth, service, and sacrifice, and to stop social exploitation. * To develop all-round personality of the students. * To bring about the progressive change in the society by means of education. * To create the sense of equality among the students. * To mould selfless social workers who will strive ceaselessly for the cause of social reform.

Start of the Term: 18th June, 2013**Term I****End of the Term: 26th October, 2013****June 2013**

Mon		3	10	17	24
Tue		4	11	18 Beginning of First Term	25
Wed		5	12	19	26 Chh. Shahu Maharaj Jayanti Chief Guest: Principal Dr. Arun Gade Anti-Narcotic Day
Thu		6	13	20 Analysis of University Results of all departments	27
Fri		7	14	21 Display of Tentative Time-Table	28
Sat	1	8	15	22	29
Sun	2	9 Dr. Bapuji Salunkhe Birth Anniversary	16	23	30

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Start of the Term: 18th June, 2013

Term I

End of the Term: 26th October, 2013

July 2013

Mon	1 Celebration of Anna Bhau Sathe Birth Anniversary Blood Donation Camp	8	15	22	29 Blood Donation Camp in collaboration with NSS & Rotary Club Panchgani
Tue	2	9	16	23	30
Wed	3	10	17	24	31
Thu	4	11 "World Population Day" Lecture by Chief Guest: Prof Kishor Sutar Organised by NSS Dept	18	25	
Fri	5	12	19	26	
Sat	6	13	20	27	
Sun	7	14	21	28	

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Term I

End of the Term: 26th October, 2013

August 2013

Mon		5	12	19	26
Tue		6	13	20	27
Wed		7	14	21	28 Inauguration Programme of NSS
Thu	1	8 Death Anniversary of Dr. Bapuji Salunkhe	15 Independence Day Celebration	22	29
Fri	2	9 Ramjan Eid Holiday August Kranti Day	16	23	30
Sat	3	10	17	24	31
Sun	4	11	18	25	

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Term I

End of the Term: 26th October, 2013

September 2013

Mon	30	2	9 Ganesh Chaturthi	16	23
Tue		3	10	17	24 NSS Day
Wed		4	11	18	25
Thu		5 Celebration of Teachers Day	12 Youth Festival of Shivaji University- Cultural Dept	19	26
Fri		6	13	20	27
Sat		7	14 Hindi Day & Hindi Week from 14 th to 21 st	21	28
Sun	1	8 International Literacy Day & Ant- Superstition Rally	15	22	29

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Start of the Term: 18th June, 2013

Term I

End of the Term: 26th October, 2013

October 2013

Mon		7	14	21	28
Tue	1 Nirbhaya Abhiyan Rally	8	15	22	29
Wed	2 Mahatma Gandhi Jayanti	9 Rakshabandhan	16 Bakari Eid Holiday	23	30
Thu	3	10	17	24	31
Fri	4	11	18	25	
Sat	5	12	19	26 Term End Meeting	
Sun	6	13 Dassera Holiday	20	27	

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Start of the Term: 16th November, 2013

Term II

End of the Term: 30th April, 2014

November 2013

Mon		4 Diwali Balipratipada Holiday	11	18	25
Tue		5	12	19	26
Wed		6	13	20	27
Thu		7	14 Moharam Holiday	21	28
Fri	1	8	15	22	29
Sat	2	9	16 Second Term Start	23	30
Sun	3 Diwali Laxmi Puja Holiday	10	17 Gurunanak Jayanti Holiday	24	

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Start of the Term: 16th November, 2013

Term II

End of the Term: 30th April, 2014

December 2013

Mon	30	2	9	16	23
Tue	31	3	10	17	24
Wed		4	11	18	25 Christmas Holiday
Thu		5	12	19	26
Fri		6 Celebration of Dr. Babasaheb Ambedkar Death Anniversary	13	20	27
Sat		7	14	21	28
Sun	1 AIDS Awareness Rally on Prevention of AIDS in collaboration with Bell Air Hospital	8	15	22	29

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Start of the Term: 16th November, 2013

Term II

End of the Term: 30th April, 2014

January 2014

Mon		6 Lecture on Anti Superstition Law	13	20	27
Tue		7	14	21	28
Wed	1	8 Lecture on Globalisation and Indian Agriculture	15 Shikshanmaharshi Dr. Bapuji Salunkhe Lecture Series Lecture by Hamid Dabholkar	22 Lecture of Mr. Sambhajirao Patane in Lecture Series	29
Thu	2	9 Organisation of Women Get Together	16	23 Lecture of Mr. Satish Kulkarni in Lecture Series	30 Mahatma Gandhi Death Anniversary Organisation of Communal Harmony Rally & International Non-violence Day
Fri	3 NSS Camp During 3 rd to 9 th January	10	17	24	31
Sat	4	11	18	25	
Sun	5 Safety Road Campaign Rally	12 Vivekanand Jayanti Saptah (12 th to 19 th Jan) Lecture of Prof. Ashok Tawar Celebration of Youth Day	19 End of Vivekanand Jayanti Saptah	26 Celebration of Republic Day	

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Start of the Term: 16th November, 2013

Term II

End of the Term: 30th April, 2014

February 2014

Mon		3	10	17	24
Tue		4	11	18	25
Wed		5	12	19 Chh. Shivaji Maharaj Jayanti	26
Thu		6	13	20	27
Fri		7	14	21 Celebration of Rose Day	28 Celebration of Science Day
Sat	1	8	15	22 Celebration of Traditional Day	
Sun	2	9	16	23 Celebration of White Colour Day	

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Start of the Term: 16th November, 2013

Term II

End of the Term: 30th April, 2014

March 2014

Mon	31	3	10	17	24
Tue		4	11 Voting Awareness Rally	18	25
Wed		5	12	19	26
Thu		6	13	20	27
Fri		7	14	21	28 Good Friday
Sat	1	8 Celebration of International Women Day	15	22	29
Sun	2	9	16	23	30

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Start of the Term: 16th November, 2013

Term II

End of the Term: 30th April, 2014

April 2014

Mon		7	14 Dr Babasaheb Ambedkar Jayanti Holiday	21	28
Tue	1	8	15	22	29
Wed	2	9	16	23	30 Term End Meeting
Thu	3	10	17	24	
Fri	4	11	18	25	
Sat	5	12	19	26	
Sun	6	13	20	27	

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Email: smt.meenalbenmehtac@yahoo.com

Academic Calendar: 2013-2014

Goals and Mission of the College: * To spread higher education in the hilly, rural and neglected area of the Jaoli and Mahabaleshwar Valley. * To inculcate among the students social values like honesty, truth, service, and sacrifice, and to stop social exploitation. * To develop all-round personality of the students. * To bring about the progressive change in the society by means of education. * To create the sense of equality among the students. * To mould selfless social workers who will strive ceaselessly for the cause of social reform.

Start of the Term: 16th November, 2013

Term II

End of the Term: 30th April, 2014

May 2014

Mon	30	5	12	19	26
Tue	31	6	13	20	27
Wed		7	14	21	28
Thu	1 Maharashtra Day	8	15 Tentative Plan for Admission to All Faculties	22	29
Fri	2	9	16	23	30
Sat	3	10	17	24	31
Sun	4	11	18	25	